

Everything you didn't know about the Clerk and Recorder's Office

By Susan Corliss

Kit Carson County Clerk and Recorder

Election Information:

How often is the voter registration database updated?

The short answer is, every hour. As we get closer to Election Day, the voter registration list is updated multiple times per hour during the hours that we are staffed.

The following are the voter list maintenance procedures that every county in Colorado follows:

- NVRA Cancellations - After General Elections, by the Secretary of State's Office (SOS) - Voter records that are inactive for returned mail, undeliverable ballot, or National Change of Address (NCOA) changes are sent a confirmation card by forwardable mail, have not voted for two consecutive General elections, and have not had any voter-initiated changes made to the record can be canceled.
- National Change of Address (NCOA) - Monthly - Information provided by the United States Postal Service (USPS) of citizens that have updated their residential or mailing addresses within Colorado is used to update voter records and send correspondence. Voters that have provided addresses outside of Colorado will be made inactive and be sent correspondence.
- Election Registration Information Center (ERIC) - Monthly - This compares the list of electors with the Social Security Administration's list of deaths. This includes electors that passed away outside of Colorado. Complete minimum matching criteria is needed to cancel voters. ERIC is a consortium of states that contribute their database to improve accuracy of the voter rolls and access to voter registration. As of last spring when Texas joined, there were 30 states in the ERIC program. Colorado was a founding member in 2012 with the support of the General Assembly.
- Obituaries, death certificates, or other information provided that an elector has passed away may be used to cancel a Colorado voter registration if minimum matching criteria is met.
- Colorado Department of Health & Environment (CDPHE) - Monthly - List of deaths within Colorado compared to voter records that can be used to cancel the voter's record when minimum matching criteria is met.
- HAVV - Monthly - The Help America Vote Act requires election officials to verify identification numbers provided on voter registration applications. This is a list of SSNs that have been

verified allowing the ID required tag to be removed from voter records that have the 4 digits of the SSN provided instead of a DL number when registering.

- Colorado Department of Corrections (CDOC) - Weekly - List of felony incarcerations within Colorado compared to voter records that can be used to cancel the voter's record when minimum matching criteria is met.
- Voter Merge - lists from the State of possible duplicate records for voters and information found during daily data entry is used to identify possible voters with multiple records and to consolidate those records.
- Information sent from other states showing new registrants with former addresses in Colorado may be used to cancel an elector's Colorado voter registration if minimum matching criteria is met.

In addition to these list maintenance procedures, multiple times a day we process voter registrations from the online voter registration system, GoVoteColorado.gov, as well as registrations that come from voters visiting state driver's license offices.

Voters can check to see if their registration is up to date by visiting GoVoteColorado.gov or by calling our election office at 719.346.8638 ext 242.

Please note that the Kit Carson County Clerk and Recorder's does require scheduling for Driver License appointments. There is only one station and it's important to everyone that people do not have to wait in line if at all possible. Currently, Driver License appointments are limited to Kit Carson County and neighboring county residents because of the limited appointments.

The following departments of the Kit Carson County Clerk and Recorder's Office can also be reached by calling (719) 346-8638 and dialing the extension number:

Ext. 242 – Election Department for voter and election questions.

Ext. 236 – Recording Department for information concerning recording legal instruments.

Ext. 301 – Drivers' License & Motor Vehicle Department for license plates/renewals or titling a vehicle.

You can also reach the clerk's office by email at clerkandrecorder@kitcarsoncounty.org.