

Colorado Death Certificate Request

Colorado death certificates can be requested at any Vital Records location regardless of the county in which the death occurred.

Kit Carson County Finance Office
 P.O. Box 160, Burlington, CO 80807
 719-346-8133 x304 Fax: 719-346-7242

This office has death certificates for the entire state since 1900. Death certificates are also available in the county Vital Records office where the death occurred. Death certificates are considered public record after 75 years.



- Requirements:**
- This request must be completed in full.
 - Enclose a copy of a current driver's license, passport or State identification. (The complete list of primary and secondary ID's are available online at www.colorado.gov/cdphe/vitalrecords)
 - Enclose appropriate fees.
 - Person requesting to receive death certificate must sign below.
 - Proof of relationship or legal interest is required (see reverse side).

Requestor Information

<small>Print name of person making request</small>	First	Middle	Last	Email:
Mailing Address	City	State	Zip	Daytime Phone ()
Physical Address	City	State	Zip	Alt Phone Number ()
Relationship to deceased <small>(must submit proof of relationship)</small>	<input type="checkbox"/> Parent	<input type="checkbox"/> Spouse	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Sibling
	<input type="checkbox"/> Child	<input type="checkbox"/> Funeral Director	<input type="checkbox"/> Legal Representative	<input type="checkbox"/> Other:
<small>*see reverse side</small>				
Reason for Request: <input type="checkbox"/> Insurance <input type="checkbox"/> Social Security <input type="checkbox"/> Property <input type="checkbox"/> Genealogy <input type="checkbox"/> Other: _____				

Deceased Information

Full Name of deceased	First	Middle	Last
Date of death* <small>(or range of dates)</small>	Month	Day	Year
	Date of birth or age at death (optional)		State of birth (optional)
Place of death	City	County	State Colorado ONLY

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses. Today's date

SIGN HERE

Charges: (FEES NON-REFUNDABLE)

- *Search fee where date of death is unknown
 (\$1.00 per year)
- Cost of standard death certificate:**
 - \$20.00 for one (or search when no record found).....
 - \$13.00 for each additional certificate of same record ordered at same time.....
 - \$10.00 credit card convenience charge (walk-ins excluded)
- Cost of verification of death:**
 - \$20.00 for one (or search when no record found).....
 - \$13.00 for each additional certificate of same record ordered at same time.....
 - \$10.00 credit card convenience charge (walk-ins excluded)
- Cost of legal version of death certificate:**
 - \$20.00 for one (or search when no record found).....
 - \$13.00 for each additional certificate of same record ordered at same time.....
 - \$10.00 credit card convenience charge (walk-ins excluded)
- Total Charges**.....

****Credit card orders:** (\$10.00 convenience charge may be added)
 (credit cards may not be accepted at all locations)

Card Type: VISA MasterCard Discover American Express

Cardholder name: _____

Cardholder signature: _____

Card Number: | | | | | | | | | | | | | | | |

Expiration Date: ____ / ____ Verification Code _____