

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
SEPTEMBER 30, 2020**

8:00 AM WORK SESSION
 9:30 AM JOE HURLA – ROI & BLACK HILLS ENERGY INCENTIVE PROGRAM
 10:00 AM TIFFANY RAMOS / ORANGE SHEET FOR KRISTIN SIMPSON
 10:30 AM DELLA CALHOON – EMERGENCY MANAGER – EMPG GRANT REQUEST
 11:00 AM JEFF CURE – COUNTY ATTORNEY
 12:00 PM LUNCH
 12:55 PM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
 • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
 1:00 PM GREG BROPHY – CITY OF BURLINGTON RE: CORE CIVIC

AGENDA:

- Minutes – September 23, 2020
- Accounts Payable

NEW ITEMS:

- Black Hills and ROI Contracts, Letters
- Letter of Release for Xcel
- Subdivision Exemption / Timothy Frtizler NE 29-8-51 – additional information
- RRWCD New Appointee
- Master Road Use Agreement – Thumper
- Cancel Mineral Tax Sale Certificates
 - Resolution 20-063
 - Resolution 20-064
- Special Transportation Permit / Bulldog Services
- Special Transportation Permit / ATS Specialized Inc
- Special Transportation Permit / Henderson Heavy Haul
- Letter of Support for Oil & Gas
- Special Transportation Permit / Southern Transport

PURCHASE ORDERS:

- PO#20-00071 Legacy Plow Grounds \$7,791.48 Plow
- PO#20-00072 VOID
- PO#20-00075 Gov Connections Clerk \$5,321.27 Computers & Server

MONTHLY REPORTS:

OLD ITEMS:

PERSONNEL ITEMS:

FYI:

- Administrator Items to Review
 - CCI – Resolution on Banning Marijuana delivers to unincorporated areas of county
 - State of Colorado and Columbus Day
 - 911 Rate Change
 - And New Recording Software
 - Storage Solutions
 - Revenue Report, Inventory Audit

TABLED:

ADDITIONAL ITEMS

- CVRF Approval Letters
- Orange Sheets – Ambulance Department / Finch & Meza

BOARD OF PUBLIC HEALTH:

- PO#20-00073 Merck PH \$3,195.82 Varicella MMR Pneumonia Vac
- PO#20-00074 GSK PH \$1,707.17 Pediarix Havrix Engerix
- PO#20-00076 Sanofi PH \$6,265.98 Flu Vaccine

BOARD OF DEPARTMENT OF HUMAN SERVICES:

- New Hire – Kristin Simpson

The Board of County Commissioners meeting was called to order at 10:09 AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Dave Hornung, Paula Weeks, Stan Hitchcock, and Susan Corliss. Commissioner Gary Koop was excused during the morning session.

BOARD OF HUMAN SERVICES:

Dave Hornung moved to go into the Board of Human Services meeting at 10:09 AM, seconded by Cory Wall. The motion carried by unanimous. Those present were Cory Wall, Dave Hornung, Tiffany Ramos, Paula Weeks, Stan Hitchcock, and Susan Corliss.

ORANGE SHEET - SIMPSON

Dave Hornung moved to approve New Hire Orange Sheet for Kristin Simpson for the Department of Human Services at \$14.43 per hour for Step .00 and Grade 30 with annual wage of \$30,000.00 as a Non-Exempt Full Time Employee with Benefits effective October 1, 2020 with a Trial Period ending April 1, 2021, seconded by Cory Wall. The motion carried.

APPLICATION FOR GENERAL ASSISTANCE

Dave Hornung move to deny the Application for General Assistance presented by the Department of Human Services, seconded by Cory Wall. The motion carried.

Dave Hornung moved to adjourn The Board of Human Services at 10:30 AM, seconded by Cory Wall. The motion carried.

The Board of County Commissioners meeting reconvened at 10:30 AM.

EMERGENCY MANAGER – EMPG GRANT REQUEST

The Board of County Commissioners reviewed the COVID-19 Response After-Action Report of August 27, 2020 presented by Della Calhoon. It reflected strengths and areas of improvement.

Dave Hornung moved to approve the COVID-19 Response After-Action Report for August 27, 2020, seconded by Cory Wall. The motion carried.

COUNTY ATTORNEY

Jeff Cure and the Board of County Commissioners discussed inventory reports that may be needed. Paula Weeks will check with the auditor on those required. A letter of release from the Road Use Agreement is needed for Xcel as the Cheyenne Ridge Wind Project and the road review have been completed. Jeff Cure will prepare the letter for next week's meeting.

The Board of County Commissioners meeting recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:00 PM. Those present were Cory Wall, Gary Koop, Dave Hornung, Greg Brophy, Jim Keehne, Rol Hudler, Michael Grinnan, Brent Carter, Stan Hitchcock, Paula Weeks, and Susan Corliss.

CORE CIVIC UPDATE

Greg Brophy gave an update on the private prison study that is being conducted to members of the City of Burlington and the Board of County Commissioners. There will be two public hearings that should have representation and input from Kit Carson County. The hearings will be at 5:30 PM on Tuesday, October 27th, in Bent County and Wednesday, October 28th, in Crowley County. Mr. Brophy will lead the discussion at the appropriate timing but needs to have members of the Board of County Commissioners and City of Burlington to express comments as well. There will not be a hearing in Kit Carson County as the prison is not currently in use.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of September 23, 2020, and Accounts Payable.

Dave Hornung moved to approve the minutes of September 23, 2020, and to pay the Accounts Payable in the amount of \$157,978.14, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BLACK HILLS AND ROI CONTRACTS, LETTERS

Joseph Hurla presented a project with incentives to the Board of County Commissioners and Collin Koop to replace the furnace units and water heaters in the Jail, Extension Office, and Annex using Black Hills Energy incentives. The cost of the project is estimated at \$82,077 that will be covered completely by incentives.

Dave Hornung moved to sign the Black Hills and ROA Installation Agreement for the Black Hills Energy project for the Jail, Extension Office, and Annex, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SUBDIVISION EXEMPTION / ADDITIONAL INFORMATION

Subdivision Exemption request for Timothy Fritzier, consisting of approximately 15 acres located in the Northeast Quarter Section 29, Township 8S, Range 51W owned by Winnie Fritzier. The located at 19585 County Road 2, Flagler. Documentation was received that there is an existing homestead on the requested subdivision.

Gary Koop moved to approve the Subdivision Exemption for Timothy Fritzier, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

TABLE TO THE NEXT MEETING

Letter of Release for Xcel, Republican River Ground Water District New Appointee, and Master Road Use Agreement – Thumper.

20-063

RESOLUTION 20-063 TO CANCEL TAXES ON MINERALS THAT EXPIRED

Dave Hornung moved to approve Resolution 20-063 to cancel number 2017-00077 due to being erroneously sold owned by John G. Simon, second by Gary Koop. The motion carried by unanimous vote by Cory Wall.

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday 30th day of September, 2020, there were present:

- Cory Wall..... Chairman
- David L. HornungCommissioner
- Gary Koop.....Commissioner
- Susan Corliss County Clerk
- Paula Weeks.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL TAX CERTIFICATE NUMBER 201700077 DUE TO BEING ERRONEOUSLY SOLD

WHEREAS, C.R.S. 39-10-114 (2)(b) provides that a Board of County Commissioners may cancel the tax certificate on minerals that the Assessors had put in wrong legal and were wrongfully sold at tax sale;

WHEREAS, the minerals, schedule 517021262B, located in the County of Kit Carson, State of Colorado, fully described as 1/4 MI NW4 & SE4 29-8-46 on the certificate, the correct legal is 1/4 MI NW4 & SE4 28-8-46 owned by John G Simon.

WHEREAS, cancellation of the taxes and interest owing on these mineral as uncollectible in the amount of \$53.71 is in the best interests of the citizens of Kit Carson County.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that all taxes owing on the above-described minerals through September 30, 2020 are hereby cancelled.

DONE THIS 30th day of September, 2020, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop, motion carried.



BOARD OF COUNTY COMMISSIONERS

Cory Wall
Cory Wall, Chairman

Gary Koop
Gary Koop, Commissioner

David L. Hornung
David L. Hornung, Commissioner

RESOLUTION NO. 20-063

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 30th day of September, 2020.

Attest: Susan Corliss
Susan Corliss, County Clerk



20-064

RESOLUTION 20-064 TO CANCEL TAXES ON MINERALS THAT EXPIRED

Dave Hornung moved to approve Resolution 20-064 to cancel number 2019-00073 due to being erroneously sold owned by Louis G Vogt, second by Gary Koop. The motion carried by unanimous vote by Cory Wall.

RESOLUTION NO. 20-064

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday 30th day of September, 2020, there were present:

Cory Wall..... Chairman
David L. HornungCommissioner
Gary Koop.....Commissioner
Susan Corliss County Clerk
Paula Weeks.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL TAX CERTIFICATE NUMBER 2019-00073 DUE TO BEING ERRONEOUSLY SOLD

WHEREAS, C.R.S. 39-10-114 (2)(b) provides that a Board of County Commissioners may cancel the tax certificate on minerals that the Assessors had put in the wrong legal and were wrongfully sold at tax sale;

WHEREAS, the minerals, schedule 517024031D, located in the County of Kit Carson, State of Colorado, fully described as Tract: 1/6 MI SE4 Section: 21 Township: 10 Range: 47 on the Certificate, the correct is Tract: 1/6 MI SE4 Section: 21 Township: 10 Range: 44 owned by Louis C Vogt.

WHEREAS, cancellation of the taxes and interest owing on these mineral as uncollectible in the amount of \$53.71 is in the best interests of the citizens of Kit Carson County.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that all taxes owing on the above-described minerals through September 30, 2020 are hereby cancelled.

DONE THIS 30th day of September, 2020, at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop, motion carried.



BOARD OF COUNTY COMMISSIONERS

Cory Wall
Cory Wall, Chairman

Gary Koop
Gary Koop, Commissioner

David L. Hornung
David L. Hornung, Commissioner

RESOLUTION NO. 20-064

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 30th day of September, 2020.

Attest: Susan Corliss
Susan Corliss, County Clerk



SPECIAL TRANSPORTATION PERMIT / BULLDOG SERVICES

Dave Hornung moved to approve the Special Transportation Permit for Bulldog Services, LLC to move a Wind Tower Mid-Section to the Crossing Trails Wind Farm down County Road 16, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SPECIAL TRANSPORTATION PERMIT / ATS SPECIALIZED INC

Gary Koop moved to approve four Special Transportation Permit for ATS Specialized Inc. to move Wind Tower Drive Trains to the Crossing Trails Wind Farm down County Road 16, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

SPECIAL TRANSPORTATION PERMIT / HENDERSON HEAVY HAUL

Dave Hornung moved to approve two Special Transportation Permit for Henderson Heavy Haul to move Nacelle to the Crossing Trails Wind Farm down County Road 16 to County Road E to County Road 20, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SPECIAL TRANSPORTATION PERMIT / SOUTHERN TRANSPORT

Gary Koop moved to approve three Special Transportation Permit for Southern Transport LLC to move a top tower section and Mid Section 4 Tower to the Crossing Trails Wind Farm East County Road E, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

LETTER OF SUPPORT FOR OIL & GAS

Dave Hornung moved to sign a letter of support for the helium resource located in eastern Colorado to the COGCC, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

CVRF APPROVAL LETTERS

Gary Koop moved to approve payment of CARES funds to CC Ent., Carlin Designs & Embroidery, Daniel Electric Inc, Burlington Area Senior Citizens Center DBA McArther Senior Center, The Bar, ZZZZ's Ltd. DBA ZZZZ's Pizzzza, and Annette G. Isenbart, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDERS:

PURCHASE ORDER #20-00071

Gary Koop moved to approve the Purchase Order #20-00071 for Grounds & Buildings to Legacy Plow & Trailer Inc. Estimate #1075 for Boss 8.2 DXT Plow, bumper kit, and hardware for a total of \$7,791.48, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDER #20-00075

Dave Hornung moved to approve the Purchase Order #20-00075 for the Clerk and Recorder to GovConnections, Inc. Quote #25030042.03 for a Server total due of \$5,321.27, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

ORANGE SHEETS – FINCH & MEZA

Dave Hornung moved to approve a New Hire – Orange Sheet for Shannon Finch for the Ambulance Reserves as a EMT - Basic with Call Pay at \$1.02 per hour, Other Pay of Weekend/Holiday of \$50.00, Stand-By at \$15.00 per hour, and Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective October 1, 2020, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve a New Hire – Orange Sheet for Miguel Meza for the Ambulance Reserves as a EMT - Basic with Call Pay at \$1.02 per hour, Other Pay of Weekend/Holiday of \$50.00, Stand-By at \$15.00 per hour, and Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective October 1, 2020, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners recessed at 2:57 PM.

BOARD OF PUBLIC HEALTH

Dave Hornung moved to go into the Board of Public Health meeting at 2:58 PM for the purpose of purchase orders and protocol agreements, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Gary Koop, Dave Hornung, Paula Weeks, Stan Hitchcock, and Susan Corliss.

PURCHASE ORDERS:

PURCHASE ORDER #20-00073

Dave Hornung moved to approve the Purchase Order #20-00073 for Public Health to Merck & Co., Inc. PH PO#3806 for vaccines – Varicella, MMR, and Pneumonia, for a total of \$7,791.48, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDER #20-00074

Gary Koop moved to approve the Purchase Order #20-00074 for the Public Health to GlaxoSmithKline Company (GSK) PH PO#3807 for vaccines – Pediarix, Havrix, Engerix, and Engerix-ped for a total due of \$1,707.17, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDER #20-00076

Dave Hornung moved to approve the Purchase Order #20-00076 for the Public Health to Sanofi Pasteur, Inc. PH PO#3803 for Flu vaccines for a total due of \$6,265.98, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

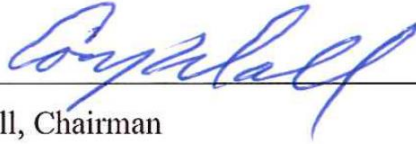
PROTOCOL AGREEMENT

Dave Hornung moved to approve the Special Event Protocol Agreement Burlington FFA Chapter – Eastern Regional Range Judging Contest, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health at 3:00 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 3:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

_____ 10/7/2020
Date

Attest:



Patty Witzel, Deputy County Clerk and Recorder

