

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
SEPTEMBER 1, 2021**

8:00 AM WORK SESSION  
9:55 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS  
10:00 AM DIANE HOMM / 911 – *came last week*  
10:30 AM DELLA CALHOON – OEM 2022 DRAFT BUDGET  
11:00 AM JEFF CURE – COUNTY ATTORNEY  
12:00 PM LUNCH  
1:00 PM VALERIE BOYD - PH  
1:30 PM COLLIN KOOP GROUNDS / STATE OF THE COUNTY *walk in* - TIFFANY RAMOS - DHS  
2:00 PM SHAWN FRANZ – DISPATCH DIRECTOR – DISPATCH UPDATES  
2:30 PM LISA BELDEN / VA BUDGET  
3:00 PM HEATHER MORRIS – EMS DIRECTOR - UPDATES  
3:30 PM TOM HOLMES – IT / WI FI PROJECT

**AGENDA:**

- ❖ Minutes – August 25, 2021
- ❖ Accounts Payable

**NEW ITEMS:**

**PURCHASE ORDERS:**

**MONTHLY REPORTS:**

**OLD ITEMS:**

- ❖ MOU with the hospital

**PERSONNEL ITEMS:**

- ❖ Orange Sheet
  - Katrina Rodriguez – Admin
  - Tyler Boyd – Jail
  - Heather Morris - Ambulance

**FYI:**

**TABLED:**

- ❖ Garry Moore Amusement Contract

**ADDITIONAL ITEMS:**

❖  
**BOARD OF PUBLIC HEALTH**  
**BOARD OF HUMAN SERVICES:**

The Board of County Commissioners started in work session at 8:00 AM. They met with Chuck Smithey, Burlington School Superintendent.

The Board of County Commissioners meeting was called to order at 10:18 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

**CONSENT AGENDA**

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Cory Wall moved to approve the August 25<sup>th</sup> minutes and \$51,593.67 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

## **ORANGE SHEET – RODRIGUEZ, BOYD, & MORRIS**

Stan Hitchcock moved to approve the Administration New Hire Orange Sheet for Katie Rodriguez at \$15.02 per hour for Step .25 and Grade 31 with annual wage of \$31,250.00 as a Non-Exempt Full Time Employee with Benefits effective September 13, 2021, with a trial period ending March 13, 2022, seconded by Cory Wall . The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve the Jail New Hire Orange Sheet for Tyler Boyd at \$15.99 per hour for Step .25 and Grade 33 with annual wage of \$33,250.00 as a Non-Exempt Full Time Employee with Benefits effective September 20, 2021, with a trial period ending March 20, 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Ambulance Director Promotion Orange Sheet for Heather Morris at \$21.63 per hour for Step .00 and Grade 45 with annual wage of \$45,000.00 as a Non-Exempt Full Time Employee with Benefits effective September 7, 2021, with a trial period ending March 7, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

## **OEM 2022 DRAFT BUDGET**

Della Calhoun and the Board of County Commissioners discussed having a second round interview for the Emergency Manager position. She shared the CDOT road construction plan for the upcoming year.

Della presented the Board of County Commissioners with the Draft 2022 Emergency Management Budget.

## **COUNTY ATTORNEY**

Jeff Cure and the Board of County Commissioners discussed increasing the solar regs based on recent information following the Planning Commission meeting.

## **EXECUTIVE SESSION:**

**BOARD OF COUNTY COMMISSIONERS EXECUTIVE SESSION UNDER CRS-24-6-402 (4)(b) MOTION TO GO INTO EXECUTIVE SESSION AT 11:29 AM WAS MADE BY CORY WALL, SECONDED BY STAN HITCHCOCK. THE MOTION WAS CARRIED.**

**MOTION TO COME OUT OF EXECUTIVE SESSION AT 12:05 PM WAS MADE BY STAN HITCHCOCK, SECONDED BY CORY WALL. THE MOTION WAS CARRIED.**

The Board of County Commissioners recessed at 12:05 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:10 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Valerie Boyd, Lynsay Cormack, and Susan Corliss.

## **BOARD OF PUBLIC HEALTH**

Cory Wall moved to go into the Board of Public Health meeting at 1:10 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Valerie Boyd, Lynsay Cormack, and Susan Corliss.

Stan Hitchcock moved to appoint Valerie Boyd as the Interim Public Director as of Wednesday, September 1, 2021; Dawn James will change to a part-time position in Nurse Family Partnership and the Diabetes program , seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Public Health meeting at 1:30 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 1:30 PM.

## **GROUNDS / STATE OF THE COUNTY**

Collin Koop gave an update on the bid process on the show building. He would like to purchase a piece of equipment to help take down buildings; Road & Bridge would be able to use this equipment as well.

## **VA BUDGET**

Lisa Belden asked the Board of County Commissioners about the budget for 2022-2023 Victims Advocate. She verbally addressed her questions about next year's budget and concerns on the 2023-24 VOCA grant.

## **VALE BUDGET REVISION FORM**

The Board of County Commissioners approved the change of budget in the amount of \$615.00 from Travel expense to Supplies & Operating for the 2021 Budget.

## **DISPATCH DIRECTOR – DISPATCH UPDATES**

Shawn Franz presented the Board of County Commissioners with the Draft 2022 Dispatch, Towers, and 911 Budget. The department will be short staffed for the next few weeks but they will be able to handle it. He would like to consider hiring to begin training one to two additional positions for next year if the addition of Cheyenne County is going to happen.

## **INTRADO – UPGRADE TO VIPER 7**

Stan Hitchcock moved to approve the System upgrade to VIPER 7 with Intrado Life & Safety Solutions Corp on the Quote #67996 for 5 year - Software Protections and Remote Technical Support, On-Site Maintenance, and MapFlex Server Support and Maintenance in the amount of \$124,359.75 over five years beginning in 2022 upon installation, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

## **EMS DIRECTOR - UPDATES**

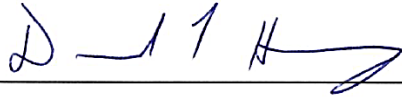
Heather Morris and Cody Reese presented an option of increasing the ALS services that would provide the Stratton crew with an additional full time staff member. Discussion was held on using the Tahoe as the director's vehicle; there are concerns about the battery draining. Collin will be contacted to check it out.

**IT / WI FI PROJECT**

Todd Holmes presented an expense sheet of \$575.00 for a proposed seamless Wi-Fi system for the courthouse. He is working on a grant for the fairgrounds Wi-Fi project that would cost \$10,537.00. This project would provide Internet service across the fairgrounds through four base stations with signal coming from the courthouse. With this service, a base station could be added to the Ambulance Building that would save the county a monthly charge for Internet service.

The Board of County Commissioners' meeting adjourned at 3:53 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



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Dave Hornung, Chairman

Attest:



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Susan Corliss, County Clerk and Recorder

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9/8/2021

Date

