

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
OCTOBER 27, 2021**

8:00 AM WORK SESSION  
~~9:55 AM~~ 1:15 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
     • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS  
 10:30 AM COLLIN KOOP – GROUNDS & BUILDINGS – GENERATOR & UPDATES  
 11:00 AM JEFF CURE – COUNTY ATTORNEY  
 12:00 PM LUNCH  
 1:00 PM TIFFANY RAMOS – DHS DIRECTOR – STAFF UPDATES  
 1:30 PM ~~KARI LINKER – REGIONAL DIRECTOR – HICKENLOOPER – UPDATES~~ - canceled

**AGENDA:**

- ❖ Minutes – October 20, 2021
- ❖ Accounts Payable
- ❖ Payroll

**NEW ITEMS:**

- ❖ Liquor License Renewal – Spices on the Green

**PURCHASE ORDERS:**

❖ PO#21-00208	Herman Lumber	Furniture	Grounds	\$ 752.40
❖ PO#21-00210	AIRMAX	Air Duct	Grounds	\$ 5,080.00
❖ PO#21-00214	Greeley Lock & Key	Annex Door Security	Grounds	\$25,555.56

**MONTHLY REPORTS:**

- ❖ September Monthly Financials

**OLD ITEMS:**

**PERSONNEL ITEMS:**

- ❖ Orange Sheet:
  - Levi Reece - Jail

**FYI:**

**TABLED:**

- ❖ Annex Generator Bid Award
- ❖ Garry Moore Amusement Contract

**ADDITIONAL ITEMS:**

**BOARD OF PUBLIC HEALTH**

❖ PO#21-00209	GovConnection	Laptop & Dock Station	PH	\$ 1,938.17
❖ PO#21-00211	Merck	Gardasil	PH	\$ 2,392.85
❖ PO#21-00212	Pfizer	Prevnar	PH	\$ 2,097.53
❖ PO#21-00213	Sanofi Pasteur	PPD TDAP	PH	\$ 997.40

**BOARD OF HUMAN SERVICES:**

- ❖ Orange Sheet
  - Sonya Pace
- ❖ Amended IGA with Washington County for CCCAP Program

The Board of County Commissioners meeting convened at 8:00 AM in work session. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Lynsay Cormack, and Susan Corliss.

**GROUNDS & BUILDINGS – GENERATOR & UPDATES**

Collin Koop reported that he is working on bids for electrical work on the two RV locations and the show building at the fairgrounds.

**COUNTY ATTORNEY**

Jeff Cure and the Board of County Commissioners discussed updates on the Land Use fees and applications that need to be updated on the website. The 911 agreement with the towns has only a couple signatures left.

The Board of County Commissioners meeting recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting convened at 1:15 PM. The Pledge of Allegiance was recited. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

### **BOARD OF HUMAN SERVICES**

Cory Wall moved to go into the Board of Human Services meeting at 1:30 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

### **CCCAP IGA WITH WASHINGTON COUNTY**

The Board of County Commissioners reviewed the CCCAP Intergovernmental Agreement with Washington County to provide Kit Carson County with social services and programs to include Low-Income Child Care, Colorado Works Child Care, and Child Welfare Child Care.

Stan Hitchcock moved to sign the updated IGA with Washington County for CCCAP programs to begin on October 1, 2021 through October 1, 2022, contract price of \$75.00 per hour not to exceed \$18,000.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

### **DHS - UPDATES**

Tiffany Ramos would like to create a contract addressing certification training and a one year commitment to DHS for new employees. The first notice has been received requiring that DHS Eligibility employees be vaccinated if they are entering a 24/7 facility; it looks as though waivers are not being approved. The Kit Carson County Board of Human Services is not in favor of the mandate. Tiffany and Public Health Director, Valerie Boyd, are requesting that the hours of the Annex return to public hours of 8:00 a.m. to 4:00 p.m. including the lunch hour. The staff will work on paperwork until 5:00 p.m. Tiffany would also like to explore the option of four ten hour shifts for certain DHS staff.

### **ORANGE SHEET - PACE**

Cory Wall moved to approve the DHS New Hire Change Orange Sheet for Sonya Pace at \$15.38 per hour for Step .00 and Grade 32 with annual wage of \$32,000.00 as a Non-Exempt Full Time Employee with Full Benefits effective November 1, 2021, with a trial period ending May 1, 2022, contingent upon employee certification contract, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 2:00 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners went into work session at 2:05 PM.

The Board of County Commissioners meeting reconvened at 2:55 PM.

## **CONSENT AGENDA**

The Board of County Commissioners reviewed the following items: Minutes, Payroll, and Accounts Payable.

Cory Wall moved to approve the October 20<sup>th</sup> minutes and \$49,625.06 for Accounts Payable and Payroll in the amount of \$337,268.89, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

## **CORRESPONDENCE**

The Board of County Commissioners signed a sympathy card for Sue Mitchell and her family on the passing of her mother. They received a thank you from the family of Phyllis Wall.

## **ANNEX GENERATOR BIDS**

Cory Wall moved to accept the bid from Fox Electric in the amount of \$12,890.75 for the Annex Generator as presented last week, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

## **SPICES ON THE GREEN LIQUOR LICENSE RENEWAL**

Susan Corliss presented to the Board of County Commissioners a Liquor License Renewal for Spices on the Green for the Restaurant only. Inspection of the facility will be completed by Susan Corliss.

Stan Hitchcock moved to approve signing the Spices on the Green Liquor License Renewal, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

## **PURCHASE ORDERS:**

### **Purchase Order #21-00208**

Stan Hitchcock moved to approve Purchase Order #21-00208 for Grounds & Buildings to Herman Lumber for furniture for Department of Human Services totaling \$752.40, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

### **Purchase Order #21-00210**

Cory Wall moved to approve Purchase Order #21-00210 for Grounds & Buildings to Airmax International for air ducting for show building in the amount of \$5,080.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

### **Purchase Order #21-00214**

Stan Hitchcock moved to approve Purchase Order #21-00214 for Grounds & Buildings to Greeley Lock & Key for Door Reader Security System totaling \$25,555.56, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

## **SEPTEMBER ADMIN FINANCIALS**

Cory Wall moved to approve the Admin September Financials as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

## **ORANGE SHEET – REECE**

Stan Hitchcock moved to approve the Jail New Hire Orange Sheet for Levi Reece at \$15.50 per hour for Step .25 and Grade 32 with annual wage of \$32,250.00 as a Non-Exempt Full Time Employee with Benefits effective November 1, 2021, with a trial period ending May 1, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 3:01 PM.

**BOARD OF PUBLIC HEALTH**

Cory Wall moved to go into the Board of Public Health meeting at 3:02 PM for the purpose of purchase orders only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

**PURCHASE ORDERS:**

**Purchase Order #21-00209**

Stan Hitchcock moved to approve Purchase Order #21-00209 for Public Health PO#4051 to GovConnections, Inc. for Thinkpad Laptop and Dock Station totaling \$1,938.17, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

**Purchase Order #21-00211**

Cory Wall moved to approve Purchase Order #21-00211 for Public Health PO#4053 to Merck & Co., Inc for Gardasil vaccine totaling \$2,392.85, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

**Purchase Order #21-00212**

Stan Hitchcock moved to approve Purchase Order #21-00212 for Public Health PO#4054 to Pfizer, Inc. for Prevnar vaccine totaling \$2,097.53, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

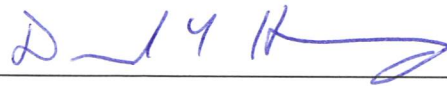
**Purchase Order #21-00213**

Cory Wall moved to approve Purchase Order #21-00213 for Public Health PO#4052 to Sanofi Pasteur, Inc for PPD TDAP and TDAP totaling \$997.40, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 3:03 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners adjourned at 3:20 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

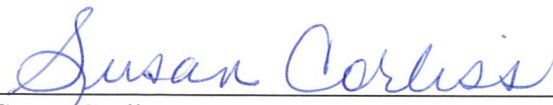


Dave Hornung, Chairman

11/03/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder