

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
OCTOBER 13, 2021**

8:00 AM	PRE-DEPARTMENT HEAD MEETING
8:30 AM	DEPARTMENT HEAD MEETING – HOSTED BY COLLIN KOOP – GROUNDS & BUILDINGS
9:55 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
	• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM	DELLA CALHOON OEM / 3RD QTR EMPG REPORT
10:30 AM	APPROVE DRAFT BUDGET – PUBLIC HEARING
11:00 AM	VALERIE BOYD – PH DIRECTOR – STAFF UPDATES
11:30 AM	TRAVIS BELDEN – SHERIFF – STAFF UPDATES
12:00 PM	LUNCH
1:00 PM	WORK SESSION
3:30 PM	TIFFANY RAMOS – DHS DIRECTOR – STAFF UPDATES

AGENDA:

- ❖ Minutes – October 6, 2021
- ❖ Accounts Payable

NEW ITEMS:

- ❖ Zoli Vajda Television Production 3 Year Agreement
- ❖ Resolution 21-054 – Adopt the Kit Carson County Ambulance Service (KCCAS) Responder Policy Manual
- ❖ COSI County Allocation – Letter of Support
- ❖ Treasurer’s Resolutions
 - 21-055 – Multiple Mobile Homes Destroyed
 - 21-056 – Cancel Personal Property Taxes – Account Number P000958

PURCHASE ORDERS:

MONTHLY REPORTS:

- ❖ September CAPP & CWCP Monthly Report
- ❖ Clerk’s September Reports
 - Clerk’s Motor Vehicle, Driver License, Recording
 - ERTF Recording Report

OLD ITEMS:

- ❖ August Monthly Financials

PERSONNEL ITEMS:

- ❖ Orange Sheet:
 - Nathan Gramm – Jail
 - Doug Miltenberger – Court Security

FYI:

TABLED:

- ❖ Garry Moore Amusement Contract

ADDITIONAL ITEMS:

❖

BOARD OF PUBLIC HEALTH

- ❖ PO# 21-00205 – Sanofi Pasteur – Flu Vaccine High Dose – PH – \$542.25
- ❖ SEP Contract Amendment #2

BOARD OF HUMAN SERVICES:

- ❖ CHSDA Director of the Year Letter of Support

The Department Head Meeting was hosted by the Collin Koop, at 8:33 AM. Those present were Collin Koop, Della Calhoon, Shawn Franz, Randy Gorton, Travis Belden, Heather Morris, Abbey Mullis, Valerie Boyd, Kristi Janousek, Lynsay Cormack, Susan Corliss, Cory Wall, Dave Hornung, and Stan Hitchcock.

DEPARTMENT HEADS MEETING

Collin Koop – Grounds & Buildings – shared that it has been approved to build a new show building at the fairgrounds. They have Installed French doors in the Treasurer’s office. They are starting to winterize. Email or call him if you have any needs.

Della Calhoon – OEM – reported that she is trying to get caught up of filing and preparing for when Ashley Hernandez starts on November 1st. A reminder that starting October 24th it will be required to dial the 719 for local calls. All ten digits will be required starting that date. Cory Stark asked for everyone to bring their laptop to the November Department Heads meeting for the exercise he will be presenting.

Shawn Franz – Dispatch – shared that on September 19th the battery backup went out in the Communication Center, that required replacement. Collin & Ruben did a one day round trip to Minneapolis to get a new one so that Daniel Electric could install it. KC Electric had an outage recently and the Bethune generator did not come on; the state will be here to fix it today at 10:00. The telephone outage in Burlington had 911 calls being rerouted to Teller County; com center has lines set up to monitor the rollovers. Local landline calls were restored before the outage was repaired. Dispatch will now have the same medical advisor as the Ambulance Department; this has been requested for a long time to improve what the dispatch can do during 911 calls.

Randy Gorton – Coroner/Landfill – stated that the wind required the landfill to shut down at 10:00 a.m. on Tuesday. They are still waiting on the state inspection. The pickup ordered in December for this year finally got here.

Travis Belden – Sheriff – indicated that they are just busy and the jail is close to full.

Heather Morris – Ambulance – shared that there have been a lot of moving missing pieces during her transition. The Responders Policy Manual has been upgraded, which includes the run pay schedule. She is in the process of getting the DEA reinstated to allow controlled medications to be stocked for ALS ambulance transfers; they are working on a plan in the meantime. Reserves are increasing with more individuals picking up applications.

Abbey Mullis – Assessor – reported that the Road map was sent to be digitized to become a layer to the county online maps; she will share when it is available. House sales are really up; Mean sales price is \$189,380 and there are still eight months left in the data gathering period. They don't know if the sale prices will continue to trend up.

Valerie Boyd – Public Health – indicated that they have started flu clinics. The drive through clinic on Saturday provided 244 vaccinations. They appreciated Della's help with the clinic. The county clinics started in Flagler today and will work back to Burlington. The dates for the county employees will be shared.

Kristi Janousek – Human Services – shared upcoming activities that DHS will be involved with including: Trunk and Treat and providing TANF Christmas gifts for those in need. There will be clothes and a gift for the children. They are still looking for an Eligibility Tech. At the end of this year, it looks like the COVID-19 programs may be going away. They are working on an education piece to prepare clients on how these are going away including qualifications for Medicaid and EBT assistance. The current paperwork indicates that there will be a lot of re-evaluations in December. Food assistance is already starting to have complaints when the Federal assistance money is late.

Lynsay Cormack – Admin – had reminders for the Department Heads. Cory Stark will be at the Department Head meeting in November to present an hour long emergency exercise. Draft Budget will be approved today and any changes will be needed by December 1st. Employees Annual Evaluations are due to her office by November 1st. Personnel files are required to be in HR that include applications, certificates, write ups, etc. If someone inquires about an employees' files, they should be directed to contact HR.

Cory Wall – Commissioner District 2 – shared that it is a good time to have a skeleton crew in District 2 since it is super dry and not as much to do. They are using time off helping with harvest.

Stan Hitchcock – Commissioner District 1 – reported the same with the dry conditions but they are still mowing in District 1. The road grader part is still needed with no sign of when it will be found.

Dave Hornung – Commissioner District 3 – indicated that District 3 is done mowing. They are looking at one project this fall of taking out a bridge and replace it with culverts. The county has two big projects with a new show building at the fair grounds and a road south of Stratton. The budget looks good with assessments up between 12-13 million. One area of concern is the issue of retaining employees; the county will have to stay competitive.

Susan Corliss – Clerk and Recorder – reported that the ballots for the 2021 Coordinated Election have been mailed. Registered voters that have a phone number or email in their registration have been added to BallotTrax, which will send messages when the ballots are mailed, returned, and counted. All registered voters will receive a ballot because of three State measures plus there are school board races in the Arriba-Flagler and Stratton school districts. The staff really appreciated the help from El Paso County when they sent Elijah Shockney to work Motor Vehicles and help catch up the back log while they were short staffed.

The Kit Carson County Department Head Meeting adjourned at 9:05 AM.

Next meeting is Wednesday, November 10, 2021, with Valerie Boyd – Public Health & Environment Director as host.

The Board of County Commissioners meeting convened at 10:10 AM. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Della Calhoon, Lynsay Cormack, and Susan Corliss.

OEM – 3rd QUARTER REPORT

Della Calhoon presented the Calendar Year 2021 EMPG-LEMS 3rd Quarter Grant Activities Work Plan – Part I with documentation for activities during July through September of 2021. The financial report will be submitted in a couple of weeks. Ashley Hernandez will be joining her at the EMS Council meeting tonight.

Stan Hitchcock moved to sign 2021 3rd Quarter EMPG-LEMS Grant Activities July through September Work Plan, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

2022 DRAFT BUDGET – PUBLIC HEARING

Stan Hitchcock moved to call the Public Hearing for the 2022 Draft Budget to the order at 10:45 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. There were no additional people in attendance.

Cory Wall moved to adopt the 2022 Draft Budget for Kit Carson County, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 10:59 AM.

BOARD OF PUBLIC HEALTH

Cory Wall moved to go into the Board of Public Health meeting at 11:00 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Valerie Boyd, Lynsay Cormack, and Susan Corliss.

STAFF UPDATES

Director Valerie Boyd is planning on moving Daylene Colglazier to Chronic Health and wants to advertise for a new hire for the CTC program as a 90% FTE. There may be some shifting in the nursing programs as well.

PURCHASE ORDERS:

Purchase Order #21-00205

Cory Wall moved to approve Purchase Order #21-00205 for Public Health PO#4048 to Sanofi Pasteur, Inc for high dose flu vaccine totaling \$542.25, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

SEP CONTRACT

The purpose of the Single Entry Point (SEP) Agency Option Amendment #2 is to serve as a SEP agency. This amendment is to add training requirements for the new assessment and support plan within the Care and Case Management Information Technology System (CCM), add requirement for a Continuous Quality Improvement Plan, and to modify the monitoring requirements.

Cory Wall moved to approve the adjusted SEP to serve as an agency contract #21-160385A2 effective July 1, 2021 through June 30, 2022, that will be digitally signed, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 11:28 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 11:30 AM.

SHERIFF – STAFF UPDATES

Sheriff Travis Belden presented job change orange sheets. In the case of CORA requests, there is a need for social media accounts to be archived. This is not something that our IT can do as well as businesses that are set up for that. The Board of County Commissioners discussed that this should be used to cover all of the social media county accounts. Lynsay will get the information together for all of the accounts to be added to the contract. Updates were given on Cheyenne County and the District Attorney. On April 1, 2022, the 48 hour advisement of inmates will go into effect; WebX will be used in the Jail when needed to hold hearings with the magistrate.

ORANGE SHEETS – GRAMM & MILTENBERGER

Stan Hitchcock moved to approve the Jail Job Change Orange Sheet for Nathan Gramm at \$17.91 per hour for Step .25 and Grade 37 with annual wage of \$37,250.00 as a Non-Exempt Full Time Employee with Benefits effective October 13, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve the Court Security Job Change Orange Sheet for Doug Miltenberger at \$15.87 per hour for Step .00 and Grade 33 with annual wage of \$33,000.00 as a Non-Exempt Full Time Employee with Benefits effective October 13, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 12:05 PM for lunch.

The Board of County Commissioners returned in work session at 1:00 PM. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Collin Koop, Lynsay Cormack, and Susan Corliss.

GROUND & BUILDINGS

Collin Koop gave updates on the bids for a new generator for the Annex. They will get ready for the State to replace the generator at the Bethune Tower by mowing and having the skid steer available to move the generators. It will cost about \$715 to replace the ceiling tiles in the grandstand church booths. Greeley Lock & Key did a walkthrough of the Annex to prepare for the new key cards system for the building. The file room for DHS has been moved to make more room in the visitation room; there will be some upgrades needed to finish the project. Collin would like to advertise for a full time maintenance person because of the projects coming up. Scott Stinnett has 4-Hers lined up to tear down the goat pens and show arena. They will be tagged and put on pallets to store until the show building is finished.

The Board of County Commissioners meeting reconvened at 1:50 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Stan Hitchcock moved to approve the October 6th minutes and \$88,757.34 for Accounts Payable, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners received a thank you card from the Cowboy Channel for being allowed to cover the Kit Carson County Pro Rodeo.

ZOLI VALDJA CONTRACT FOR FAIR

The Board of County Commissioners reviewed a three year agreement with Zoli Vajda, Television Productions LLC (ZTV LLC) for video production services during the Kit Carson County Pro Rodeos in 2022, 2023, and 2024. The crew will consist of the director, two cameraman, one graphic operator, and one replay operator. Kit Carson County is required to provide logos and commercials delivered to ZVTV, LLC, sturdy camera platforms built to specifications, security at the site, crew and parking passes, suitable hotel rooms for each crew member. The payment of \$10,945 per year will be paid as follows: 50% before May 29 each year and balance due at the end of the events final performance.

Cory Wall moved to sign the three year contract with Zoli Vajda, Television Productions LLC for the Kit Carson County Pro Rodeo video production services for at a cost of \$10,000 each year in 2022, 2023, and 2024 from the County General Fund Department 036, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

COSI COUNTY ALLOCATION-LETTER OF SUPPORT

Cory Wall moved to sign a letter of support for the application being submitted by the Morgan Community College Foundation to the Colorado Opportunity Scholarship Initiative (COSI) regarding the Matching Student Scholarships grant with \$14,484 funds available, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

21-054

A RESOLUTION TO ADOPT THE KCCAS RESPONDER POLICY MANUAL

Stan Hitchcock moved to approve Resolution 21-054 to adopt the Kit Carson County Ambulance Service Responder Policy Manual with updated Run Pay Schedule, second by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-054

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Courthouse in Burlington on Wednesday the 13th Day of October, 2021, there were present:

David L. Hornung.....	Chairman	Susan Corliss	County Clerk
Cory Wall	Commissioner	Lynsay Cormack.....	County Administrator
Stan Hitchcock	Commissioner		

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO ADOPT THE KIT CARSON COUNTY AMBULANCE SERVICE (KCCAS) RESPONDER POLICY MANUAL

WHEREAS, the Kit Carson County Ambulance Service would like to adopt the revised Responder Policy Manual for FTE, PTE, and Reserves; and

WHEREAS, the Resolution 21-017 and Resolution #017-048 pertaining to the Kit Carson County Ambulance Reserves On-Call & Run Pay will be rescinded and replaced.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF KIT CARSON COUNTY the Kit Carson County Ambulance Service Responder Policy Manual including the following KCCAS All Staff Compensation be adopted beginning October 13, 2021:

Call pay – Call pay will be paid out per calendar month. Call pay will be based on the schedules that are in the KCCAS ambulance shed office on the bulletin board. If you cover for somebody, you need to let the KCCAS director know in some traceable form of such coverage.

Day Shift is considered: Burlington and Stratton sheds 6am to 6pm
Night Shift is considered: Burlington and Stratton sheds 6pm to 6am

Weekday and Weeknight Coverage: The following table applies for coverage Monday morning day shift at 6am through Friday day shift ending at 6pm:

First Responder	\$1.00 per hour	EMT-Intermediate	\$1.35 per hour
EMT	\$1.15 per hour	Paramedic/RN w/ACLS	\$1.45 per hour
EMT-w/IV	\$1.28 per hour		

Weekend and Holiday coverage: Crew members that cover a consecutive 24-hour period will be paid \$50 for on-call pay, plus get run pay. Weekend coverage is defined as Friday night shift starting at 6pm through Sunday night shift that ends on Monday mornings at 6am. **If you cover Friday night through Monday morning (the entire weekend) your weekend pay will be \$125.00 for call.**

Major holidays are: New Year's Eve, New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve, and Christmas Day.

RESOLUTION NO. 21-054

Run pay (All cert levels)

0-10 miles	\$17.00
11-20 miles	\$22.00
21-30 miles	\$27.00
31-40 miles	\$32.00
41-50 miles	\$42.00
51-60 miles	\$52.00
61 or more miles	\$62.00

Transfers

First Responder	\$80.00
EMT	\$90.00
EMT/IV	\$105.00
EMT-Intermediate	\$145.00
Paramedic/RN w/ACLS	\$175.00
Transfers – Pay above based on certification/licensure plus mileage per transfer.	

Cancelled call/Stand Down	\$0.00 for run pay – still paid for call
Supervisor/Transfer Organizer	\$10.00 per shift covered
Stand by time	\$15.00 per hour all cert levels after 1 full hour on scene
Football games/Rodeo	\$20 per game/event – approved event by KCCAS director

Bonus

A yearly bonus will be given to reserve responders based on the number of hours they are on call in that year. This policy went into effect January 1, 2015. FTE and PTE are exempt from the bonus.

1,000 hours - \$150	1,500 hours - \$300	2,000 hours - \$450
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DONE AND ADOPTED IN BURLINGTON, KIT CARSON COUNTY, COLORADO, this 13th day of October, 2021 at the regular meeting of the Kit Carson County Board of County Commissioners.

Motion made by Stan Hitchcock, seconded by Cory Wall,

motion carried by unanimous vote of Dave Hornung.



David L. Hornung
David L. Hornung, County Board Chairman

Cory Wall
Cory Wall, County Commissioner

Stan Hitchcock
Stan Hitchcock, County Commissioner

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 13th Day of October, 2021.

ATTEST:
Susan Corliss
Susan Corliss, County Clerk



21-055

A RESOLUTION TO CANCEL 2020 TAXES ON MOBILE HOMES THAT HAVE BEEN DESTROYED

Stan Hitchcock moved to approve Resolution 21-055 to cancel the taxes and penalties on nine destroyed mobile homes as uncollectible taxes in the amount of \$570.28, second by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-055

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday 13th day of October, 2021, there were present:

David L. Hornung..... Chairman
Cory Wall.....Commissioner
Stan Hitchcock.....Commissioner
Susan Corliss.....County Clerk
Lynsay Cormack.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL 2020 TAXES ON MOBILE HOMES THAT HAVE BEEN DESTROYED

WHEREAS, C.R.S. 39-10-114 provides that the Board of County Commissioners may cancel the taxes and penalties on a mobile homes that have been destroyed and non-live able;

WHEREAS, the mobile homes, with the following account numbers have taxes that are non-collectable.

M000172	Ambrose, Sue	\$141.81
M000335	Castaneda, Joel	\$ 48.06
M000004	Castaneda, Sarahi	\$ 54.80
M000399	Laine, Sammy C	\$ 48.56
M000188	Lugo, Jennifer	\$ 50.09
M000527	Ramirez, Guadalupe	\$ 65.32
M000069	Richie, Douglas & Marjorie	\$ 64.55
M000189	Thomas, Micheal & Elizabeth	\$ 50.22
M000454	Villegas, Mary Pat	\$ 46.87

WHEREAS, cancellation of the taxes and interest owing on these mobile homes as uncollectible in the amount of \$570.28 is in the best interests of the citizens of Kit Carson County.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that all taxes owing on the above-described mobile homes through October 13, 2021 are hereby cancelled.

DONE THIS 13th day of October, 2021, at Burlington, Colorado.

Motion made by Cory Wall, seconded by Stan Hitchcock, motion carried.

RESOLUTION NO. 21-055

BOARD OF COUNTY COMMISSIONERS




David L. Hornung, Chairman


Stan Hitchcock, Commissioner


Cory Wall, Commissioner

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 13th day of October, 2021.

Attest:

Susan Corliss, County Clerk



21-056

A RESOLUTION TO CANCEL TAXES – PERSONAL PROPERTY

Cory Wall moved to approve Resolution 21-056 to cancel Personal Property taxes for account number P000958 in the amount of \$313.16 as uncollectible, second by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-056

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday 13th day of October, 2021, there were present:

David L. Hornung..... Chairman
Cory WallCommissioner
Stan Hitchcock.....Commissioner
Susan Corliss County Clerk
Lynsay Cormack.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL TAXES

WHEREAS, C.R.S. 39-10-114 (2)(a) provides that the Board of County Commissioners may cancel the taxes on Personal Property;

WHEREAS, the Personal Property, account number P000958, was located in the County of Kit Carson, State of Colorado, fully described as Furniture, Machine, & Equipment, at 450 ½ Lincoln Ave, Burlington, Colorado 80807 owned by XIN Inc.

WHEREAS, cancellation of the taxes and interest owing on this Personal Property as uncollectible in the amount of \$313.16 is in the best interests of the citizens of Kit Carson County.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that all taxes owing on the above-described Personal Property through October 13, 2021 are hereby cancelled.

DONE THIS 13th day of October, 2021, at Burlington, Colorado.

Motion made by Stan Hitchcock seconded by Cory Wall, motion carried.



BOARD OF COUNTY COMMISSIONERS

[Signature]
David L. Hornung, Chairman

[Signature]
Stan Hitchcock, Commissioner

[Signature]
Cory Wall, Commissioner

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 13th day of October, 2021.

Attest:

Susan Corliss
Susan Corliss, County Clerk



CAPP & CWCP REPORT FOR SEPTEMBER

Stan Hitchcock. moved to approve September CAPP & CWCP Report as presented, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CLERK'S SEPTEMBER FINANCIALS

The following report was submitted by the Clerk and Recorder's Office, including a list of warrants that need approved by the Board of County Commissioners for the month of **September 2021** report for the County Clerk's office:

KIT CARSON COUNTY COMMISSIONERS REPORT				
SEPTEMBER				
	To General	To Towns	Warrants	
	COUNTY	STATE	STATE	TOTAL
BURLINGTON CITY SALES TAX		\$ 8,988.38		\$ 8,988.38
CERTIFICATES OF TITLE	\$ 1,160.00		\$ 928.00	\$ 2,088.00
MISC ELECTIONS				\$ -
CONFIDENTIAL MV/DL/VT				\$ -
ERTF \$2 ST FEE			\$ 360.00	\$ 360.00
ESCROW DEPOSIT	\$ -			\$ -
DRIVERS LICENSE	\$ 1,756.00		\$ 2,366.23	\$ 4,122.23
DUP'S (REG & TITLE)	\$ 95.50		\$ 18.70	\$ 114.20
E-RECORDING SURCHARGE	\$ 180.00			\$ 180.00
COUNTY REVENUE (SHORT CHECKS)	\$ 15.00			\$ 15.00
IRP				\$ -
MARRIAGE LICENSE	\$ 63.00		\$ 207.00	\$ 270.00
MILITARY PLT FEE	\$ 1.00			\$ 1.00
MISCELLANEOUS	\$ (4,242.81)			\$ (4,242.81)
MOTOR VEHICLE AUTO TAX	658.50	\$ 89,385.61		\$ 90,044.11
MV LICENSE FEE/PERMITS	\$ 4,817.60		\$ 104,351.45	\$ 109,169.05
RECEPTION MOTOR VEHICLE	\$ 965.00			\$ 965.00
ROAD \$1.50 / \$2.50 FEES		\$ 4,270.62		\$ 4,270.62
SB03-103 PD/SAFETY	\$ 51.01			\$ 51.01
SB09-108 LATE FEES	\$ 930.00			\$ 930.00
SEIBERT SALES TAX		\$ 23.20		\$ 23.20
SMALL BALANCE ADJUSTMENT				\$ -
STATE DOCUMENTARY FEE	\$ 520.20			\$ 520.20
STATE SALES TAX			\$ 38,263.92	\$ 38,263.92
STRATTON SALES TAX		\$ 7.73		\$ 7.73
RECEPTION RECORDING	\$ 4,539.00			\$ 4,539.00
VENDOR FEES	\$ 1,628.73			\$ 1,628.73
OVERPAYMENTS				\$ -
REFUNDS	\$ 5,315.24			\$ 5,315.24
GRAND TOTAL	\$ 18,452.97	\$ 102,675.54	\$ 146,495.30	\$ 267,623.81
\$ 267,623.81		\$ 249,170.84		

Cory Wall moved to approve the Clerk's September Report as presented and pay the following list of Electronic Funds Transfers and Warrants for the month of **September 2021** for the County Clerk's office, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Warrants written in OCTOBER for SEPTEMBER	
\$ 105,298.15	Colo Dept of Rev MV/LIC - ELT PMT
\$ 38,263.92	Colo Dept of Rev Sales Tax - ELT PMT
\$ 8,988.38	City of Burlington Sales Tax
\$ 7.73	Town of Stratton Sales Tax
\$ 23.20	Town of Seibert Sales Tax
\$ 30.00	State Treasurer - M/L \$3.00
\$ 200.00	Colo Dept of Health - M/L \$20.00
\$ 2,366.23	State Treasurer - Dr Lic - ELT PMT
\$ 360.00	ERTF \$2 ST FEE - Transferred out of EBT Payment
\$ 155,537.61	
\$ 93,633.23	Difference Collected VS Paid Out
\$ 93,656.23	SOT & R/B Fee Paid Out By Treasurer
\$ (23.00)	
\$ 12.00	4 LICENSE FOR AUG PD IN SEPT
\$ 80.00	4 LICENSE FOR AUG PD IN SEPT
\$ (9.00)	WAITING ON 3 SEPT
\$ (60.00)	WAITING ON 3 SEPT
\$ 23.00	

CLERK'S ELECTRONIC RECORDING TECHNOLOGY FUNDS REPORT

The following report was submitted by the Clerk and Recorder's Office for Recording, including the Electronic Recording Technology Funds Report to be approved by the Board of County Commissioners for the month of September 2021 from the County Clerk & Recorder's office:

Amounts for Documents Recorded / Total Business					
KIT CARSON COUNTY COMMISSIONERS REPORT - ELECTRONIC FUNDS TRANSFER					
21-Sep					
	In Person less				
	IRS	eRecording	IRS	Total	Escrow/Adjust
Copies In Person & Escrow (PH)	\$ 380.50			\$ 380.50	
Online Credit Card Copies	\$ 123.00			\$ 123.00	
Documentary Fee (DF)	\$ 515.70	\$ 2.20		\$ 517.90	
ERT Funds (ES)	\$ 260.00	\$ 74.00	\$ -	\$ 334.00	
Escrow Deposits (EP)	\$ -			\$ -	
Marriage Application (ML)	\$ 270.00			\$ 270.00	
Online - Monthly Subscription	\$ 50.00			\$ 50.00	
Recording Fees (RC)	\$ 3,435.00	\$ 1,000.00	\$ -	\$ 4,435.00	
Recording Surcharge (EC)	\$ 130.00	\$ 37.00	\$ -	\$ 167.00	
Totals	\$ 5,164.20	\$ 1,113.20	\$ -	\$ 6,277.40	\$ -
ERT FUNDS RECORDED FOR THE CURRENT MONTH					
					\$ 334.00
LESS ERT FUNDS NOT COLLECTED FOR THE CURRENT MONTH (Outstanding ES \$\$ from recording reports)					\$ (68.00)
PLUS PREVIOUS MONTHS ERT FUNDS RECEIVED IN CURRENT MONTH (From recording copies of checks and reports)					\$ 94.00
CURRENT MONTH ERT FUNDS	Drives Report	\$ 360.00			\$ 360.00

Stan Hitchcock moved to approve the Clerk's September ERTF Report as presented that will be transferred and pay \$360.00 via ACH to the State Treasurer, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

AUGUST ADMIN FINANCIALS

Cory Wall moved to approve the Admin August Financials as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

RUN PAY ORANGE SHEETS

Cory Wall moved to approve orange sheet for the Rate Change Ambulance Run Pay effective October 13, 2021, for the following individuals: Rebecca Abbott, Shannon Finch, Rebekah Braschler, Jeremiah Bogenhagen, Christopher Gramm, John Gramm, Telena Kerst, Migual Meza, Heather Morris, Cody Reese, Robert Renfrew, Tonya Strothman, McKayla Vidmar, and Jay Zimbelman, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 3:22 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss. Judge Mike Grinnan joined the meeting at 3:30 PM.

Judge Mike Grinnan presented reasons that the county should apply for the Underfunded Courthouse Grant. The lack of rooms for attorneys to meet with clients, the size of the courtroom, inmates being brought through the judges chamber and the courtroom, lack of enough bathroom facilities, and the lack of adequate technology. Tiffany Ramos expressed the need to make the courtroom more family friendly.

DHS – STAFF UPDATES

Tiffany Ramos shared staff updates and a possibly for an Eligibility Tech candidate. She shared concerns about some of things in Early Childhood Council.

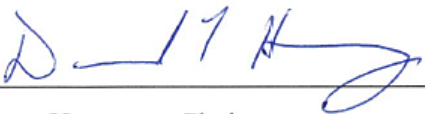
CHSDA DIRECTOR OF THE YEAR LETTER OF SUPPORT

The Board of County Commissioners wrote a letter of support nominating Tiffany Ramos for the Colorado Human Services Director Association Director of the Year.

Stan Hitchcock moved to adjourn the Board of Human Services meeting at 3:58 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.


The Board of County Commissioners adjourned at 4:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

Attest:



Susan Corliss, County Clerk and Recorder



10/20/2021

Date