

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
NOVEMBER 4, 2020**

8:00 AM **WORK SESSION**
10:00 AM **COLLIN – GROUNDS & BUILDINGS - EVAL**
12:00 PM **LUNCH**
12:55 PM **MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE**
 • **REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS**

AGENDA:

- Minutes – October 28, 2020
- Accounts Payable

NEW ITEMS:

- Clerk CARES Act Election Grant
- CVRF Approval Letters
- Early Childhood Proposal
- Subdivision Exemption / Luke and Sydnee Terrell
- 2021 Rider for Fair Concert
- RETAC Letter

PURCHASE ORDERS:

- | | | | | |
|---------------|---------------|-----------|------------|----------------------|
| • PO#20-00086 | AED Authority | Ambulance | \$3,047.00 | AED s for courthouse |
| • PO#20-00087 | DHE Computer | Sheriff | \$1,364.92 | Laptop & Pen |

MONTHLY REPORTS:

- Assessor Monthly reports
- VSO Report
- *Treasurer October Report*
- *Public Trustee October Report*

OLD ITEMS:

- 2021 Bookmobile Budget

PERSONNEL ITEMS:

- Treasurer / Orange Sheet – Stephanie Wheeler

FYI:

- CVRF Grant Funds

TABLED:

- Master Road Use Agreement - Thumper

ADDITIONAL ITEMS

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BOARD OF PUBLIC HEALTH:

- 2019 Cost Allocation

BOARD OF DEPARTMENT OF HUMAN SERVICES:

- ECCYWK Contract for 2021

The Board of County Commissioners meeting was called to order at 1:50 PM. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Paula Weeks, Stan Hitchcock, and Susan Corliss.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of October 28, 2020, and Accounts Payable.

Dave Hornung moved to approve the minutes of October 28, 2020, and to pay the Accounts Payable in the amount of \$115,183.10, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

CONDOLENCE LETTERS

The Board of County Commissioners signed a sympathy cards to Kit Carson County employees Glenda Walstrom and her family on the passing of her son and John Graham and his family on the passing of his brother.

CORRESPONDENCE

The Board of County Commissioners received a thank you from Karen and Carter Benedict.

CLERK CARES ACT ELECTION GRANT

Gary Koop moved to sign the Colorado Department of State CARES Act Election Safety Grant in the amount of \$320.99 for the Clerk and Recorder's reimbursement of counter top screens for the Elections Office, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

CVRF APPROVAL LETTERS

Dave Hornung moved to approve payment of CARES funds to Lakeview East Lodge, Witt Family Store, Flagler Theatre, Burlington Family Dentistry, The Main Cup, The Parlour on Rose Avenue, Mary Kate Grinnan, and Boho Brew, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SUBDIVISION EXEMPTION / LUKE AND SYDNEE TERRELL

Subdivision Exemption for Luke and Sydnee Terrell, consisting of 11.53 acres on 80 acres located in the East Half of the Southwest Quarter Section 25, Township 6S, Range 45W with the physical address of 30793 County Road 42.2 for the purpose of separating house from Ag land.

Dave Hornung moved to approve the Subdivision Exemption for Luke and Sydnee Terrell, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

2021 RIDER FOR FAIR CONCERT

The Board of County Commissioners reviewed for the 2021 Kit Carson County Fair and Pro Rodeo Saturday night entertainment. The Rider contains set up information, advertising, merchandise, payment, artist comps, etc.

Gary Koop moved to approve the signing of the Rider for Department 036 – Rodeo for the 2021 Kit Carson County Fair and Pro Rodeo Saturday night entertainment on July 31, 2021, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

RETAC LETTER

Dave Hornung moved to sign a letter to Plains to Peaks RETAC requesting funds in the amount of \$3,047.00 for AED LifePaks, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

PURCHASE ORDERS:

PURCHASE ORDER #20-00086

Gary Koop moved to approve the Purchase Order #20-00086 for Ambulance Department to AED Authority Quotation #11222 for two AED Lifepaks for the courthouse for a total of \$3,047.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall. Note: RETAC Funds are being requested.

PURCHASE ORDER #20-00087

Gary Koop moved to approve the Purchase Order #20-00087 for Sheriff Department to DHE Computer Invoice #43262 for a Surface Pro & Software and a pen for a total of \$1,364.92, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

ASSESSOR REPORT

Dave Hornung moved to approve the Assessor’s March - September Report as presented, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

VSO REPORT

The VSO October Report was presented to the Board of County Commissioners to be reviewed. There were 9 telephone calls, 3 office visit, 1 Community Event, 2 Correspondence Received, 3 Correspondence Written, 1 21-22 CVA Claim, and 2 Transportation Assistance with a total of \$1,075.00 in salary on the report.

Gary Koop moved to approve VSO August Report, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

TREASURER – OCTOBER REPORT

The Board of County Commissioners reviewed the October Treasurer’s Report from County Treasurer Pam Mills.

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

MONTH ENDING Oct. 31, 2020

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$5,390,450.78	\$164,431.84	(\$434,974.52)	\$5,119,908.10
KCC Public Health Agency	(\$334,912.80)	\$316,757.03	(\$355,542.53)	(\$373,698.30)
Contingent	\$376,999.54	\$0.00	\$0.00	\$376,999.54
Road and Bridge	\$2,434,135.38	\$438,124.43	(\$250,866.54)	\$2,621,393.27
Ambulance	(\$286,056.89)	\$63,660.72	(\$25,430.42)	(\$247,826.59)
Social Services	\$23,498.15	\$181,616.86	(\$94,983.56)	\$110,131.45
Capital Expenditures	\$4,286.95	\$2.63	\$0.00	\$4,289.58
Conservation Trust	\$15,308.64	\$0.00	\$0.00	\$15,308.64
Solid Waste	\$715,964.67	\$40,756.84	(\$38,040.73)	\$718,680.78
E-911	\$53,331.35	\$8,144.59	(\$6,578.09)	\$54,897.85

Dave Hornung moved to approve the Treasurer’s October Financials Report, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PUBLIC TRUSTEE – OCTOBER REPORT

The Board of County Commissioners reviewed the October Public Trustee’s Report.

Month Ending Oct. 31, 2020

<u>PUBLIC TRUSTEE FEES</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	1	\$50.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	39	\$585.00
Total PT Fees for Oct. 31, 2020			\$635.00

Dave Hornung moved to approve the Public Trustee’s October Financials, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

ORANGE SHEETS – WHEELER

Dave Hornung moved to approve Promotion Job Change Orange Sheet for Stephanie Wheeler for the Treasurer Office at \$14.01 per hour for Step 50 and Grade 25 with annual wage of \$25,500.00 as a Non-Exempt 35 hours/week (1,820 hours) Full Time Employee with Partial Benefits effective November 1, 2020, with a trial period ending May 1, 2021, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BIDS FOR 2020 NEW ROAD & BRIDGE PICKUPS

The Board of County Commissioners reviewed 2021 bids on pickups for Road & Bridge Departments. The bids are as follows:

<u>2021- Vehicle Bids</u>						
	Vehicle Type	Make	Model	Bid Price	Department	MSRP
<u>Burlington Ford and Lincoln</u>						
2021	4x4 Regular Cab, 3.3L	Ford	F-150	\$ 27,871.00	R&B D3	\$ 37,325.00
2021	4x4 Regular Cab, 2.7L	Ford	F-150	\$ 29,861.00	R&B	\$ 38,420.00
2021	4x4 Regular Cab, 6.2L	Ford	F-150	\$ 31,201.00	R&B	\$ 40,465.00
2021	4x4 Regular Cab, 7.3L	Ford	F-150	\$ 33,071.00	R&B	\$ 42,510.00
<u>Vince's GM Center</u>						
2021	4x4, Regular Cab	Chevy	Silverado K1500	\$ 26,975.40	R&B D1	
2021	4x4, Regular Cab	Chevy	Silverado K2500	\$ 29,983.79	R&B	
<u>Colby Dodge</u>						
2021	4x4 Reg Cab, Long Box	Dodge	Ram 1500	\$ 25,764.00	R&B	\$ 37,520.00
2021	4x4 Reg Cab, Long Box	Dodge	Ram 2500	\$ 26,796.00	R&B D2	\$ 38,785.00

BOARD OF PUBLIC HEALTH:

Dave Hornung moved to go into the Board of Public Health meeting at 1:57 PM for the Cost Allocation only, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Dave Hornung, Gary Koop, Paula Weeks, Stan Hitchcock, and Susan Corliss.

2019 COST ALLOCATION

Dave Hornung moved to approve the Kit Carson County Department of Public Health, Colorado Consolidated Cost Allocation Plan for December 31, 2019, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn The Board of Public Health at 1:58 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BOARD OF HUMAN SERVICES:

Dave Hornung moved to go into the Board of Human Services meeting at 1:59 PM for the purpose of a contract only, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Gary Koop, Dave Hornung, Stan Hitchcock, Paula Weeks, and Susan Corliss.


ECCYWK CONTRACT FOR 2021

Dave Hornung moved to approve the Early Childhood Council for Yuma, Washington, & Kit Carson Counties (ECCYWK) to provide services to child care providers working with families in Kit Carson County effective January 1, 2021 through December 31, 2021 for an amount not to exceed \$15,000 coming out of TANF funding, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Human Services meeting at 2:00 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 2:30 PM.


Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

11/10/2020

Date

Attest:


Susan Corliss, County Clerk and Recorder

