

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
NOVEMBER 24, 2021**

8:00 AM **WORK SESSION**
9:55 AM **COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE**
 • **REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS**
10:00 AM **TIFFANY RAMOS – DHS DIRECTOR – UPDATES**
11:00 AM **JEFF CURE – COUNTY ATTORNEY**
12:00 PM **ADJOURN MEETING**

AGENDA:

CONSENT AGENDA:

- ❖ Minutes
- ❖ Accounts Payable
- ❖ Payroll

NEW ITEMS:

- ❖ EMT Tuition Agreements – H. Morris & R. Braschler
- ❖ ECCYWK Letter
- ❖ Subdivision Exemption/Approval – Dalwon & Reta Schaal / Scott & Aimee White
- ❖ Appointments Advertisement

PURCHASE ORDERS:

- ❖ PO# 21-00219 Daniel Electric Grounds \$1,600.00 3 new circuits in Dispatch

MONTHLY REPORTS:

- ❖ October Monthly Financials

OLD ITEMS:

PERSONNEL ITEMS:

- ❖ Orange Sheets
 - Ambulance Reserves
 - Joseph Marcos
 - Victoria Hornung

FYI:

❖

TABLED:

- ❖ Neal McCoy Addendum & Contract

ADDITIONAL ITEMS:

❖

BOARD OF PUBLIC HEALTH:

PURCHASE ORDERS:

- PO# 21-00220 GSK PH \$1,071.10 Infanrix HepA Menevo
- PO# 21-00221 Pfizer PH \$4,195.06 Prevnar
- PO# 21-00222 Merck PH \$5,601.06 Proquad Hib

BOARD OF DEPARTMENT OF HUMAN SERVICES:

- 2022 CDHS Certification of Compliance – County Personnel & Merit System

The Board of County Commissioners began in work session at 8:00 AM. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Randy Gorton, Lynsay Cormack, and Susan Corliss.

The Board of County Commissioners meeting was called to order at 9:59 AM. The Pledge of Allegiance was recited. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 10:00 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

CDHS Certification of Compliance

Tiffany Ramos researched and presented the requirements of the County Merit System required by Volume 2, 2.210 of the Colorado Department of Human Services for certification. The current Step and Grade for payroll and evaluations are completed on all employees including the Director of Human Services meet the criteria.

Cory Wall moved to sign the Certification of Compliance - Year 2022 for the County Personnel and Merit System with the Colorado Department of Human Services, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

DHS UPDATES

Tiffany Ramos shared the Child Welfare Allocation SFY for 2021-22. There will be a decrease in funding of \$34,051.00 that will affect the first half of 2022. The program will need to be watched but there should be enough funds in TANF to cover the Child Welfare decrease.

ECCYWK LETTER

Cory Wall moved to send a letter to the Early Childhood Council for Yuma, Washington, and Kit Carson Counties stating the requirements Kit Carson County requests to document the use of TANF funds for this program, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 10:50 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 11:00 AM.

COUNTY ATTORNEY

Jeff Cure stated that the 911 Authority Board letters should be coming in. Clarification was made on the Subdivision Exemption and Subdivision Approval. Exemption is dividing a property into less than 35 acres and Approval is when two living residences are involved.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, Payroll, and Accounts Payable.

Cory Wall moved to approve the November 17th minutes and \$44,459.65 for Accounts Payable and Payroll in the amount of \$341,814.70, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners received a thank you from Dean Talamantez.

EMT TUITION AGREEMENTS – H. MORRIS & R. BRASCHLER

A request was received from Heather Morris and Rebekah Braschler to take online EMT – Basic training.

Stan Hitchcock moved to sign the EMT-Basic Training Agreement with Heather Morris to cover the tuition cost and book costs of \$3,495.00 with the agreement that she will work for Kit Carson County Ambulance Service for an additional two years, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to sign the EMT-Basic Training Agreement with Rebekah Braschler to cover the tuition cost and book costs of \$3,495.00 with the agreement that she will work for Kit Carson County Ambulance Service for an additional two years, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

SUBDIVISION EXEMPTION– SCHAAL / WHITE

The Board of County Commissioners reviewed the Subdivision Exemption for Scott and Aimee White, purchaser, and Dalwon and Reta Schaal, owner, consisting of 10.09 acres of 40 acres located in the Northeast Quarter Section 31, Township 7S, Range 44W. The purpose of this subdivision is to subdivide ground for an existing Single Family Residence and out-buildings.

Stan Hitchcock moved to approve the Subdivision Exemption for Scott and Aimee White that has an existing water well, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

APPOINTMENTS ADVERTISEMENT

The Board of County Commissioners reviewed the upcoming offices for appointment.

Cory Wall moved to advertise the following positions for appointment: Arbitrators of Property Valuation Disputes, Centennial Mental Health, Cemetery Boards – Seibert, Stratton, and Vona, Citizens Review Panel for Child Welfare, Fair Board – 3 positions, Fair Royalty Coordinator, and Kit Carson County Planning Commission, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS:

Purchase Order #21-00219

Stan Hitchcock moved to approve Purchase Order #21-00219 for Grounds & Buildings to Daniel Electric, Inc. for three 20 Amp circuits and installation totaling \$1,600.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

OCTOBER ADMIN FINANCIALS

Cory Wall moved to approve the Admin October Financials as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

RUN PAY ORANGE SHEETS

Stan Hitchcock moved to approve orange sheet for the New Ambulance Run Pay effective November 27, 2021, for Joseph Marcos and Victoria Hornung at the First Responder rate of \$1.00 per hour, Transfers at \$80.00, and Other pay Weekend of \$50.00 per 24 hours and Year End Bonus Pay for Reserves Only, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 11:49 AM.

BOARD OF PUBLIC HEALTH:

Stan Hitchcock moved to call the Board of Public Health to order at 11:50 AM for the purpose of purchase orders only, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

PURCHASE ORDERS

Purchase Order #21-00220

Cory Wall moved to approve the Purchase Order #21-00220 for Public Health PO#4064 to GSK for vaccines totaling \$1,071.10, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00221

Stan Hitchcock moved to approve the Purchase Order #21-00221 for Public Health PO#4065 to Pfizer, Inc. for Prevnar vaccine totaling \$4,195.06, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

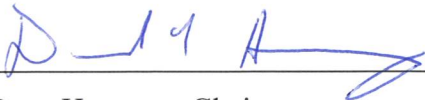
Purchase Order #21-00222

Cory Wall moved to approve the Purchase Order #21-00222 for Public Health PO#4066 to Merck for Proquad and HIB vaccines totaling \$5,601.06, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 11:51 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners adjourned at 12:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

Attest:



Susan Corliss, County Clerk and Recorder

