

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
NOVEMBER 17, 2021**

8:00 AM	WORK SESSION
9:30 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
9:30 AM	TIFFANY RAMOS – DHS DIRECTOR – FINANCIALS
10:00 AM	COLLIN KOOP – GROUNDS & BUILDINGS – UPDATES
10:30 AM	DELLA CALHOON – OEM 3 RD QTR REPORTS
11:00 AM	JEFF CURE – COUNTY ATTORNEY
12:00 PM	LUNCH
1:00 PM	DORENKAMP RODEO – AT FAIRGROUNDS
2:00 PM	KARI LINKER – REGIONAL DIRECTOR – HICKENLOOPER
2:30 PM	HEATHER MORRIS – AMBULANCE DIRECTOR – STAFF UPDATES

AGENDA:

CONSENT AGENDA:

- ❖ Minutes
- ❖ Accounts Payable

NEW ITEMS:

- ❖ Dispatch Contract
- ❖ Special Transportation Permit

PURCHASE ORDERS:

MONTHLY REPORTS:

OLD ITEMS:

PERSONNEL ITEMS:

FYI:

❖

TABLED:

- ❖ Neal McCoy Addendum & Contract

ADDITIONAL ITEMS:

- ❖ October HUTF

BOARD OF PUBLIC HEALTH:

BOARD OF DEPARTMENT OF HUMAN SERVICES:

- ❖ Orange Sheet: & Contract
 - > Luz Sandoval - DHS
- ❖ Regional Home Visitation Contract

The Board of County Commissioners began in work session at 8:00 AM. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Shawn Franz, Lynsay Cormack, and Susan Corliss.

GROUNDS & BUILDINGS – UPDATES

Collin Koop shared information and costs on a few acts that could be used in the Carousel Park between music performances. Additional electrical boxes will be needed in the Communication Center. The invoice will be presented as a purchase order next week. The Country Kitchen booth asked if the county might help in upgrading the concrete floor.

The Board of County Commissioners meeting was called to order at 10:12 AM. The Pledge of Allegiance was recited. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 10:13 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

DHS MONTHLY FINANCIALS

Tiffany Ramos presented the September 2021-2022 County Allocation Review and the CSAT Report for the Department of Human Services. A change was made to the report to show the year end projection of over or under spending.



COUNTY ALLOCATIONS/MOE REPORT

CFMS SET OF BOOKS
Period: SEP-22 = 3 months Should Be 25% spent

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ACTUAL BUDGET VS FY EXPEND. % SPENT	PROJECTED (OVER) UNDER SFY CLOSE OUT
TOTAL COLORADO WORKS ADMIN:	219,802.00	14,189.73	205,612.27	6.5%	
NET COLORADO WORKS MOE:	34,339.00	18,211.95	16,127.05	53.0%	
TOTAL COLORADO WORKS:	254,141.00	32,401.68	221,739.32	12.7%	\$124,534.28
CHILD CARE ALLOCATION:					
CHILD CARE DIRECT/MOE:	11,729.00	1,048.10	10,680.90	8.9%	
CHILD CARE ADMIN:	107,476.00	3,810.10	103,665.90	3.5%	
CHILD CARE ADMIN:	119,205.00	4,858.20	114,346.80	4.5%	\$99,772.20
CHILD WELFARE ALLOCATION:					
CHILD WELFARE OOH:	0.00		0.00	#DIV/0!	
CHILD WELFARE 80/20 ADM:	586,118.62	138,282.10	447,836.52	23.6%	
CHILD WELFARE CASE SERV:	0.00		0.00	n/m	
CHILD WELFARE REL C/CARE:	0.00		0.00	n/m	
CHILD WELFARE SUBADOPT:	0.00		0.00	n/m	
TOTAL CHILD WELFARE 80/20 ALLOCATION:	586,118.62	138,282.10	447,836.52	23.6%	
CHILD WELFARE 100% ADMINISTRATION:	49,087.26	15,961.64	33,125.62	32.5%	
TOTAL 80/20 & 100% ADMIN:	635,205.88	154,243.74	480,962.14	24.3%	
CHILD WELFARE TRCCF ALLOCATION:	0.00	0.00	0.00	0.0%	
CHILD WELFARE CHRP ALLOCATION:	0.00	0.00	0.00	0.0%	
CHILD WELFARE PRTF - FFS:	24,450.56	0.00	24,450.56	0.0%	
CHILD WELFARE - RTC PRIOR YR:	0.00	0.00	0.00	0.0%	
TOTAL CHILD WELFARE:	659,656.44	154,243.74	505,412.70	23.4%	\$42,681.48
TOTAL COUNTY ADMIN:	126,120.28	33,026.97	93,093.31	26.2%	(\$5,987.60)
TOTAL CHPF REGULAR ADMIN:	32,633.16	7,401.24	25,231.92	22.7%	
TOTAL HCPF ENHANCED ADMIN:	60,077.10	20,408.32	39,668.78	34.0%	
	218,830.54	60,836.53	157,994.01	27.8%	(\$24,515.58)
TOTAL ADULT PROTECTION:	34,099.59	10,037.89	24,061.70	29.4%	
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	167.99	1,832.01	8.4%	
	36,099.59	10,205.88	25,893.71	28.3%	(\$4,723.93)
APS ELDER JUSTICE ACT FUNDS:	10,000.00	0.00	10,000.00	0.0%	
TOTAL EMPLOYMENT FIRST:					\$0.00
TOTAL LEAP OUTREACH:	994.00	667.30	326.70	67.1%	
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	1,366.03	24,633.97	5.3%	
CORE SERVICES ALLOCATION:					
CORE SERVICES MENTAL HEALTH 100%:	0.00	3,467.50	(3,467.50)	n/m	
CORE SERVICES ADAD 100%:	0.00	0.00	0.00	n/m	
CORE SERVICES SEA:	1,698.88	0.00	1,698.88	0.0%	
CORE SERVICES OTHER 100%:	72,174.04	10,652.48	61,521.56	14.8%	
CORE SERVICES 80/20:	58,829.84	4,877.06	53,952.78	8.3%	
TOTAL CORE SERVICES:	132,702.76	18,997.04	113,705.72	14.3%	\$56,714.60

EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2021 EXPENDITURES

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTI ON SERVICES
JANUARY	\$9,093.33	\$659.60	\$ -	\$10,039.44	\$ -	\$1,018.66	\$3,503.62	\$672.50	\$90.00	\$2,435.45
FEBRUARY	\$5,982.92	\$681.20	\$ -	\$12,416.60	\$ -	\$1,018.66	\$3,503.62	\$190.00	\$270.00	\$3,798.90
MARCH	\$6,334.00	\$655.00	\$ -	\$9,292.24	\$ -	\$920.08	\$3,164.56	\$570.00	\$360.00	\$3,804.85
APRIL	\$7,058.00	\$642.10	\$ -	\$5,947.01	\$588.00	\$722.61	\$3,503.62	\$815.00	\$30.00	\$1,683.25
MAY	\$7,905.83	\$286.00	\$ -	\$5,406.30	\$560.00	\$985.80	\$3,390.60	\$1,208.75	\$90.00	\$2,402.75
JUNE	\$5,594.19	\$475.10	\$ -	\$5,586.51	\$1,779.57	\$1,201.36	\$3,503.62	\$195.00	\$210.00	\$2,551.75
JULY	\$6,702.00	\$497.10	\$ -	\$5,123.18	\$1,268.75	\$1,242.03	\$3,390.60	\$923.75	\$0.00	\$2,379.00
AUGUST	\$5,407.95	\$287.00	\$ -	\$4,332.15	\$949.00	\$1,327.42	\$3,503.62	\$1,307.50	\$0.00	\$1,904.00
SEPTEMBER	\$6,102.00	\$977.42	\$ -	\$3,362.26	\$1,063.41	\$1,650.28	\$3,503.62	\$1,236.25	\$0.00	\$1,186.00
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL	\$60,180.22	\$5,160.52	\$ -	\$61,505.69	\$6,208.73	\$10,086.90	\$30,967.46	\$7,118.75	\$1,050.00	\$22,145.95

	LEAP	STATE AND BURIAL	STATE AND BURIAL	AND SSI HOME CARE	SSI HOME CARE	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$8,697.27	\$1,612.89	\$ -	\$ -	\$ -	\$ -	\$2,722.00	\$870.00	\$161,443.47	\$ -	\$202,858.23
FEBRUARY	\$22,927.88	\$1,120.66	\$943.76	\$ -	\$ -	\$ -	\$2,760.00	\$76.00	\$165,360.02	\$ -	\$221,050.22
MARCH	\$5,057.16	\$698.66	\$ -	\$ -	\$ -	\$ -	\$2,637.40	\$76.00	\$170,046.98	\$ -	\$203,616.93
APRIL	\$2,071.09	\$698.45	\$ -	\$ -	\$ -	\$ -	\$2,704.30	\$114.00	\$173,250.04	\$ -	\$199,827.47
MAY	\$1,891.28	\$479.94	\$ -	\$ -	\$ -	\$1,430.00	\$2,721.70	\$114.00	\$198,958.76	\$ -	\$227,831.71
JUNE	\$27,400.00	\$1,006.71	\$ -	\$ -	\$ -	\$ -	\$5,762.74	\$1,830.04	\$170,565.47	\$ -	\$227,662.06
JULY	\$ -	\$481.66	\$ -	\$ -	\$ -	\$ -	\$3,452.00	\$1,861.20	\$174,680.36	\$ -	\$202,001.63
AUGUST	(\$4,942.48)	\$44.49	\$ -	\$ -	\$ -	\$ -	\$3,250.00	\$1,728.58	\$174,964.24	\$ -	\$194,063.47
SEPTEMBER	(\$1.85)	\$264.66	\$ -	\$ -	\$ -	\$ -	\$2,241.00	\$1,687.00	\$290,078.00	\$ -	\$313,350.05
OCTOBER											\$ -
NOVEMBER											\$ -
DECEMBER											\$ -
TOTAL	\$63,100.35	\$6,408.12	\$943.76	0	0	\$1,430.00	\$28,251.14	\$8,356.82	\$1,679,347.34	\$0.00	\$1,992,261.77

UPDATES

Tiffany Ramos shared that they had just completed another State audit. An agreement has not been reached with Claudia Strait about the Early Childhood Development Council budget request of \$15,000 and contract line items concerning TANF documentation.

A request was made for reimbursement for training for licensure expenses. The licensure that Katy Gay will be completing will allow her to work independent of a supervisor as needed. The Board of County Commissioners suggested two options: with a two year employment contract full reimbursement of the classes will be paid or with a one year employment contract half of the cost will be reimburse.

ORANGE SHEET & CONTRACT - SANDOVAL

Cory Wall moved to approve the DHS New Hire Orange Sheet for Luz Sandoval Orona at \$14.90 per hour for Step .00 and Grade 31 with annual wage of \$31,000.00 as a Non-Exempt Full Time Employee with Benefits effective December 6, 2021, with a trial period ending on June 6, 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to sign the DHS employee certification contract with Luz Sandoval, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

REGIONAL HOME VISITATION CONTRACT – BABY BEAR HUGS

Tiffany Ramos presented an Independent Contractor agreement for Baby Bear Hugs to provide services for Kit Carson County Department of Human Services to TANF eligible families. This program fills a gap for clients that don't qualify for the Public Health Nurse Family Partnership.

Stan Hitchcock moved to the sign the agreement for Baby Bear Hugs not to exceed \$12,000 in TANF funds effective from November 1, 2021, to June 30, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 10:51 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 10:52 AM.

OEM 3RD QTR REPORTS

Della Calhoun presented the Quarterly Reimbursement Request and Financial Report EMPG/LEMS Expense.

Cory Wall moved to approve OEM wages and expenditure report of \$20,373.27 and Federal Share Eligible for Reimbursement of \$10,186.64 for the 3rd Quarter of 2021, seconded by Stan Hitchcock. The motion was carried by unanimous vote of Dave Hornung.

COUNTY ATTORNEY

The Board of County Commissioners were joined by Jeff Cure, Kelly Alvarez, Cheyenne County Commissioners – R.J. Jolly, Ronald Smith, and Darin Dickey.

Discussion was held on the Kit Carson County Communication Center Contract that differed from the proposed terms including: yearly review of two employees and the cost with option of a 20% option in the future, the funds for the salary will be paid on January 1 and July 1 in equal payments of \$60,000, Cheyenne County will keep their 911 Authority Board, and Cheyenne County will continue to document 911 funds. Cheyenne County will supply a map of common road names to Kit Carson County Dispatch. If there are any issues from Cheyenne County residents, an email of the incident should be emailed to the Cheyenne County Administrator as soon as possible.

Stan Hitchcock moved to sign the Kit Carson County Communication Center Contract with terms of agreement for one year with Cheyenne County to absorb their dispatch communication center as of January 1, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. The contract is attached to these minutes.

The Board of County Commissioners meeting recessed at 12:05 PM for lunch.

The Board of County Commissioners met with members of the Dorenkamp family at the Kit Carson County Fairgrounds at 1:00 p.m. to show them the stage and arena.

The Board of County Commissioners meeting reconvened at 2:00 PM. Those present were Dave Hornung, Stan Hitchcock, Cory Wall, Lynsay Cormack, and Susan Corliss.

REGIONAL DIRECTOR – SENATOR HICKENLOOPER

Kari Linker shared information about the Bipartisan Infrastructure Bill and what it means for Colorado. The state is expected to receive at least: \$3.7 billion for roads, \$225 million for bridge replacement and repairs, \$100 million to expand internet access, \$917 million for public transit, and \$57 million to expand electric vehicle charging. The distribution of these funds has not been determined. Other areas discussed were transportation, climate change mitigation/clean energy, and drinking water/pollution remediation.

AMBULANCE DIRECTOR – STAFF UPDATES

Heather Morris gave an update on the full time staff situation. They will be short staffed for the next two months for sure. The position was offered and then declined during the last week. There are two additional applications for the reserves positions.

OEM 2022 EMPG-LEMS GRANT

Ashley Hernandez presented the 2022 EMPG-LEMS Program application that is to build on capability and capacity so that a jurisdiction can provide crisis and consequence management at the Type 4 level for 24 to 72 hours.

Stan Hitchcock moved to sign the 2022 EMPG-LEMS Annual Grant Funds Application & Work Plan with a staffing pattern, program budget of \$67,526.00 including \$33,628.00 in federal funds, and work plan awareness for 2022 effective January 1, 2022 expiring December 31, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed and continued in work session at 3:30 PM.

The Board of County Commissioners meeting reconvened at 4:55 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Stan Hitchcock moved to approve the November 10th minutes and \$79,840.55 for Accounts Payable, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

SPECIAL TRANSPORTATION PERMIT

Cory Wall moved to approve the Special Transportation Permit for Bulldog Services LLC to move a Siemens Nacelle from County Road E to Highway 59, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

NEAL McCOY ADDENDUM & CONTRACT 2021 FAIR CONCERT

The Board of County Commissioners tabled until the next meeting; waiting on the buyout option.

OCTOBER HUTF REPORT

The Board of County Commissioners reviewed the October HUTF reports and money from the State providing the county with a total of \$181,060.89 for the month of October, which is a decrease of \$64,535.78 from October of 2020.

The Board of County Commissioners adjourned at 5:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

D. Hornung

Dave Hornung, Chairman

Attest:

Susan Corliss

Susan Corliss, County Clerk and Recorder

11/24/2021

Date

