

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
MAY 20, 2020**

8:00 AM CONFERENCE CALL W/ LIBERTY PIPELINE
9:00 AM WEEKLY BRIEFING – ZOOM
10:00 AM KORENA LAUE – COMMUNITY AMBULANCE SERVICE
10:30 AM AUDREY SAYLES – GRANDSTANDS PAINTING
11:00 AM WORK SESSION
12:00 PM LUNCH
12:55 PM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM DHS FINANCIALS - TIFFANY AND MELISSA
MEETING TO ADJOURN WHEN BUSINESS COMPLETED

AGENDA:

- Minutes – May 13, 2020
- Accounts Payable

NEW ITEMS:

- Fair – Employee Armbands, Award Presentations
- Subdivision Exemption – Liberty Pipeline

PURCHASE ORDERS:

MONTHLY REPORTS:

OLD ITEMS:

- P1
- Grandstand Painting
- Jail Behavioral Services
- Kit Carson County Variance

PERSONNEL ITEMS:

FYI:

TABLED:

ADDITIONAL ITEMS

- April HUTF Report

BOARD OF PUBLIC HEALTH AGENDA:

BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:

The Board of County Commissioners meeting convened at 8:15 AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Dave Hornung, Gary Koop, Jeff Cure, Paula Weeks, Stan Hitchcock, and Susan Corliss in person and on the phone were Jason Brinkley, Chad Polak, and Jake Rosenberg.

The Board of County Commissioners and Jeff Cure reviewed the two concerns with the representatives of Liberty Pipeline. The land use change to Industrial is for a pig launcher and tail receiver for cleaning the pipeline and conducting annual wellness checks of the pipeline. The other concern was the public notice of the meeting that was done in March for the April meeting that was postponed due to the COVID 19 closure. It was agreed that the Land Use Article 3-301-M-6 could be used for a meeting that was continued. Jeff will be working with Patty for the documentation of the final motion.

The Board of County Commissioners meeting was recessed for work session at 8:40 AM.

INCIDENT COMMAND SENTER CALL

The Board of County Commissioners attended a conference call at 10:10 AM with the Incident Command Senter (ICS) for updates. The call ended at 10:45 AM. Notes from this meeting are kept within the ICS.

COMMUNITY AMBULANCE SERVICE

Korena Laue presented an orange sheet for a new ambulance reserve for the Stratton crew. Community Ambulance Service has approached Korena about the ambulance pay scale and other details of operation.

GRANDSTANDS PAINTING

Audrey Sales and Collin Koop presented new ideas for the south side of the grandstands. Audrey proposed the marketing aspect of Kit Carson County with visual examples of murals for the project. The final project plan will be presented to the Board of County Commissioners at the next meeting.

The Board of County Commissioners went into work session at 11:00 AM

The Board of County Commissioners recessed for lunch at 12:10 PM.

The Board of County Commissioners continued in work session at 1:20 PM. Those present were Cory Wall, Dave Hornung, Gary Koop, Collin Koop, Tiffany Ramos, Melissa Ross, Stan Hitchcock, and Susan Corliss.

BOARD OF HUMAN SERVICES:

Dave Hornung moved to go into the Board of Human Services meeting at 1:21 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Dave Hornung, Gary Koop, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

MARCH FINANCIALS

Melissa Ross presented the March 2020 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: MAR-20 Currency: USD

CTY=063 (Kit Carson)

| | ALLOCATION FY BUDGET BALANCES | FY ACTUAL EXPENDITURES | FY FUNDS AVAILABLE | ALLOCATION VS FY EXPEND. VARIANCE |
|--|-------------------------------------|---------------------------|-----------------------|--|
| TOTAL COLORADO WORKS: | 222,976.19 | 134,859.16 | 88,117.03 | 60.5% |
| NET COLORADO WORKS MOE: | 18,994.77 | 18,994.77 | 0.00 | 100.0% |
| CHILD CARE ALLOCATION: | | | | |
| CHILD CARE DIRECT | 132,133.84 | 7,545.48 | 124,588.36 | 5.7% |
| CHILD CARE ADMIN | 0.00 | 0.00 | 0.00 | n/m |
| TOTAL CHILD CARE: | 132,133.84 | 7,545.48 | 124,588.36 | 5.7% |
| NET CHILD CARE MOE: | 9,266.22 | 9,266.22 | 0.00 | 100.0% |
| CHILD WELFARE ALLOCATION: | | | | |
| CHILD WELFARE OOH | 0.00 | 0.00 | 0.00 | n/m |
| CHILD WELFARE 80/20 ADM | 506,570.74 | 309,103.28 | 197,467.46 | 61.0% |
| CHILD WELFARE CASE SERV | 0.00 | 0.00 | 0.00 | n/m |
| CHILD WELFARE REL D/CARE | 0.00 | 0.00 | 0.00 | n/m |
| CHILD WELFARE SUBADOPT | 0.00 | 0.00 | 0.00 | n/m |
| TOTAL CHILD WELFARE 80/20 ALLOCATION | 506,570.74 | 309,103.28 | 197,467.46 | 61.0% |
| CHILD WELFARE 100% ADMINISTRATION | 48,840.17 | 31,237.26 | 17,602.91 | 64.0% |
| TOTAL 80/20 & 100% ADMIN | 555,410.91 | 340,340.54 | 215,070.37 | 61.3% |
| CHILD WELFARE TRCCF ALLOCATION | 0.00 | 0.00 | 0.00 | 0.0% |
| CHILD WELFARE CHRP ALLOCATION | 0.00 | 0.00 | 0.00 | 0.0% |
| CHILD WELFARE PRTF - FFS | 23,529.58 | 0.00 | 23,529.58 | 0.0% |
| CHILD WELFARE - RTC PRIOR YR | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL CHILD WELFARE: | 578,940.49 | 340,340.54 | 238,599.95 | 58.8% |
| TOTAL COUNTY ADMIN: | 128,711.89 | 97,406.14 | 31,305.75 | 75.7% |
| TOTAL HCPF REGULAR ADMIN: | 34,851.61 | 21,687.69 | 13,163.92 | 62.2% |
| TOTAL HCPF ENHANCED ADMIN: | 58,521.99 | 55,384.68 | 3,137.31 | 94.6% |
| TOTAL ADULT PROTECTION: | 52,728.46 | 18,356.41 | 34,372.05 | 34.8% |
| TOTAL ADULT PROTECTION CLIENT ASSIST: | 2,364.00 | 0.00 | 2,364.00 | 0.0% |
| TOTAL EMPLOYMENT FIRST: | 25,682.09 | 3,783.87 | 21,898.22 | 14.7% |
| TOTAL LEAP OUTREACH: | 1,286.00 | 518.68 | 767.32 | 40.3% |
| TOTAL LEAP OUTREACH INCENTIVE PILOT: | 26,000.00 | 6,923.77 | 19,076.23 | 26.6% |
| CORE SERVICES ALLOCATION: | | | | |
| CORE SERVICES MENTAL HEALTH 100% | 0.00 | 3,607.03 | (3,607.03) | n/m |
| CORE SERVICES ADAD 100% | 0.00 | 4,237.00 | (4,237.00) | n/m |
| CORE SERVICES SEA | 1,707.32 | 0.00 | 1,707.32 | 0.0% |
| CORE SERVICES OTHER 100% | 72,532.60 | 36,452.50 | 36,080.10 | 50.3% |
| CORE SERVICES 80/20 | 59,026.54 | 5,138.31 | 53,888.23 | 8.7% |
| TOTAL CORE SERVICES: | 133,266.46 | 49,434.84 | 83,831.62 | 37.1% |

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2020 EXPENDITURES**

| | COLO WORKS/TANF | CHILD CARE | CHILD WELFARE CASE SERVICES | CHILD WELFARE OUT OF HOME | CHILD WELFARE RELATED CHILD CARE | CHILD WELFARE SUBADOPT | CHILD WELFARE RELATIVE GUARDIAN | CORE MENTAL HEALTH | CORE SUBSTANCE ABUSE TREATMENT | CORE OTHER PREVENTION SERVICES |
|--------------|---------------------|------------------|--------------------------------------|------------------------------------|--|------------------------------|--|-----------------------|---|--------------------------------------|
| JANUARY | \$ 10,675.67 | \$ 70.00 | \$ - | \$ 3,716.88 | \$ - | \$ 894.66 | \$ 3,503.62 | \$ 200.00 | \$ 270.00 | \$ 3,452.25 |
| FEBRUARY | \$ 12,152.80 | \$ 90.00 | \$ - | \$ 2,254.32 | \$ - | \$ 894.66 | \$ 3,503.62 | \$ 360.00 | \$ 510.00 | \$ 1,667.75 |
| MARCH | \$ 13,791.25 | \$ 75.50 | \$ - | \$ 2,254.32 | \$ - | \$ 836.94 | \$ 3,277.58 | \$ 360.00 | \$ 420.00 | \$ 1,959.00 |
| APRIL | | | | | | | | | | |
| MAY | | | | | | | | | | |
| JUNE | | | | | | | | | | |
| JULY | | | | | | | | | | |
| AUGUST | | | | | | | | | | |
| SEPTEMBER | | | | | | | | | | |
| OCTOBER | | | | | | | | | | |
| NOVEMBER | | | | | | | | | | |
| DECEMBER | | | | | | | | | | |
| TOTAL | \$ 36,619.72 | \$ 235.50 | \$ - | \$ 8,225.52 | \$ - | \$ 2,626.26 | \$ 10,284.82 | \$ 920.00 | \$ 1,200.00 | \$ 7,079.00 |

| | LEAP | STATE AND | AND SSI HOME CARE | SSI HOME CARE | OAP BURIAL | OAP A | OAP B | FOOD STAMPS | STATE DIVERSION | TOTAL |
|--------------|---------------------|--------------------|-------------------------|------------------|---------------|--------------------|--------------------|----------------------|--------------------|----------------------|
| JANUARY | \$ 9,452.51 | \$ 2,696.00 | \$ - | \$ - | \$ - | \$ 2,578.00 | \$ 1,870.00 | \$ 73,700.73 | \$ - | \$ 112,180.32 |
| FEBRUARY | \$ 26,556.22 | \$ 2,605.00 | \$ - | \$ - | \$ - | \$ 2,863.00 | \$ 1,790.00 | \$ 75,147.89 | \$ - | \$ 130,195.26 |
| MARCH | \$ 3,160.16 | \$ 2,388.00 | \$ - | \$ - | \$ - | \$ 2,254.00 | \$ 1,790.00 | \$ 76,137.85 | \$ - | \$ 108,704.60 |
| APRIL | | | | | | | | | | \$ - |
| MAY | | | | | | | | | | \$ - |
| JUNE | | | | | | | | | | \$ - |
| JULY | | | | | | | | | | \$ - |
| AUGUST | | | | | | | | | | \$ - |
| SEPTEMBER | | | | | | | | | | \$ - |
| OCTOBER | | | | | | | | | | \$ - |
| NOVEMBER | | | | | | | | | | \$ - |
| DECEMBER | | | | | | | | | | \$ - |
| TOTAL | \$ 38,168.89 | \$ 7,689.00 | \$ - | \$ - | \$ - | \$ 7,595.00 | \$ 5,450.00 | \$ 224,986.47 | \$ - | \$ 351,080.18 |

DHS – PROGRESS REPORT

Tiffany Ramos reported that there will be interviews for Economic Supervisor, Case Worker and Eligibility Tech on Friday and next week.

ORANGE SHEET – LORI BENJAMIN

Dave Hornung moved to approve the DHS Job Change – Orange Sheet for Lori Benjamin at \$18.75 per hour for Step .00 and Grade 39 with annual wage of \$39,000.00 as an Exempt Full Time Employee with Benefits effective June 1, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn The Board of Human Services at 2:08 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 2:45 PM.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of May 13, 2020, and Accounts Payable.

Dave Hornung moved to approve the minutes of May 13, 2020, and to pay the Accounts Payables in the amount of \$45,926.12, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

CONDOLENCE LETTERS

The Board of County Commissioners signed a sympathy card to the family of past Kit Carson County Extension Agent Mick Livingston on his passing.

SUBDIVISION EXEMPTION – LIBERTY PIPELINE

The Board of County Commissioners reviewed the Subdivision Exemption for Liberty Pipeline LLC, applicant/buyer, consisting of 7.08 acres located in the Northwest Quarter Section 5, Township 6S, Range 50W from the seller, Carlin S. & Roberta Irene Stratton.

Gary Koop moved to approve the Subdivision Exemption for Liberty Pipeline LLC, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

LIBERTY PIPELINE LAND USE

The Board of County Commissioners reviewed the Liberty Pipeline application to install a PIG launcher & receiver station to be located on the Northwest Quarter Section 5, Township 6S, Range 50W that is ½ mile south of County Road PP and County Road 7.

Dave Hornung moved to approve Liberty Pipeline LLC's land use change permit application, limited to the industrial use of an above ground facility to contain a PIG launcher & receiver for the pipeline with public notice of the Planning Commission's public hearing for the land use change permit deemed adequate pursuant to Article 3, Section 3-101(M)(6), of the County Land Use Regulations as the hearing was continued from April 21, 2020 to May 19, 2020 due Covid-19, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

ORANGE SHEET – HEATHER MORRIS

Gary Koop moved to approve a New Hire – Orange Sheet for Heather Morris for the Ambulance Reserves as an EMT - IV with Call Pay at 1.10 per hour effective June 1, 2020, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

2020 APRIL HUTF REPORT

The April HUTF report and money from the State providing the county with a total of \$209,951.31 for the month of April, which is a decrease of \$45,825.62 from April of 2019.

The Board of County Commissioners meeting recessed at 2:53 PM.

BOARD OF PUBLIC HEALTH

Dave Hornung moved to go into the Board of Public Health meeting at 2:54 PM for the purpose of a waiver, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

KIT CARSON COUNTY VARIANCE – *Exhibit A*

The Board of County Commissioners/Board of Public Health received a waiver from the State of Colorado for the county restaurants and churches.

LITTLE BRITCHES RODEO

Dave Hornung moved to approve the Special Youth Event/Agricultural Social Distancing Agreement for the Little Britches at the fairgrounds on May 23rd, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 2:55 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.


The Board of County Commissioners meeting adjourned at 3:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

Attest:



Susan Corliss, County Clerk & Recorder

5/27/2020

Date

