

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JUNE 9, 2021**

8:00 AM PRE-DEPARTMENT HEAD MEETING
 8:30 AM DEPARTMENT HEAD MEETING – HOSTED BY PAULA WEEKS
 9:30 AM KORENA LAUE – EMS DIRECTOR - UPDATES
 9:55 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
 • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
 10:00 AM TIFFANY RAMOS HS DIRECTOR / CONTRACT REVIEW
 11:00 AM WORK SESSION
 12:00 PM LUNCH
 1:00 PM TRAVIS BELDEN – PERSONNEL
 1:30 PM WORK SESSION

AGENDA:

- Minutes – June 2, 2021
- Accounts Payable
- Special Payroll for June 11

NEW ITEMS:

- Fair Contract – Justin Sportsmedicine Team
- Contract with Greeley Lock & Key – Digital Contract
- GovOS-Kofile Contract – Clerk Records Management System
- VSO Letters

PURCHASE ORDERS:

- | | | | | |
|----------------|--------------------|---------|-------------|-----------------------------|
| • PO# 21-00171 | Amazon | IT | \$ 1,817.75 | Synology 8 Bay Rack Station |
| • PO# 21-00172 | Greeley Lock & Key | Grounds | \$23,051.02 | Door Security |

MONTHLY REPORTS:

- VSO May Report
- Clerk’s April Reports
 - Clerk’s Motor Vehicle, Driver License, Recording
 - ERTF Recording Report
- Assessor’s Report – *Feb-May*
- CAPP & CWCP
- Treasurer’s May Report

OLD ITEMS:

PERSONNEL ITEMS:

- Orange Sheets – Bell, Stout, Steele, Clemans, *Miltenberger*

FYI:

TABLED:

ADDITIONAL ITEMS:

BOARD OF PUBLIC HEALTH:

- | | | | | |
|----------------|------------------|----|------------|--------------------------------|
| • PO# 21-00167 | Amazon | PH | \$ 517.27 | iPad, Apple Pencil, Case |
| • PO# 21-00168 | Amazon | PH | \$5,276.00 | Breast Pump, Case, Tubing Kits |
| • PO# 21-00169 | Lindsey Richards | PH | \$1,327.80 | Sorters, Puzzles, Books |
| • PO# 21-00170 | Lindsey Richards | PH | \$ 525.29 | Punch out Cards, Cups |
| • PO# 21-00173 | Gov Connection | PH | \$1,567.73 | Laptop |

BOARD OF HUMAN SERVICES:

- Griffith Center Contract
- Martinich Enterprises Contract
- Maria Moellenberg Contract
- Lila Holden Contract
- Savio House Contract
- IEBT Contract
- Kristi Gallego Contract
- CELK SIGNAL Agreement
- PA-3 Agreement
- CELK Centennial Agreement

The Department Head Meeting was hosted by the Administrator Paula Weeks, at 8:37 AM. Those present were Paula Weeks, Della Calhoon, Korena Laue, Travis Belden, Tiffany Ramos, Pam Mills, Susan Corliss, Cory Wall, Dave Hornung, and Stan Hitchcock.

DEPARTMENT HEADS MEETING

Susan Corliss – Clerk and Recorder – shared that the office is business as usual. The upgrade of election equipment will be conducted in house this week by Dominion and Colorado Secretary Of State Voting System personnel for Trusted Build with Kit Carson County Election staff observing and securing the finished equipment. Dealing with the continuing election concerns of security and transparency.

Della Calhoon – OEM – reported that the state is opening up for meetings. She attended a meeting in Ft. Morgan. Discussion was held on the recent land spouts that do not show up on radar but can do damage though. The sirens were set off in Bethune last week by Sheriff Belden. She will be working on the aircraft ordering plan with Travis. Della is still trying to get on to IPAW communication as they were not able to for COVID.

Korena Laue – Ambulance – indicated the ambulance and Coroner have been super busy the last two weeks. Dr. Angilitous will be coming for training in a couple of weeks.

Travis Belden – Sheriff – reported that it has been business as usual with lots of accidents recently. Stratton School District started a live spot app. It is really good and would like to see it in all schools this fall. There is a cost to the school for the app but law enforcement gets it free. There will be new key cards when the door access system is updated. He will check if there are pictures on file.

Tiffany Ramos – Human Services – has been busy Wrapping up the State year and renewing the contracts for 21-22. All the audits are being finalized; written policies are being required. Jessica Schart and Tiffany are going to be working with the new school administrations creating a good working relationships for the new school year. The new case worker started yesterday. They will be interviewing next week for the two openings, a case aide and an eligibility tech.

Pam Mills – Treasurer – reported that the last tax deadline is June 15th. Currently the county is 87.85% taxes collected, which is looking really good. Lisa has been really working on the Treasurer's Deeds.

Dave Hornung – Commissioner District 3 – indicated that Summer is here! Road & Bridge District 3 will have weeds to mow and they are repairing roads that were tore up. The Board of County Commissioners have started advertising for Paula's position following her announcement of retiring. She will be hard to replace after all she has accomplished in the past 12 years. The plan is to take applications, interviews and hopefully hire by July 1st, so the new hire will have time to have training with her. Fair reminders that volunteers will be needed for the BBQ and ticket takers. The sign-up sheets will be going around soon. There will be a special payroll bonus for those that worked through the pandemic. This funding will come out of the ARP funding and taxes will be taken out.

Stan Hitchcock – Commissioner District 1 – reported that Carl Mullis will start mowing right away. Road & Bridge District 1 is working on Road 49 to put in a water crossing instead of a culvert.

Cory Wall – Commissioner District 2 – stated the rain has been great, which means the roads are hard to keep up with. Fair & Rodeo are about a month away; finalizing a lot of

things and preparing for crowds. The Lincoln Day Dinner was a great evening with 228 tickets being sold.

Paula Weeks – Admin – shared that the Budget reminders went out yesterday with a timeline to schedule for meetings with commissioners, October 13 - approved draft budget, and that changes can be made up to December 1. The budget will be signed during the December 15th Board of County Commissioners meeting. A new law went into effect on May 1st that requires reporting anyone to the unemployment division that does not take a job offer or show up for an interview and make them ineligible for unemployment.

The Kit Carson County Department Head Meeting adjourned at 9:03 AM.

Next meeting is Wednesday, July 14, 2021, with Sheriff Travis Belden as host.

The Board of County Commissioners continued in work session at 9:15 AM in the courthouse. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 10:00 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Paula Weeks, and Susan Corliss.

GRIFFITH CENTERS FOR CHILDREN

Tiffany Ramos presented a Purchase of Service Contract with Griffith Centers for Children Inc. with the primary goals to assess the parent's/caregiver's parenting abilities and to teach appropriate skills in order to meet the needs of the children. The preferred rate is \$58.00 per hour for Supervised Visitation, \$58.00 intake, \$30 per hour for case management, \$25.00 for no shows, and \$40.00 for round trip transportation.

Cory Wall moved to sign the Griffith Centers for Children Inc. Purchase of Service Contract effective June 30, 2021 through December 31, 2021 with an automatic renewal clause, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

MARTINICH ENTERPRISES AGREEMENT

The Board of County Commissioners reviewed the Human Services contract with Martinich Enterprises to provide therapeutic services at a rate of \$60 per hour for therapeutic visitation, \$25 per hour for phone time, \$25 per hour for documentation, and \$25 per hour for drive time, \$90 per hour for In-home services (non-dr), \$110 per hour for In-home services (dr), \$800 for PCI eval, \$1,000 for Autism and Learning eval, and \$1,500 for Neuropsychological eval as an independent contractor.

Stan Hitchcock moved to sign the contract with Martinich Enterprises for services as an independent contractor for the Department of Human Services effective July 1, 2021

through June 30, 2022, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

MARIA MOELLENBERG AGREEMENT

The Board of Human Services reviewed an Agreement for Independent Contractor, Maria Moellenberg, to provide Marriage Therapy and Family Therapy services for clients receiving a referral from Kit Carson County Department of Human Services. After the initial intake, services may be needed for continued client progress. The contractor agrees to safe guard information and confidentiality of the child and the child's family in accordance with the rules of the Colorado Department of Humans Services and the Kit Carson County Department of Human Services.

Cory Wall moved to sign the agreement with Maria Moellenberg at the negotiated service rate of \$125.00 per session for Marriage Therapy and \$125.00 for Family Therapy with No-Call No-Show at \$62.50 per occurrence and Mileage of \$0.50 per mile roundtrip effective July 1, 2021 through June 30, 2022, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

HOLDEN HOME STUDY AGREEMENT

An agreement with Lila Holden for the purpose to provide home studies for Kit Carson County Human Services at the rate of \$1,200.00 for a Home Study full certification, Home Study recertification at \$800.00, and \$200.00 for travel for the completion of the study.

Stan Hitchcock moved to sign and approve the agreement between Lila Holden and Kit Carson County Department of Human Services beginning on July 1, 2021 through and including June 30, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

SAVIO HOUSE CONTRACT

Tiffany Ramos presented the Savio House Contract for the purpose of Child Protection Community Based Services.

Cory Wall moved to sign the mutual agreement between Kit Carson County Department of Human Services and Savio House at a rate of \$95.00 per session and \$40.00 per hour travel effective from July 1, 2021 to June 30, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

IEBT CONTRACT

The Board of County Commissioners reviewed the Purchase of Service Contract with IEBT for July 1, 2021 to June 30, 2022. IEBT Corporation D.B.A. IEBT Mobile Drug and Alcohol Testing will provide preferred rates instead of Standard rates at the following rates of \$30 per Laboratory Urine Analysis and MRO Services; \$40 per Laboratory Urine Analysis, MRO Services with Alcohol Screening; and \$65 per Laboratory Hair Drug Analysis and MRO Services. Rates are subject to increase, but not without 30 days' notice.

Stan Hitchcock moved to sign the Purchase of Service Contract with IEBT Mobile Drug and Alcohol Testing, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

KRISTI GALLEGO AGREEMENT

Tiffany Ramos presented an agreement with Kristi Gallego. The purpose of this agreement is for the contractor, Kristi Gallego, to provide services for clinical consultations for both children and play therapy to the child welfare staff.

Cory Wall moved to sign and approve the agreement between Kristi Gallego and Kit Carson County Department of Human Services at \$50.00 per hour for child consultation, \$150.00 per hour to testify in court, and \$0.52 per roundtrip mile beginning on July 1, 2021 through and including June 30, 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

SIGNAL – ANNUAL CELK AGREEMENT

The Board of Commissioners reviewed the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties (CELK) with Signal. The services are available from Signal for any person eligible for core services for child protection or youth in conflict referred by Kit Carson County Department of Human Services. Referrals shall be on a form mutually agreed upon by Centennial and DHS and shall include a copy of the Family Services Plan for the family, if appropriate, and other supporting documents to facilitate the assigned mental health professionals through understanding of the reason for referral. Signal will contribute up to a maximum of \$20,500.00 from their OBH Additional Family Service Funding for a maximum available funding for substance abuse treatment from Core and AFS of \$35,116.00.

Stan Hitchcock moved to sign the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties with Signal from June 1, 2020 to June 30, 2021 with the contract price not to exceed \$14,616.00 Core Service Funding with Elbert County being the fiscal agent for this agreement, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CENTENNIAL MENTAL HEALTH – PROGRAM AREA 3 PREVENTION SERVICES

The Board of Commissioners reviewed the Program Area 3 Prevention Services Agreement to entering into an agreement with Centennial Mental Health to provide therapeutic and supportive services for post-adoptive families in Kit Carson County.

Cory Wall moved to sign the Program Area 3 Prevention Services Agreement for mental health services with Centennial Mental Health from June 1, 2021 to May 31, 2022 with the contract price not to exceed \$4,000.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CENTENNIAL MENTAL HEALTH – ANNUAL CELK AGREEMENT RENEWAL

The Board of Commissioners reviewed the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties (CELK) with Centennial Mental Health (CMH). The services are available from CMH for any person eligible for core services for child protection or youth in conflict referred by Kit Carson County Department of Human Services. Referrals shall be on a form mutually agreed upon by Centennial and DHS and shall include a copy of the Family Services Plan for the family, if appropriate, and other supporting documents to facilitate the assigned mental health professionals through understanding of the reason for referral.

Stan Hitchcock moved to sign the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties with Centennial Mental Health (CELK) from June 1, 2021 to May 31, 2022 with the contract price

not to exceed \$15,000.00 of Core Service funds with Elbert County being the fiscal agent for this agreement, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

DIRECTOR - UPDATE

Tiffany Ramos had questions about personnel hiring and one of the current positions that may need to be revised.

Cory Wall moved to adjourn the Board of Human Services meeting at 10:34 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' went into work session at 10:35 AM.

The Board of County Commissioners recessed at 12:02 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:08 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Travis Belden, Paula Weeks, and Susan Corliss.

SHERIFF UPDATES

Sheriff Travis Belden presented two quotes for equipment that needs to be replaced. These will be issued purchase orders next week. He will be meeting with the Burlington School Board. Discussion was held on the possibility of a marijuana question being the ballot in November. Sheriff Belden presented orange sheets for Zebulun Bell, Jonathan Stout, Joshua Steele and Doug Miltenberger.

ORANGE SHEETS - BELL, STOUT, & STEELE

Stan Hitchcock moved to approve the Sheriff Office – 6 Month Salary Adjustment – Orange Sheet for Joshua Steele at \$14.54 per hour for Step .25 and Grade 30 with annual wage of \$30,250.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Sheriff Office – 6 Month Salary Adjustment – Orange Sheet for Jonathan Stout at \$14.54 per hour for Step .25 and Grade 30 with annual wage of \$30,250.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Sheriff Office Salary Adjustment – Orange Sheet for Zebulun Bell at \$16.47 per hour for Step .25 and Grade 34 with annual wage of \$34,250.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Sheriff Office Job Change to Jail – Orange Sheet for Doug Miltenberger at \$15.87 per hour for Step .00 and Grade 33 with annual wage of \$33,000.00 as a Non-Exempt Full Time Employee with Benefits effective June 2, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' went into work session at 2:00 PM.

The Board of County Commissioners' meeting reconvened at 3:12 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, Special Payroll, and Accounts Payable.

Cory Wall moved to approve the minutes of June 2, 2021, and to pay \$184,350.05 for Accounts Payable and \$206,887.70 for the June 11 Special Payroll, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners signed a sympathy card for employees, BJ Reese and Cody Reese and their families on the passing of their father / grandfather, Bill Reese.

JUSTIN SPORTSMEDICINE TEAM

The Board of County Commissioners reviewed the Justin Sportsmedicine Team agreement.

Stan Hitchcock moved to sign the Justin Sportsmedicine Team agreement for the rodeo performances and slack on July, 29-31, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

GREELEY LOCK & KEY

The security agreement between Greeley Lock & Key and Kit Carson County is for the purpose of installing pass thru locks on 8 exterior and 3 interior courthouse and ambulance building doors.

Cory Wall moved to sign the Greeley Lock & Key agreement for the amount of \$25,187.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Note that the Purchase Order Invoice 21-00174 states \$23,051.02.

GOVOS-KOFILE CONTRACT – CLERK RECORDS MANAGEMENT SYSTEM

Clerk and Recorder Susan Corliss presented the GovOS – Kofile Addendum for Renewal and Extension for the Kit Carson County Records Management System.

Stan Hitchcock moved to sign the GovOS Addendum Agreement for Renewal commencing June 1, 2021 through May 31, 2026 at a cost of \$11,327 per year and a business process review during the first year with an additional one-time fee of \$5,000 for a total of \$61,635.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

VETERAN'S LETTERS – CHARLES MILLS & BILL REESE

The Board of County Commissioners signed and mailed a letter to Daniel Mills in honor of his father, Chuck Mills, and to Ruth Stramel in honor of her husband, Dick Stramel, and to Cheryl Reece in honor of her husband, Bill Reese, for their service to our country as a Kit Carson County Military Veterans.

PURCHASE ORDERS

PURCHASE ORDER #21-00171

Stan Hitchcock moved to approve the Purchase Order #21-00171 for the IT Department to Amazon for a Synology 8 Bay Rack Station totaling \$1,817.75, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00172

Cory Wall moved to approve the Purchase Order #21-00172 for Grounds & Buildings to Greeley Lock & Key Invoice #9886 for a Door Security System with installation totaling \$23,501.02, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

VSO REPORT FOR MAY

The Board of County Commissioners reviewed the VSO May Report. There were 4 telephone calls, 2 appointments, 1 outreach, and a total served of 2 with a total of 35 hours per week or fewer on the report.

Stan Hitchcock moved to approve VSO May Report, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CLERK’S APRIL FINANCIALS

The following report was submitted by the Clerk and Recorder’s Office, including a list of warrants that need approved by the Board of County Commissioners for the month of **May 2021** report for the County Clerk’s office:

KIT CARSON COUNTY COMMISSIONERS REPORT				
MAY	To General COUNTY	To Towns STATE	Warrants STATE	TOTAL
BURLINGTON CITY SALES TAX		\$ 17,033.80		\$ 17,033.80
CERTIFICATES OF TITLE	\$ 984.00		\$ 787.20	\$ 1,771.20
MISC ELECTIONS	\$ -			\$ -
REFUNDS	\$ 590.15			\$ 590.15
ERTF \$2 ST FEE		\$ 534.00		\$ 534.00
ESCROW DEPOSIT	\$ 467.50			\$ 467.50
DRIVERS LICENSE	\$ 1,386.00		\$ 2,008.66	\$ 3,394.66
DUP'S (REG & TITLE)	\$ 142.00		\$ 34.00	\$ 176.00
E-RECORDING SURCHARGE	\$ 267.00			\$ 267.00
SMALL BALANCE ADJUSTMENT	\$ -			\$ -
COUNTY REVENUE (SHORT CHECKS)				\$ -
MARRIAGE LICENSE	\$ 63.00		\$ 207.00	\$ 270.00
MILITARY PLATE FEE	\$ 1.00		\$ 49.00	\$ 50.00
MISCELLANEOUS	\$ 2,066.04			\$ 2,066.04
MOTOR VEHICLE AUTO TAX	\$ 602.00	\$ 79,234.03		\$ 79,836.03
MV LICENSE FEE/PERMITS	\$ 4,502.40		\$ 86,782.05	\$ 91,284.45
OVERPAYMENT	\$ (764.40)			\$ (764.40)
RECEPTION MOTOR VEHICLE	\$ 1,110.00			\$ 1,110.00
ROAD \$1.50 / \$2.50 FEES		\$ 3,891.92		\$ 3,891.92
SB03-103 PD/SAFETY	\$ 46.02			\$ 46.02
SB09-108 LATE FEES	\$ 970.00			\$ 970.00
SEIBERT SALES TAX		\$ 48.81		\$ 48.81
STATE DOCUMENTARY FEE	\$ 789.87			\$ 789.87
STATE SALES TAX			\$ 32,048.07	\$ 32,048.07
STRATTON SALES TAX		\$ 116.00		\$ 116.00
RECEPTION RECORDING	\$ 5,587.00			\$ 5,587.00
VENDOR FEES	\$ 1,696.39			\$ 1,696.39
GRAND TOTAL	\$ 20,505.97	\$ 100,858.56	\$ 121,915.98	\$ 243,280.51
\$ 243,280.51		\$ 222,774.54		

Cory Wall moved to approve the Clerk’s May Report as presented and pay the following list of Electronic Funds Transfers and Warrants for the month of **May 2021** for the County Clerk’s office, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Warrants written in June for May	
\$ 87,652.25	Colo Dept of Rev MV/LIC - ELT PMT
\$ 32,048.07	Colo Dept of Rev Sales Tax - ELT PMT
\$ 2,008.66	Colo Dept of Rev Drivers License - ELT PMT
\$ 17,033.80	City of Burlington Sales Tax
\$ 116.00	Town of Stratton Sales Tax
\$ 48.81	Town of Seibert Sales Tax
\$ 15.00	State Treasurer - M/L \$3.00
\$ 100.00	Colo Dept of Health - M/L \$20.00
\$ 534.00	ERTF \$2 ST FEE - Transferred out of EBT Payment
\$ 139,556.59	
\$ 83,217.95	Difference Collected VS Paid Out
\$ 83,125.95	SOT & R/B Fee Paid Out By Treasurer
\$ 92.00	
\$ (12.00)	4 MAY ML OUT
\$ (80.00)	4 MAY ML OUT
\$ 0.00	

CLERK'S ELECTRONIC RECORDING TECHNOLOGY FUNDS REPORT

The Clerk and Recorder's Office submitted the following report for Recording, including the Electronic Recording Technology Funds Report to be approved by the Board of County Commissioners for the month of May 2021 from the County Clerk & Recorder's office:

Amounts for Documents Recorded / Total Business					
KIT CARSON COUNTY COMMISSIONERS REPORT - ELECTRONIC FUNDS TRANSFER					
<i>21-May</i>					
	In Person less				
	IRS	eRecording	IRS	Total	Escrow/Adjust
Copies In Person & Escrow (PH)	\$ 68.75			\$ 68.75	
Online Credit Card Copies	\$ 215.00			\$ 215.00	
Documentary Fee (DF)	\$ 780.75	\$ 9.12		\$ 789.87	
ERT Funds (ES)	\$ 320.00	\$ 180.00	\$ 2.00	\$ 502.00	
Escrow Deposits (EP)	\$ 413.50			\$ 413.50	
Marriage Application (ML)	\$ 270.00			\$ 270.00	
Online - Monthly Subscription	\$ 200.00			\$ 200.00	
Recording Fees (RC)	\$ 3,412.00	\$ 2,035.00	\$ 5.00	\$ 5,452.00	
Recording Surcharge (EC)	\$ 160.00	\$ 90.00	\$ 1.00	\$ 251.00	
Totals	\$ 5,840.00	\$ 2,314.12	\$ 8.00	\$ 8,162.12	\$ -
ERT FUNDS RECORDED FOR THE CURRENT MONTH					\$ 502.00
LESS ERT FUNDS NOT COLLECTED FOR THE CURRENT MONTH (Outstanding ES \$\$ from recording reports)					\$ (16.00)
PLUS PREVIOUS MONTHS ERT FUNDS RECEIVED IN CURRENT MONTH (From recording copies of checks and reports)					\$ 48.00
CURRENT MONTH ERT FUNDS	Drives Report	\$ 534.00			\$ 534.00
CURRENT MONTH ERT FUNDS	Escrow Pmt				

Stan Hitchcock moved to approve the Clerk's May ERTF Report as presented that will be transferred and pay \$534.00 via ACH to the State Treasurer, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ASSESSOR REPORT

Cory Wall moved to approve the Assessor's February through May Abatement/Refund Report as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CAPP & CWCP REPORT FOR MAY

Stan Hitchcock moved to approve May CAPP & CWCP Report as presented, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

TREASURER MAY REPORT

The Board of County Commissioners reviewed the May Treasurer's Report from County Treasurer Pam Mills.

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

MONTH ENDING May 31 2021

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$6,909,820.49	\$820,974.07	(\$521,192.66)	\$7,209,601.90
KCC Public Health Agency	(\$368,793.58)	\$197,116.00	(\$128,674.29)	(\$300,351.87)
Contingent	\$376,999.54	\$0.00	\$0.00	\$376,999.54
Road and Bridge	\$2,250,274.72	\$446,821.84	(\$241,844.98)	\$2,455,251.58
Ambulance	(\$300,856.60)	\$19,521.77	(\$29,767.04)	(\$311,101.87)
Social Services	\$67,938.57	\$85,388.95	(\$86,953.80)	\$66,373.72
Capital Expenditures	\$81,769.59	\$13,503.45	(\$379.40)	\$94,893.64
Conservation Trust	\$19,380.32	\$2.19	(\$1,588.96)	\$17,793.55
Solid Waste	\$654,498.55	\$85,505.79	(\$36,379.01)	\$703,625.33
E-911	\$71,281.36	\$19,618.05	(\$6,165.27)	\$84,734.14

Stan Hitchcock moved to approve the Treasurer's May Financials, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEET – CLEMANS

Stan Hitchcock moved to approve Treasurer Office Raise Orange Sheet for Stephanie Clemans at \$14.43 per hour for Step .25 and Grade 26 with annual wage of \$26,250.00 as a Non-Exempt 1820 hour Full Time Employee with Benefits effective June 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 3:14 PM.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to call the Board of Public Health to order at 3:15 PM for the purpose of purchase orders only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

PURCHASE ORDERS

PURCHASE ORDER #21-00167

Cory Wall moved to approve the Purchase Order #21-00167 for the Public Health to Amazon PH PO#3964 for an iPad, Apple Pencil, and iPad Case totaling \$517.25, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00168

Stan Hitchcock moved to approve the Purchase Order #21-00168 for Public Health to Amazon PH PO#3966 for breast pump, pump case, and tubing kits totaling \$5,276.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Covered by State Grant.

PURCHASE ORDER #21-00169

Cory Wall moved to approve the Purchase Order #21-00169 for Public Health to Lindsey Richards PH PO#3967 for shape sorters, puzzles, and books totaling \$1,327.80, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Covered by State Grant.

PURCHASE ORDER #21-00170

Stan Hitchcock moved to approve the Purchase Order #21-00170 for Public Health to Lindsey Richards PH PO#3968 for punch card, stadium cup, and set up totaling \$525.29, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Covered by State Grant.

PURCHASE ORDER #21-00173

Cory Wall moved to approve the Purchase Order #21-00173 for Public Health to Gov Connecitons PH PO#3971 for lap top, monitor, and docking station totaling \$1,567.73, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 3:17 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners’ meeting adjourned at 3:40 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

Attest:



Susan Corliss, County Clerk and Recorder

_____ 6/16/2021

Date

