

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JUNE 30, 2021**

8:00 AM **WORK SESSION**
9:55 AM **COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE**
 • **REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS**
10:00 AM **DARLENE CARPIO – KEN BUCK’S OFFICE**
10:30 AM **GLEN MARCINIAK - VSO UPDATES AND CONTRACT RENEWAL**
11:00 AM **JEFF CURE – COUNTY ATTORNEY**
12:00 PM **LUNCH**

AGENDA:

- Minutes – June 23, 2021
- Accounts Payable

NEW ITEMS:

- New Form for County Vehicle Usage
- CHP Loss Ratio
- IT Security Analysis
- American Recovery Plan Funds

PURCHASE ORDERS:

- | | | | | |
|----------------|-----------------------------|----------|-------------|---------------------------------|
| • PO# 21-00182 | Midwest Card & ID Solutions | OEM | \$ 500.00 | Salamander Software Maintenance |
| • PO# 21-00183 | Complete Wireless | Dispatch | \$17,340.00 | Service Contract for Radios |

MONTHLY REPORTS:

OLD ITEMS:

PERSONNEL ITEMS:

- New Hire for Assessor’s office Tamara Weisshaar

FYI:

- City Council will sign off on the IGA for E911

TABLED:

ADDITIONAL ITEMS:

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BOARD OF PUBLIC HEALTH

- EPR Contract

BOARD OF HUMAN SERVICES:

- Theresa Campbell Contract
- Shannon Mason Contract

The Board of County Commissioners met in work session at 8:00 AM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, Lynsay Cormack, and Susan Corliss.

KEN BUCK’S OFFICE

Darlene Carpio reported on activities with Representative Buck’s office. The roundtable prior to Kit Carson County Lincoln Day Dinner went very well. She was able to attend meetings and work with Representative Buck’s staff in Washington DC. Six bills were introduced by Rep. Buck. He has been with GAMAF (Google, Amazon, Facebook, Apple, and Microsoft) and how they now can create censorship. The proposed Inheritance Tax is very confusing with threshold going down from \$10 million to \$3 million. Representatives Buck and Boebert have introduced a termination part of the 30-30 Act. A tour is being planned for the first week in August, she would be interested in topics or events to add for Rep. Buck. Commissioner Hornung asked that Bonny Dam be included.

The Board of County Commissioners meeting was called to order at 10:40 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, Lynsay Cormack, and Susan Corliss.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Cory Wall moved to approve the June 23rd minutes and \$71,607.93 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners received letters from Richard Crisp.

NEW FORM FOR COUNTY VEHICLE USAGE

The Board of County Commissioners reviewed the minor changes in the updated County Vehicle Usage form.

Stan Hitchcock moved to approve the Kit Carson County Vehicle Usage form, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CHP LOSS RATIO

The Board of County Commissioners reviewed the CHP Loss Ratio for the most recent 3 years of 2018, 2019, and 2020.

IT SECURITY ANALYSIS

The Board of County Commissioners reviewed the IT Security Analysis prepared by Todd Holmes and Della Calhoun.

AMERICAN RECOVERY PLAN

Stan Hitchcock moved to approve payment of ARP funds to Benay's Country Quiltin', Outback Fencing, and Heritage Classics, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

Purchase Order #21-00182

Cory Wall moved to approve the Purchase Order #21-00182 for Office of Emergency Management to Midwest Card ID Solutions for Maintenance Agreement of Salamander LIVE Subscription Rapid Tag totaling \$500.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00183

Stan Hitchcock moved to approve the Purchase Order #21-00183 for Dispatch to Complete Wireless Technologies for annual service contracts totaling \$17,340.00 seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEET – WEISSHAAR & CORMACK

Cory Wall moved to approve the Assessor's New Hire Orange Sheet for Tamara Weisshaar at \$14.54 per hour for Step .25 and Grade 30 with annual wage of \$30,250.00 as a Non-Exempt Full Time Employee with Benefits effective July 1, 2021, with a trial period ending January 1, 2022, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve the Administrator Office New Hire Orange Sheet for Lynsay Cormack at \$21.63 per hour for Step .00 and Grade 45 with annual wage of \$45,000.00 as an Exempt Full Time Employee with Benefits effective August 1, 2021, with a trial period ending February 1, 2022, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

The Board of County Commissioners recessed at 10:50 AM.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to call the Board of Public Health to order at 10:50 AM for the purpose of a contract only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, Lynsay Cormack, and Susan Corliss.

EPR CONTRACT – Contract #CT 2020*252 AMENDMENT #3– DIGITAL SIGNATURE

The Board of County Commissioners reviewed the EPR Contract for Department 030, this project serves to support public health agencies to upgrade their ability to respond to a range of public health threats, including infectious diseases, natural disasters, and biological, chemical, nuclear and radiological events. The current contract maximum cumulative amount of \$37,807.00 since the beginning of the contract on July 1, 2019.

Stan Hitchcock moved to sign ERP Contract #CT 2020*252 Amendment #3 for a contract price of \$18,399.00 in Federal Funds effective July 1, 2021 through and including June 30, 2022, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Public Health meeting at 10:51 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

COUNTY ATTORNEY

Jeff Cure shared the changes to the 911 Authority Board IGA to include seven voting and two non-voting members. He will work with the city/town attorneys to present it to each council for the signatures. Jeff asked if in the revision of the Land Use Policy the subdivision exemption streamline process should be included. It was agreed that it should. Sheriff Travis Belden joined the meeting to discuss recent letters and how to handle them. Discussion continued on the possibility of marijuana being on the City of Burlington's ballot.

The Board of County Commissioners recessed for lunch at 12:05 PM.

The Board of County Commissioners returned to work session at 1:00 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Paula Weeks, Lindsay Cormack, and Susan Corliss.

BOARD OF HUMAN SERVICES:

Cory Wall moved to go into the Board of Human Services meeting at 1:11 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

SPANISH CLASSES

Tiffany Ramos proposed having two staff members take the Morgan Community College Conversational Spanish class. The cost would be \$500.00 per student that would be covered by the county. The Board of County Commissioners approved the classes.

SHANNON MASON WORK AGREEMENT

The Board of County Commissioners reviewed an agreement with Shannon Mason. The purpose of this agreement is for the contractor, Shannon Mason, to give supervision support to Kit Carson County Human Services in various areas of State Human Service programs. Assistance will include pulling reports, how to work claims, and any other administrator support as deemed necessary.

Cory Wall moved to sign and approve the agreement between Shannon Mason and Kit Carson County Department of Human Services at \$25.00 per hour and 0.32 mileage for all services beginning on July 1, 2021 through and including June 30, 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

THERESA CAMPBELL AGREEMENT

The Board of County Commissioners reviewed an agreement with Theresa Campbell. The purpose of this agreement is for the contractor, Theresa Campbell, to provide technical support to Kit Carson County Human Services in various areas of State Human Service programs. She will be the security administrator for DHS programs that will include computer and software support for CBMS - Trails, CHATS and CFMS.

Stan Hitchcock moved to sign and approve the agreement between Theresa Campbell and Kit Carson County Department of Human Services at \$85.00 per hour but not to exceed \$5,000.00 for all services beginning on July 1, 2021 through and including June 30, 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

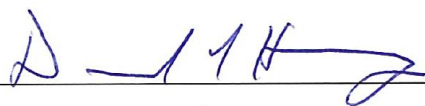
Stan Hitchcock moved to adjourn the Board of Human Services meeting at 1:58 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

DHS DIRECTOR UPDATES

Tiffany Ramos would like to contract with Washington County to do the CCAP for three months at \$25 per hour for processing an application when needed. If this works well, it could become a long term contract.

The Board of County Commissioners' meeting adjourned at 2:10 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

Attest:



Susan Corliss, County Clerk and Recorder



7/7/2021

Date