

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JUNE 2, 2021**

8:00 AM	WORK SESSION
9:55 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE <ul style="list-style-type: none">• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM	COLLIN KOOP / GROUNDS MANGER FAIR UPDATE
10:30 AM	SPECIAL EVENT - LIQUOR LICENSE PUBLIC HEARING
11:00 AM	JEFF CURE – COUNTY ATTORNEY
12:00 PM	LUNCH
1:00 PM	SHAWN / TRAVIS / TODD / COLLIN – DOOR ACCESS QUOTE

AGENDA:

- Minutes – May 26, 2021
- Accounts Payable

NEW ITEMS:

- Fair / Rodeo Contracts
 - Pink Chaps Enrollment Form
 - CINCH Contract

PURCHASE ORDERS:

- PO# 21-00165 Artworks Sheriff \$ 985.00 Pickup Decal
- PO# 21-00166 Galls Sheriff \$1,184.00 Armor Vest

MONTHLY REPORTS:

OLD ITEMS:

PERSONNEL ITEMS:

- Orange Sheet – James Minasi

FYI:

TABLED:

ADDITIONAL ITEMS:

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BOARD OF PUBLIC HEALTH:

- New Hire (Upon Passing Backgrounds) Orange Sheet – Jodi Gray
- Immunization and Vaccines for Children

BOARD OF HUMAN SERVICES:

- New Hire (Upon Passing Backgrounds) Orange Sheet – Devan Stegner

The Board of County Commissioners meeting was called to order at 10:41 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Todd Holmes, Paula Weeks, and Susan Corliss.

BOARD OF LIQUOR LICENSURE

Stan Hitchcock moved to go into the Board of Liquor Licensure meeting at 10:42 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss. The public hearing was not held as no one attended.

KNIGHTS OF COLUMBUS – SPECIAL EVENTS APPLICATION

The Burlington Knights of Columbus had presented their application for a Special Events Liquor License for a beer garden during the Kit Carson County Pro Rodeo on Friday, July 30th, from 6:00 – 11:59 PM and Saturday, July 31st, from 3:00 – 11:59 PM. The layout and cookout were discussed at the April 12, 2021, meeting.

Stan Hitchcock moved to approve the Knights of Columbus Council 5768 Application for a Special Events Liquor License for the 2021 Kit Carson County Fair, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Liquor Licensure meeting 10:48 AM, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

The Board of County Commissioners reconvened at 11:00 AM. Those present were Steve Gray (Tri-State Energy), Kelly Alvarez, Jeff Cure, Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

COUNTY ATTORNEY

Steve Gray explained the upcoming project to replace the switches in the Burlington Substation that will allow power to continue to flow south to KC Electric. The project will have a temporary pigtail around the substation while the work is going on, so there will not be an interruption of power. The landowners will be contacted with paperwork. Since this is a temporary project, it will not be necessary to send it to the Planning Commission.

Jeff Cure and the Board of County Commissioners discussed the revised bylaws for the E911 Board consisting of 11 members that will represent various agencies/departments that have an interest in E911. Also discussed were the severed minerals that the taxes are delinquent. There are already statutes that deal with how they can be reunited with the surface land. No change will be considered as it may show preference to tax payers.

The Board of County Commissioners meeting recessed at 12:05 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:05 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Shawn Franz, Travis Belden, Todd Holmes, Collin Koop, Paula Weeks, and Susan Corliss.

DOOR ACCESS QUOTE

Greeley Lock & Key – Locktech’s bid for Open Path Cloud Access Control Estimate for the courthouse and ambulance building was brought to the Board of County Commissioners for consideration. There would be 11 doors with card access that would be managed by a super administrator that would be taken care of by the County IT. Administration managers could be assigned to allow access to certain doors. The quote for the entire project with new equipment and cloud management for five years was \$25,187.02. A bid from Motorola using the existing equipment had been consider as well from October 2020.

The Board of County Commissioners would like to see the contract and invoice from the Greeley Lock & Key.

The Board of County Commissioners recessed at 1:25 PM.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to call the Board of Public Health to order at 1:34 PM for the purpose of New Hire and a contract only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

ORANGE SHEET – GRAY

Cory Wall moved to approve the Public Health New Hire – Orange Sheet for Jodi Gray at \$31.00 per hour for 0.1 Nursing, 0.8 CVP, and 0.1 Family Planning Programs as a Full Time Employee with Benefits effective June 1, 2021 with a Trial Period ending December 1, 2021, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

IMMUNIZATION AND VACCINES FOR CHILDREN

Stan Hitchcock moved to approve the Amendment #4 to accept additional funding for Immunization in the amount of \$5,696.00 in Federal Funds for contract #19-FHHA 108889 with effective July 1, 2021 through June 30, 2022, which brings the cumulative total amount of the contract to \$91,241.00, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Public Health meeting at 1:36 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting reconvened at 1:36 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Stan Hitchcock moved to approve the minutes of May 26, 2021, and to pay \$42,465.37 for Accounts Payable, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

TOUGH ENOUGH TO WEAR PINK ENROLLMENT

The Tough Enough to Wear Pink application will allow the Kit Carson County Fair and Pro Rodeo to use their logo for advertising during the Thursday night rodeo. All proceeds will stay in the local Kit Carson County Cattle Women's Pink Chaps Fund that are collected that night.

Cory Wall moved to have Tough Enough to Wear Pink events on Thursday night during the Pro Rodeo with \$1 per ticket going to the Kit Carson County Cattle Women's Pink Chaps Fund, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PRCA CINCH SERIES – TERM SHEET

CINCH Jean & Shirts submitted a sponsorship term sheet for the 2021 Kit Carson County PRCA Rodeo. CINCH Jeans & Shirts will provide \$1000 per performance for three performances, July 29-31, 2021. CINCH will get four PA announcements during each performance, two banners displayed in the arena, one 30 second commercial spot on a jumbo Tron, if available, one CINCH branded flag and flag script, four premier seats at each performance and requests no competitive jeans or shirts within the series. All advertising content and banners will be provided by CINCH.

Stan Hitchcock moved to approve the CINCH Jeans & Shirts PRCA Sponsorship Term Sheet, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

PURCHASE ORDER #21-00165

Stan Hitchcock moved to approve the Purchase Order #21-00165 for the Sheriff Department to Art Works Estimate #05-6352 for pickup decal package totaling \$985.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00166

Stan Hitchcock moved to approve the Purchase Order #21-00166 for the Sheriff Department to Galls, LLC Quote #18184099 for an Armor Vest totaling \$1,184.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEET – MINASI

Stan Hitchcock moved to approve Raise Orange Sheet for James Minasi for Road & Bridge District #3 at \$16.35 per hour for Step .00 and Grade 34 with annual wage of \$34,000.00 as a Non-Exempt Full Time Employee with Benefits effective July 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 1:40 PM.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 1:40 PM for the purpose of an orange sheet only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

ORANGE SHEET – STEGNER

Cory Wall moved to approve the Department of Human Services New Hire Orange Sheet for Devan Stegner for at \$17.78 per hour for Step .00 and Grade 37 with annual wage of \$37,000.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2021, with a trial period ending December 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 1:41 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

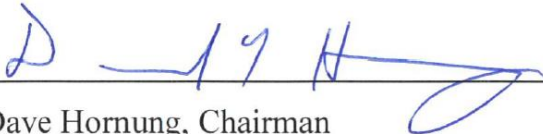
The Board of County Commissioners’ reconvened at 1:42 PM.

ADMINISTRATOR POSITION

Advertising for the Administrator position will be from June 7 – 28. The Board of County Commissioners plan to conduct interviews the week of July 6th.

The Board of County Commissioners’ meeting adjourned at 2:30 PM.


Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

6/9/2021

Date

Attest:


Susan Corliss, County Clerk and Recorder

