

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JUNE 16, 2021**

8:00 AM	WORK SESSION
9:55 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
	• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM	DAWN JAMES – PUBLIC HEALTH DIRECTOR – DISCUSS CHILD FATALITY BOARD
10:30 AM	DHS DIRECTOR TIFFANY RAMOS MONTHLY FINANCIALS / ORANGE SHEET VICTORIA ROBLES
11:00 AM	KELLY ALVAREZ & AMBER DEDUS WITH XCEL & COUNTY ATTORNEY – JEFF CURE
12:00 PM	LUNCH
1:00 PM	COLLIN KOOP – GROUNDS & BUILDINGS – PHILANTHROPY DAYS
1:30 PM	WORK SESSION

AGENDA:

- Minutes – June 9, 2021 – *Tabled to next meeting*
- Accounts Payable

NEW ITEMS:

- Waiver for Chuck Helderman

PURCHASE ORDERS:

- | | | |
|----------------|------------|---|
| • PO# 21-00171 | VOID | <i>Replaced by PO# 21-00176</i> |
| • PO# 21-00174 | SpectraTek | Sheriff \$2,990.00 Covert Body Wire |
| • PO# 21-00175 | Adamson | Sheriff \$1,392.85 Protech Full Dress |
| • PO# 21-00176 | Amazon | IT \$2,033.41 Synology 8 Bay Rack Station |

MONTHLY REPORTS:

- Treasurer's Public Trustee Report for May

OLD ITEMS:

PERSONNEL ITEMS:

- Orange Sheet – *Robles*

FYI:

- Concern about the new RV Park

TABLED:

ADDITIONAL ITEMS:

-

BOARD OF PUBLIC HEALTH:

- NFP DocuSign Contract Amendment #4

BOARD OF HUMAN SERVICES:

The Board of County Commissioners meeting was called to order at 9:55 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Patty Witzel.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to call the Board of Public Health to order at 10:00 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Dawn James, Paula Weeks, and Patty Witzel.

CHILD FATALITY REVIEW BOARD

Dawn James indicated that there is a need to include mental health and school representatives on the Child Fatality Review Board. There may be times that these people would have information or benefit from the reviews.

Cory Wall moved to appoint Aaron Shea, Kristi Grotha, Kandy Davis, and Jessica Schart to the Child Fatality Review Team, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

NURSE FAMILY PARTNERSHIP CONTRACT – AMENDMENT #4

Dawn James presented the Nurse Family Partnership (NFP) Department 054 contract #21 IHIA 129463 Amendment #4 for the purpose of providing trained visiting nurses to help educate mothers on the importance of nutrition and avoiding alcohol and drugs, including nicotine, and to assist and educate mothers in providing general care for their children. The only change is bundling the personnel instead of listing them by name, which will avoid changing the contract for personnel changes.

Cory Wall moved to sign the Nurse Family Partnership contract effective from July 1, 2019, to June 30, 2022, in the extension term amount of \$412,408.00 of Federal Funding with a total amount for all fiscal years of \$1,245,480.00, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

COMMUNITY HEALTH SURVEY

Dawn James shared the Kit Carson County Community Health Survey that will be going out as an insert in The Burlington Record, The Flagler News, and in the waiting rooms of the hospital, doctor & dentist offices. There are 5,000 surveys that have been printed and are anxious to see how many will be returned. The last survey had 350 returned, so they are hoping for a better response.

PUBLIC HEALTH DIRECTOR UPDATE

Dawn reported that the department is 100% staffed at this time. She indicated that there is an increase in funding for Public Health for the next fiscal year.

Cory Wall moved to adjourn the Board of Public Health meeting at 10:29 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 10:30 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Paula Weeks, and Patty Witzel.

DHS MONTHLY FINANCIALS

Melissa Ross presented the April 2021 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2021 EXPENDITURES**

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 9,053.33	\$ 659.50	\$ -	\$ 10,039.44	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 672.50	\$ 90.00	\$ 2,435.45
FEBRUARY	\$ 5,982.92	\$ 681.20	\$ -	\$ 12,416.60	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 190.00	\$ 270.00	\$ 3,798.90
MARCH	\$ 6,334.00	\$ 655.00	\$ -	\$ 9,292.24	\$ -	\$ 920.08	\$ 3,164.56	\$ 570.00	\$ 360.00	\$ 3,804.85
APRIL	\$ 7,058.00	\$ 642.10	\$ -	\$ 5,947.01	\$ 588.00	\$ 722.81	\$ 3,503.62	\$ 815.00	\$ 30.00	\$ 1,663.25
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL	\$ 28,468.25	\$ 2,637.90	\$ -	\$ 37,695.29	\$ 588.00	\$ 3,680.01	\$ 13,676.42	\$ 2,247.50	\$ 750.00	\$ 11,722.45

	LEAP	STATE AND BURIAL	STATE AND BURIAL	AND SSI HOME CARE	SSI HOME CARE	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$ 6,697.27	\$ 1,612.89	\$ -	\$ -	\$ -	\$ -	\$ 2,722.00	\$ 870.00	\$ 161,443.47	\$ -	\$ 202,858.23
FEBRUARY	\$ 22,927.88	\$ 1,120.66	\$ 943.76	\$ -	\$ -	\$ -	\$ 2,760.00	\$ 76.00	\$ 165,360.02	\$ -	\$ 221,050.22
MARCH	\$ 5,057.16	\$ 698.66	\$ -	\$ -	\$ -	\$ -	\$ 2,837.40	\$ 76.00	\$ 170,046.56	\$ -	\$ 203,616.93
APRIL	\$ 2,071.09	\$ 698.45	\$ -	\$ -	\$ -	\$ -	\$ 2,704.30	\$ 114.00	\$ 173,250.04	\$ -	\$ 199,827.47
MAY											\$ -
JUNE											\$ -
JULY											\$ -
AUGUST											\$ -
SEPTEMBER											\$ -
OCTOBER											\$ -
NOVEMBER											\$ -
DECEMBER											\$ -
TOTAL	\$ 38,753.40	\$ 4,130.66	\$ 943.76	\$ -	\$ -	\$ -	\$ 10,823.70	\$ 1,136.00	\$ 670,100.51	\$ -	\$ 827,352.85

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: APR-21 Currency: USD

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION VS FY EXPEND. VARIANCE
TOTAL COLORADO WORKS ADMIN:	200,025.00	100,566.57	99,458.43	50.3%
NET COLORADO WORKS MOE:	35,200.00	28,069.35	7,130.65	79.7%
TOTAL COLORADO WORKS:	235,225.00	128,635.92	106,589.08	54.7%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT/MOE	12,212.00	3,570.45		29.2%
CHILD CARE ADMIN	119,224.00	17,165.31		n/m
TOTAL CHILD CARE:		20,735.76	98,488.24	17.4%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	0.00	0.00	n/m
CHILD WELFARE 80/20 ADM	517,068.43	475,553.32	41,515.11	92.0%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL CHILD CARE	0.00	0.00	0.00	n/m
CHILD WELFARE SUBADOPT	0.00	0.00	0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	517,068.43	475,553.32	41,515.11	92.0%
CHILD WELFARE 100% ADMINISTRATION	48,364.26	63,305.45	(14,941.19)	130.9%
TOTAL 80/20 & 100% ADMIN	565,432.69	538,858.77	26,573.92	95.3%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRP ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTF - FFS	23,293.92	0.00	23,293.92	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	588,726.61	538,858.77	49,867.84	91.5%
TOTAL COUNTY ADMIN:	124,286.73	113,433.81	10,852.92	91.3%
TOTAL HCPF REGULAR ADMIN:	31,487.67	25,757.31	5,730.36	81.8%
TOTAL HCPF ENHANCED ADMIN:	57,968.26	84,052.12	(26,083.86)	145.0%
TOTAL ADULT PROTECTION:	41,553.00	22,223.24	19,329.76	53.5%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	844.84	1,155.16	42.2%
TOTAL EMPLOYMENT FIRST:	0.00	0.00	0.00	#DIV/0!
TOTAL LEAP OUTREACH:	994.00	667.30	326.70	67.1%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	1,121.22	24,878.78	4.3%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	10,984.45	10,984.45	n/m
CORE SERVICES ADAD 100%	0.00	2,880.00	2,880.00	n/m
CORE SERVICES SEA	1,672.85	895.00	777.85	53.5%
CORE SERVICES OTHER 100%	71,067.95	38,346.26	32,721.69	54.0%
CORE SERVICES 80/20	58,223.07	41,041.82	17,181.25	70.5%
TOTAL CORE SERVICES:	130,963.87	94,147.53	36,816.34	71.9%

DIRECTOR'S UPDATE

Tiffany Ramos presented the CBMS report for the last month. The eligibility case load is down. The LEAP MOU with Goodwill will hopefully be ready by August. The contract with Moffat County will be done the end of June. Tiffany will be on call for the month of July in case Moffat County needs assistance.

ORANGE SHEETS – ROBLES

Cory Wall moved to approve the New Hire – Orange Sheet for the Department of Human Services for Victoria Robles at \$13.94 per hour for Step 00 and Grade 29 with annual wage of \$29,000.00 as a Non-Exempt Full Time Employee with Benefits effective June 21, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 11:02 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners reconvened at 11:03 AM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Jeff Cure, Kelly Alvarez, Bryant Coon, Tiffany Pulliam, Jenn Chester, Nisha Fleischman, Heather Brickey, Amber Dedus, Paula Weeks, and Patty Witzel.

COUNTY ATTORNEY – EXCEL ENERGY

Members of Xcel Energy, Amber Dedus, Bryant Coon, Tiffany Pulliam, Jennifer Chester, Nisha Fleischman, and Heather Brickey, provided information regarding Colorado's Power Pathway and receive feedback from Kit Carson County on routing/siting considerations and anticipated permitting process for the Goose Creek Substation. Colorado's Power Pathway is a \$1.7 billion investment proposed by Xcel Energy that will boost the economy, increase the reliability of the electric grid and help ensure availability of power during severe weather. If approved by the Colorado Public Utilities Commission, approximately 650 miles of new transmission line plus four new and four expanded substations will be built to carry power to Colorado homes and businesses. The timeline for the 2021-22 is public outreach and permitting, 2023 – construction, and 2025 finish the project in Morgan, Washington, Yuma, Kit Carson, Cheyenne, Kiowa, and Prowers counties.

The Board of County Commissioners recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:10 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Collin Koop, Paula Weeks, and Patty Witzel.

GROUNDS & BUILDINGS UPDATE

Collin Koop reported on the Grants Class 201 and Philanthropy Day in Hugo that he attended last week. There will be new GoCO planning grants available in August. There is need for a side by side ATV for fair. They are busy on the new bleachers.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Stan Hitchcock moved to pay \$89,927.10 for Accounts Payable, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. The minutes for June 9, 2021, were tabled to the next meeting.

COMPENSATORY TIME LETTER

Cory Wall moved to approve the request by Chuck Helderman to wave Policy 509 Compensatory Time of using all before vacation time this year so that the comp time can be used in the Spring 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PUBLIC TRUSTEE – MAY REPORT

The Board of County Commissioners reviewed the May Public Trustee's Report.

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS KIT CARSON COUNTY COLORADO PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE

Month Ending May 31, 2021			
<u>PUBLIC TRUSTEE FEES</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	41	\$615.00
Total PT Fees for May 31, 2021			\$615.00

Stan Hitchcock moved to approve the Public Trustee's May Financials, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

PURCHASE ORDER #21-00171

Stan Hitchcock moved to VOID Purchase Order #21-00171 to be replaced by Purchase Order #21-00176, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00174

Cory Wall moved to approve the Purchase Order #21-00174 for the Sheriff Department to SpectraTek Law Enforcement Estimate #202164 for a covert body wire totaling \$2,990.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00175

Stan Hitchcock moved to approve the Purchase Order #21-00175 for the Sheriff Department to Adamson Police Products Order #CO091898 for a Protech Full Dress totaling \$1,392.85, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDER #21-00176

Cory Wall moved to approve the Purchase Order #21-00176 for the IT Department to Amazon for a Synology 8 Bay Rack Station, hard drives, 16GB memory, and postage totaling \$2,033.41, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 2:08 PM.

Submitted by: Patty Witzel, Deputy County Clerk and Recorder



Dave Hornung, Chairman

6/23/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder

