

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JULY 7, 2021**

8:00 AM	WORK SESSION
9:55 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
	• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:30 AM	GLEN MARCINIAK - VSO UPDATES AND CONTRACT RENEWAL
11:00 AM	JEFF CURE – COUNTY ATTORNEY WITH DIRK GARD, DUKE ENERGY RE: NEW BLADES
12:00 PM	LUNCH
1:00 PM	TIFFANY RAMOS DHS STAFF/CLIENTS UPDATE

AGENDA:

- Minutes – June 30, 2021
- Accounts Payable

NEW ITEMS:

- Duke Energy – Wind Re-Power Meeting

PURCHASE ORDERS:

MONTHLY REPORTS:

- Public Trustee Fees Report
- Treasurer’s Monthly Report
- Clerk’s Motor Vehicle, Driver License, Recording
- ERTF Recording Report
- VSO Monthly Report

OLD ITEMS:

PERSONNEL ITEMS:

- Orange Sheet: Ken Putnam
- Orange Sheet: Brianna Weisshaar
- *Orange Sheet – Chad Pace*

FYI:

TABLED:

ADDITIONAL ITEMS:

-

BOARD OF PUBLIC HEALTH

- | | | | |
|----------------|----------|----|--------------------------|
| • PO# 21-00184 | VOID | | |
| • PO# 21-00185 | McKesson | PH | \$626.60 Family Planning |

BOARD OF HUMAN SERVICES:

The Board of County Commissioners met in work session at 8:00 AM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

VSO UPDATES AND CONTRACT RENEWAL

Glen Marciniak shared that things have changed with the new administration by cutting back and making it harder to fill out applications. Locally things are doing okay. His position has almost become a coordinator position with additional calls and duties than when he started. The VA Clinic now has two RNs and a reception since the full time position has been moved. They are using Tele-health to be able talk to doctors. The time he spends as VSO is 10-15 hours per month average and sometimes 25-30 hours on a busy month.

Veterans Night at the Rodeo will be Friday. Red, White, & Blue Night usually has good attendance. He works to notify veterans across the county not just the VFW to be able to attend. The membership is passing away and they are not getting as much help to provide veteran services at funerals.

The Board of County Commissioners meeting was called to order at 10:58 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Wes Cooper, Dirk Gard, Sasha Vereschagin, Kelly Alvarez, Jeff Cure, Lynsay Cormack, and Susan Corliss. Graham Furlong was in attendance via the phone.

DUKE ENERGY – KIT CARSON WIND REPOWER PROJECT

Wes Cooper, Duke Energy Development, presented a packet of information about the proposed update to their present Kit Carson Wind Farm. It would include replacing the blades, hub, and rotating equipment in the nacelle. No replacement of foundations or tower is expected. The rotor diameter would change from 77m to 97 meters that will increase generation and extend the project life. The current site has been in operation since November 2010. The proposed schedule would be during 2023-2025 with 6 months of on-site construction.

Jeff Cure and Kelly Alvarez will look into whether a variance will be needed, which would require going through the Planning Commission and a public hearing. A road use agreement will be required for the full project. It was explained that none of the blades will be accepted in the Kit Carson County Landfill.

This meeting was for an introduction to the project. Duke Energy will continue to provide updates and work with the county as the project advances.

COUNTY ATTORNEY

Jeff Cure stated he has been working on gathering information on marijuana; how it can get on a ballot, legalities before and after a vote of the people, and sales tax plus other items that will provide a better understanding for the Board of County Commissioners.

The Board of County Commissioners recessed for lunch at 12:15 PM.

The Board of County Commissioners returned to work session at 1:12 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

BOARD OF HUMAN SERVICES:

Cory Wall moved to go into the Board of Human Services meeting at 1:13 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

DHS STAFF / CLIENT UPDATES

Tiffany Ramos explained a recent situation between a staff member and client. Jeff Cure joined the meeting to discuss whether representation would be needed.

Cory Wall moved to adjourn the Board of Human Services meeting at 1:50 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 2:00 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Cory Wall moved to approve the June 30th minutes and \$118,386.08 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

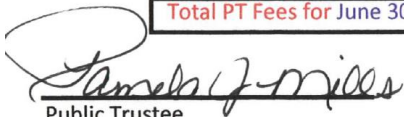
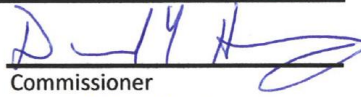
The Board of County Commissioners signed a sympathy card for employee, Karen Dusatko and her family on the passing of her husband, Paul Dusatko.

ACCEPTANCE LETTER OF VSO OFFICER

Stan Hitchcock moved to approve the appointment of Glen Marciniak as the Kit Carson County Veteran Service Officer for a two year term per Colorado Revised Statute 28-5-802 that will expire in December 2022, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

PUBLIC TRUSTEE – JUNE REPORT

The Board of County Commissioners reviewed the June Public Trustee's Report.

Month Ending June 30, 2021			
<u>PUBLIC TRUSTEE FEES</u>	Fee	Quantity	Total
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	45	\$675.00
Total PT Fees for June 30, 2021			\$675.00
 Public Trustee	 Commissioner		
Date 7/3/2021	Date 7/7/21		

Stan Hitchcock moved to approve the Public Trustee's June Financials, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

TREASURER JUNE REPORT

The Board of County Commissioners reviewed the June Treasurer's Report from County Treasurer Pam Mills.

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$7,209,601.90	\$1,162,054.64	(\$486,203.65)	\$7,885,452.89
KCC Public Health Agency	(\$300,351.87)	\$448,732.43	(\$148,380.56)	\$0.00
Contingent	\$376,999.54	\$0.00	\$0.00	\$376,999.54
Road and Bridge	\$2,455,251.58	\$435,725.78	(\$304,732.79)	\$2,586,244.57
Ambulance	(\$311,101.87)	\$340,852.01	(\$29,750.14)	\$0.00
Social Services	\$66,373.72	\$97,224.64	(\$90,758.92)	\$72,839.44
Capital Expenditures	\$94,893.64	\$12,418.96	(\$23,005.13)	\$84,307.47
Conservation Trust	\$17,794.55	\$7,833.45	(\$7,000.00)	\$18,628.00
Solid Waste	\$703,625.33	\$73,686.42	(\$38,433.23)	\$738,878.52
E-911	\$84,734.14	\$19,314.70	(\$19,510.10)	\$84,538.74

Cory Wall moved to approve the Treasurer's June Financials, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CLERK'S JUNE FINANCIALS

The following report was submitted by the Clerk and Recorder's Office, including a list of warrants that need approved by the Board of County Commissioners for the month of **June 2021** report for the County Clerk's office:

JUNE		KIT CARSON COUNTY COMMISSIONERS REPORT			
		To General COUNTY	To Towns STATE	Warrants STATE	TOTAL
BURLINGTON CITY SALES TAX			\$ 9,973.50		\$ 9,973.50
CERTIFICATES OF TITLE	\$	1,100.00		\$ 880.00	\$ 1,980.00
MISC ELECTIONS					\$ -
CONFIDENTIAL MV/DL/VT					\$ -
ERTF \$2 ST FEE			\$ 394.00		\$ 394.00
ESCROW DEPOSIT	\$	21.00			\$ 21.00
DRIVERS LICENSE	\$	1,614.00		\$ 2,026.75	\$ 3,640.75
DUP'S (REG & TITLE)	\$	121.00		\$ 30.60	\$ 151.60
E-RECORDING SURCHARGE	\$	197.00			\$ 197.00
COUNTY REVENUE (SHORT CHECKS)	\$	-			\$ -
REFUND	\$	697.82			\$ 697.82
MARRIAGE LICENSE	\$	63.00		\$ 207.00	\$ 270.00
MILITARY PLT FEE	\$	1.00			\$ 1.00
MISCELLANEOUS x	\$	931.56			\$ 931.56
MOTOR VEHICLE AUTO TAX		654.50	\$ 85,284.19		\$ 85,938.69
MV LICENSE FEE/PERMITS x	\$	4,919.47		\$ 92,746.72	\$ 97,666.19
RECEPTION MOTOR VEHICLE	\$	1,365.00			\$ 1,365.00
ROAD \$1.50 / \$2.50 FEES			\$ 4,103.13		\$ 4,103.13
SB03-103 PD/SAFETY	\$	48.61			\$ 48.61
SB09-108 LATE FEES	\$	1,140.00			\$ 1,140.00
SEIBERT SALES TAX			\$ 1,450.08		\$ 1,450.08
STATE DOCUMENTARY FEE	\$	335.29			\$ 335.29
STATE SALES TAX				\$ 32,838.58	\$ 32,838.58
STRATTON SALES TAX			\$ 154.68		\$ 154.68
RECEPTION RECORDING	\$	4,249.50			\$ 4,249.50
VENDOR FEES	\$	1,530.13			\$ 1,530.13
OVERPAYMENTS	\$	145.82			\$ 145.82
GRAND TOTAL	\$	19,134.70	\$ 101,359.58	\$ 128,729.65	\$ 249,223.93
			\$ 230,089.23		

Stan Hitchcock moved to approve the Clerk's June Report as presented and pay the following list of Electronic Funds Transfers and Warrants for the month of **June 2021** for the County Clerk's office, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Warrants written in JULY for JUNE		
\$	93,657.32	Colo Dept of Rev MV/LIC - ELT PMT
\$	32,838.58	Colo Dept of Rev Sales Tax - ELT PMT
\$	9,973.50	City of Burlington Sales Tax
\$	154.68	Town of Stratton Sales Tax
\$	1,450.08	Town of Seibert Sales Tax
\$	33.00	State Treasurer - M/L \$3.00
\$	220.00	Colo Dept of Health - M/L \$20.00
\$	2,026.75	State Treasurer - Dr Lic - ELT PMT
\$	394.00	ERTF \$2 ST FEE - Transferred out of EBT Payment
\$	140,747.91	
\$	89,341.32	Difference Collected VS Paid Out
\$	89,387.32	SOT & R/B Fee Paid Out By Treasurer
\$	(46.00)	
.		
\$	(6.00)	2 JUNE ML OUT
\$	(40.00)	2 JUNE ML OUT
\$	(46.00)	

CLERK'S ELECTRONIC RECORDING TECHNOLOGY FUNDS REPORT

The Clerk and Recorder's Office submitted the following report for Recording, including the Electronic Recording Technology Funds Report to be approved by the Board of County Commissioners for the month of June 2021 from the County Clerk & Recorder's office:

KIT CARSON COUNTY COMMISSIONERS REPORT - ELECTRONIC FUNDS TRANSFER

21-May

	<u>In Person less</u>							
	<u>IRS</u>		<u>eRecording</u>		<u>IRS</u>		<u>Total</u>	<u>Escrow/Adjust</u>
Copies In Person & Escrow (PH)	\$	49.50				\$	49.50	
Online Credit Card Copies	\$	82.00					82.00	
Documentary Fee (DF)	\$	335.29	\$	-		\$	335.29	
ERT Funds (ES)	\$	230.00	\$	158.00	\$	2.00	\$	390.00
Escrow Deposits (EP)	\$	280.75					\$	280.75
Marriage Application (ML)	\$	270.00					\$	270.00
Online - Monthly Subscription	\$	200.00					\$	200.00
Recording Fees (RC)	\$	2,285.00	\$	1,850.00	\$	5.00	\$	4,140.00
Recording Surcharge (EC)	\$	115.00	\$	79.00	\$	1.00	\$	195.00
Totals	\$	3,847.54	\$	2,087.00	\$	8.00	\$	5,942.54
							\$	-

ERT FUNDS RECORDED FOR THE CURRENT MONTH		\$	390.00
LESS ERT FUNDS NOT COLLECTED FOR THE CURRENT MONTH (Outstanding ES \$\$ from recording reports)		\$	(12.00)
PLUS PREVIOUS MONTHS ERT FUNDS RECEIVED IN CURRENT MONTH (From recording copies of checks and reports)		\$	16.00
CURRENT MONTH ERT FUNDS	Drives Report	\$	394.00
CURRENT MONTH ERT FUNDS	Escrow Pmt	\$	394.00

Cory Wall moved to approve the Clerk's June ERTF Report as presented that will be transferred and pay \$394.00 via ACH to the State Treasurer, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

VSO REPORT FOR JUNE

The Board of County Commissioners reviewed the VSO June Report. There were 5 telephone calls, 2 appointments, 1 outreach, and a total served of 2 with a total of 35 hours per week or fewer on the report.

Stan Hitchcock moved to approve VSO June Report, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEET – PUTNAM, WEISSHAAR, & PACE

Cory Wall moved to approve Seasonal Re-Hire Orange Sheet for Road & Bridge 2 for Ken Putnam at \$15.00 per hour with no Benefits effective July 6, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Sheriff's Job Change Orange Sheet for Brianna Weisshaar at \$17.55 per hour for Step .50 and Grade 36 with annual wage of \$36,500.00 as a Non-Exempt Full Time Employee with Benefits effective July 1, 2021, with a trial period ending January 1, 2022, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve Job Change Part Time Orange Sheet for Road & Bridge 2 for Chad Pace at \$15.00 per hour with no Benefits effective July 15, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners recessed at 2:05 PM.

BOARD OF PUBLIC HEALTH:

Stan Hitchcock moved to call the Board of Public Health to order at 2:06 PM for the purpose of a purchase order only, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

PURCHASE ORDERS

Purchase Order #21-00184 - VOID

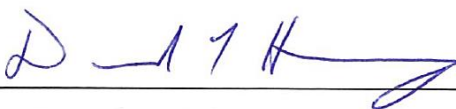
Purchase Order #21-00185

Cory Wall moved to approve the Purchase Order #21-00185 for Public Health to McKesson Medical for women health supplies totaling \$626.60, seconded by Stan Hitchcock. The motion carried. Dave Hornung voted against.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 2:07 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 2:30 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

Attest:



Susan Corliss, County Clerk and Recorder



7/14/2021

Date