

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
JULY 29, 2020**

8:00 AM WORK SESSION  
 9:00 AM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
     • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS  
 9:30 AM CBOE – REAL PROPERTY HEARINGS  
 11:00 AM JEFF CURE – COUNTY ATTORNEY  
 12:00 PM MEETING TO ADJOURN

**AGENDA:**

- Minutes – July 22, 2020
- Accounts Payable
- Payroll

**NEW ITEMS:**

- BFO Contract

**PURCHASE ORDERS:**

- PO#20-00046      Complete Wireless      Ambulance      \$750.00      Voice to Text Tech

**MONTHLY REPORTS:**

**OLD ITEMS:**

**PERSONNEL ITEMS:**

**FYI:**

**TABLED:**

- DHS - Work Agreement with Shannon Mason

**ADDITIONAL ITEMS**

**BOARD OF PUBLIC HEALTH AGENDA:**

- Hi-Plains School District Re-opening Plan
- SEP Option Letter
- PO#20-00047      McKesson Medical      Public Health      \$1,257.10      PPE
- PO#20-00048      Midwest Card ID Solutions      Public Health      \$500.00      Maintenance Agreement
- PO#20-00049      Pfizer Inc      Public Health      \$6,060.09      PrevnaR Vaccine
- PO#20-00050      American Express-Amazon      Public Health      \$1,089.63      Meeting Camera

**BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:**

- CELK Contract

The Board of County Commissioners meeting convened at 8:59AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Dave Hornung, Gary Koop, Tiffany Ramos, Stan Hitchcock, and Susan Corliss.

**BOARD OF HUMAN SERVICES:**

Dave Hornung moved to go into the Board of Human Services meeting at 8:59 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

**SHANNON MASON WORK AGREEMENT**

The Board of County Commissioners reviewed an agreement with Shannon Mason tabled from July 22, 2020. The purpose of this agreement is for the contractor, Shannon Mason, to supervision support to Kit Carson County Human Services in various areas of State Human Service programs. Assistance will include pulling reports, how to work claims, and any other administrator support as deemed necessary.

Dave Hornung moved to sign and approve the agreement between Shannon Mason and Kit Carson County Department of Human Services at \$25.00 per hour and 0.32 mileage for all services beginning on August 1, 2020 through and including July 31, 2021, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **SIGNAL – ANNUAL CELK AGREEMENT**

The Board of Commissioners reviewed the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties (CELK) with Signal. The services are available from Signal for any person eligible for core services for child protection or youth in conflict referred by Kit Carson County Department of Human Services. Referrals shall be on a form mutually agreed upon by Centennial and DHS and shall include a copy of the Family Services Plan for the family, if appropriate, and other supporting documents to facilitate the assigned mental health professionals through understanding of the reason for referral. Signal will contribute up to a maximum of \$20,500.00 from their OBH Additional Family Service Funding for a maximum available funding for substance abuse treatment from Core and AFS of \$35,116.00.

Dave Hornung moved to sign the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties with Signal from June 1, 2020 to June 30, 2021 with the contract price not to exceed \$14,616.00 Core Service Funding with Elbert County being the fiscal agent for this agreement, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Human Services meeting at 9:12 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **BOARD OF PUBLIC HEALTH**

Dave Hornung moved to go into the Board of Public Health meeting at 9:20 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **LETTER OF AGREEMENT – COVID19 RESPONSE PUBLIC HEALTH NURSE**

Dawn James requested a COVID19 Response Public Health Nurse Agreement for the purpose of hiring Judi Mitchek as a General Public Health Nurse Contractor. Kit Carson County Public Health and Environment will reimburse at a rate of \$35.00 per hour as needed and mileage for home visitations at \$.32 per mile monthly.

Dave Hornung moved to sign the General Public Health Nurse agreement with Judi Mitchek effective from July 28, 2020, for six months to be assess need at that time, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

## **PROTOCOLS/PLANS:**

### **KIT CARSON COUNTY FAIR**

Dave Hornung moved to approve the protocol plans for the Kit Carson County Fair food vendors and events including: Delia's Tacos/Delia Duarte, ZZZZ's Pizzzza, Oscar Ontireros, and Burlington Boy Scouts Troop 38, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **HI-PLAINS SCHOOL DISTRICT RE-OPENING PLAN**

Dave Hornung moved to approve the re-opening plan for the Hi-Plains School District, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **SEP CONTRACT**

The purpose of the Single Entry Point (SEP) Agency Option Letter #1 for the purpose of a rate decrease in the SEP Administrative Rate Table due to the General Assembly authorized 1% rate reduction.

Dave Hornung moved to approve the adjusted SEP Administrative Rate Table to the Single Entry Point contract #21-160385 effective July 1, 2020 through June 30, 2021, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

## **PURCHASE ORDERS**

### **PURCHASE ORDER #20-00047**

Dave Hornung moved to approve the Purchase Order #20-00047 for Public Health to McKesson Medical PH PO#3759 for Covid PPE of gloves, masks, alcohol prep, and needles totaling \$1,257.10, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **PURCHASE ORDER #20-00048**

Dave Hornung moved to approve the Purchase Order #20-00048 for Public Health to Midwest Card ID Solutions PH PO#3761 for Annual Maintenance Agreement Salamaner Live totaling \$500.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **PURCHASE ORDER #20-00049**

Dave Hornung moved to approve the Purchase Order #20-00049 for Public Health to Pfizer Inc PH PO#37563 for Pevnar vaccine totaling \$6,060.09, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **PURCHASE ORDER #20-00050**

Dave Hornung moved to approve the Purchase Order #20-00050 for Public Health to American Express – Amazon order PH PO#3766 for meeting smart video camera, microphone, and speaker for meetings for Communities That Care totaling \$1,089.63, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 9:43 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **BOARD OF EQUALIZATION**

Dave Hornung moved to open hearing for Board of Equalization Public Hearing at 9:45 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. There was one request to review. Those present were Cory Wall, Gary Koop, Dave Hornung, Abbey Mullis, Stan Hitchcock, and Susan Corliss.

## **CBOE – REAL PROPERTY HEARINGS**

The Board of County Commissioners received a letter of appeal from Love's Hospitality LLC.

Dave Hornung moved to accept the appeal by Love's Hospitality LCC for parcel number 55000002 for review, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of Equalization reviewed the documentation.

Dave Hornung moved to deny the appeal for parcel number 55000002 owned by Love's Hospitality LCC, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to close the CBOE Hearings at 9:57 AM, which resulted in no decisions affecting the assessed values, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 11:30 AM.

### **COUNTY ATTORNEY**

Jeff Cure gave a final update on road agreement concerning Davis and Feldhousen. Discussion was held on the Kit Carson County Fair and Pro-Rodeo and opening the schools.

### **CONSENT AGENDA**

The following items were reviewed by the Board of County Commissioners: Minutes of July 22, 2020, Payroll, and Accounts Payable.

Dave Hornung moved to approve the minutes of July 22, 2020, and to pay the Accounts Payables in the amount of \$184,966.22 and Payroll in the amount of \$342,984.98, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **CORRESPONDENCE**

The Board of County Commissioners received a thank you from the McArthur Senior Center.

### **CONDOLENCE LETTER**

The Board of County Commissioners signed a sympathy card to Kit Carson County employees Paula & Stan Weeks and their family on the passing of her mother.

### **BULLFIGHTERS ONLY CONTRACT**

The Board of County Commissioners reviewed the Bullfighters Only contract to provide promotion, prior and during the 2020 Kit Carson County Pro-Rodeo.

Dave Hornung moved to sign the Bull Fighters Only Partnership Proposal to be held July 31, 2020, with designation of responsibilities for both parties with a fee of \$750 being required for producing the bullfighting events, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

### **PURCHASE ORDER #20-00046**

Gary Koop moved to approve the Purchase Order #20-00046 for Ambulance Department to Complete Wireless Invoice #97554 for Voice to Text software and hardware totaling \$750.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

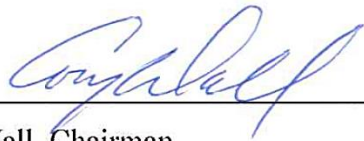
**2021 ROAD GRADER APPROVAL**

Dave Hornung moved to approve the bids from Wagner CAT for three Road Graders to be purchased in and delivered in January of 2021, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

	<b>WAGNER</b>	<b>PRICE</b>	<b>TRADE IN</b>	<b>T.I. ALLOWANCE</b>	<b>TOTAL COST</b>
D1	150JOY-BR AWD B+2, JSTK	\$313,000.00	2012 772GP JD	\$117,560.00	\$195,440.00
D2	150JOY-BR AWD B+2, JSTK	\$308,000.00	2012 140M2 AWD CAT	\$122,760.00	\$185,240.00
D3	150JOY-BR AWD, B+2, JSTK	\$308,000.00	2014 772GP JD	\$122,740.00	\$185,260.00

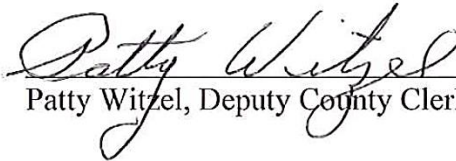
The Board of County Commissioners meeting adjourned at 12:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

  
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Cory Wall, Chairman

Attest:

  
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Patty Witzel, Deputy County Clerk & Recorder

8/5/2020  
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Date