

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JANUARY 27, 2021**

8:00 AM WORK SESSION
10:00 AM 1:00 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM COLLIN KOOP GROUNDS AND BUILDINGS / FAIRGROUNDS UPDATE
10:30 AM TODD HOLMES – IT / SURVEILLANCE CAMERAS FOR THE COURT
11:00 AM JEFF CURE – COUNTY ATTORNEY
12:00 PM LUNCH
1:00 PM RICK MAUCH – BURLINGTON RECORD – NEWSPAPER BID
2:00 PM STEVE KRAMER – RRWCD UPDATES – *work session*
3:00 PM TIFFANY RAMOS – DHS DIRECTOR – CHILD CARE CENTER

AGENDA:

- Minutes – January 20, 2020
- Accounts Payable
- Payroll

NEW ITEMS:

- Community Ambulance License Renewal
- SYNREGO – Electronic Recording Contract
- Fair Contracts
 - PRCA, WPRA (*tabled*), Nikki Wall
- CHP Designated Rep

PURCHASE ORDERS:

- | | | | | |
|----------------|-----------------------|----------|------------|-------------------|
| • PO# 21-00125 | SITECH Rocky Mountain | Landfill | \$2,691.71 | Tilt Compensation |
| • PO# 21-00126 | Herman Lumber | Grounds | \$1,350.00 | toilets |

MONTHLY REPORTS:

- 4th QTR OEM RFR - Della's

OLD ITEMS:

- Rescind Duplicated Orange Sheet from 1/6/21 meeting - Fadenrecht

PERSONNEL ITEMS:

- Bryce Sparks - missed Orange sheet 1/1/21

FYI:

TABLED:

- Community Center MOU

ADDITIONAL ITEMS

- Resolution 21-037 – Designation of County Newspaper
- Wagner CAT Bids – Road & Bridge District 2

BOARD OF PUBLIC HEALTH:

BOARD OF HUMAN SERVICES:

- Amendment to Griffith Centers for Children

The Board of County Commissioners started work session at 8:00 AM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

The Board of County Commissioners recessed for lunch at 12:00 PM for lunch.

The Board of County Commissioners meeting was called to order at 12:56 PM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Jeff Cure, Rick Mauch, Tom Bredehoft, Paula Weeks, and Susan Corliss.

BURLINGTON RECORD – NEWSPAPER BID

Rick Mauch and Tom Bredehoft shared the way that they presented their bids that were requested by the Board of County Commissioners, which was not based on legal publications by all the newspapers. Mr. Bredehoft shared that he was honored to be considered but the circulation of The Burlington Record would have the best coverage for Kit Carson County. Mr. Mauch understands the Board of County Commissioners concern of the amount of money that is spent on legal advertising but would really like to remain the paper of record.

21-034

RESCIND RESOLUTION 21-034

Cory Wall moved to rescind Resolution 21-034 designating The Flagler News as the county newspaper, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

21-037

RESOLUTION 21-037 – DESIGNATION OF COUNTY NEWSPAPER

Stan Hitchcock moved to adopt Resolution 21-037 to designate that The Burlington Record is the official legal newspaper of Kit Carson County, Colorado, for all legal notices and/or advertisements caused to be published by the Board of County Commissioners and/or by any elected County official or a Department Head, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-037

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 27th day of January, 2021, there were present:

David L. Hornung.....Chairman
Cory Wall Commissioner
Stan Hitchcock Commissioner
Jeff Cure..... County Attorney
Susan Corliss County Clerk and Recorder
Paula Weeks County Administrator

when the following proceedings, among others, were had and done, following the motion to rescind Resolution 21-034 to-wit:

A RESOLUTION DESIGNATING THE KIT CARSON COUNTY NEWSPAPER TO BE INCLUDED IN REORGANIZATION

"BE IT RESOLVED: That The Burlington Record, a weekly newspaper published in Burlington, Kit Carson County, Colorado, with general circulation within the County, is hereby designated as the official legal newspaper of Kit Carson County, Colorado. Therefore, all legal notices and/or advertisements caused to be published by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case shall be, shall be published in The Burlington Record, Burlington, Colorado.

WHEREAS, The rates for legal notices or advertisements caused to be made by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case may be, shall be in accordance with the provisions of C.R.S., 1973, Title 24, Article 70, Section 107, as amended, or in accordance with any effective amendment thereto. The designated official legal newspaper shall, upon publication of any legal notices or advertisements, cause proof of publication to be made and delivered in accordance with C.R.S., 1973, Title 24, Article 70, Section 105.

BE IT FURTHER RESOLVED: That in accordance with C.R.S., 1973, Title 30, Article 25, Section 111, as amended, the Board of County Commissioners shall publish in at least one (1) legal newspaper published in Kit Carson County, Colorado, the Board finding and determining that presently The Burlington Record, The Flagler News, and Stratton Spotlight are all legal newspapers published weekly in Kit Carson County, Colorado, as defined by C.R.S., 1973, Title 24, Article 70, Section 103, a report of each claim, except salary warrants, and expenditure allowed and paid by the County and taxes rebated, disclosing the name and the amount paid to each individual or firm, a description of the service or material furnished to the County, and as to other items, the nature of the claim, disclosing the fund charged with each expenditure. Such report shall contain a statement of any contracts for the expenditure of money not paid immediately made by the Board of County Commissioners, disclosing the nature and purpose of the contract, the parties thereto, and the amounts involved therein.

WHEREAS: Such reports shall be published at least monthly within thirty (30) days following the end of the period for which made. The County Clerk and Recorder shall provide to the Board of County Commissioners all information necessary for the publication. The published report shall state that it is published under the direction of the Board of County Commissioners. Nothing contained in this Resolution shall be construed as requiring the Board of County Commissioners to publish or make public the names of, or individual public welfare payments to or on behalf of, indigent persons receiving assistance from public welfare programs financed, in whole or in part, by Federal and State funds, or any combination thereof, when such publication is specifically forbidden by law.

BE IT FURTHER RESOLVED: That the foregoing monthly publications shall be published on an alternate monthly basis rotating the publication each month between the Stratton Spotlight, The Flagler News and The Burlington Record.

WHEREAS, Salary information for all County employees and officials shall be published twice annually in the manner provided in subsection (1) of C.R.S., 1973, Title 30, Article 25, Section 111, as amended. The first publication shall be in August and shall include each title and gross monthly salary for the period prior to July 1st of that year. The second publication shall be in February and shall list each employee by name and title, along with the total amount of gross salary paid to such employee during, up to, and including December 31st of that fiscal year.

BE IT FURTHER RESOLVED: The semi-annual salary and wage publications referred to herein and the delinquent tax list shall be published in The Burlington Record."

NOW, THEREFORE, BE IT RESOLVED that the Kit Carson County Board of County Commissioners have decided to opt out of this tax deferral. **ADOPTED THIS** 27th day of January, 2021 at Burlington, Colorado.

Motion made by Stan Hitchcock, seconded by Cory Wall, motion carried.

BOARD OF COUNTY COMMISSIONERS



David L. Hornung
David L. Hornung, Chairman

Cory Wall
Cory Wall, Commissioner

Stan Hitchcock
Stan Hitchcock, Commissioner

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 27th day of January, 2021.

Attest:

Susan Corliss
Susan Corliss, County Clerk



The Board of County Commissioners and Rick Mauch visited about other concerns of past advertising. It was agreed that all advertising for the county would be approved before publication.

The Board of County Commissioners recessed at 1:45 PM to continue in work session.

BOARD OF HUMAN SERVICES:

Cory Wall moved to go into the Board of Human Services meeting at 3:00 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Paula Weeks, and Susan Corliss.

CHILD CARE CENTER

Tiffany Ramos shared information about grant writing for possibly starting a childcare center. The goal for this project would be to create a stand-alone non-profit organization with satellite locations. It was agreed that Kit Carson County would be the fiscal agent with the understanding that it would be temporary.

GRIFFITH CENTERS FOR CHILDREN

Tiffany Ramos presented an Amendment to Purchase of Service Contract with Griffith Centers for Children Inc. with the primary goals to assess the parent/caregiver's parenting abilities and to teach appropriate skills in order to meet the needs of the children that would include transportation costs.

Cory Wall moved to sign the Griffith Centers for Children Inc. Amendment Purchase of Service Contract effective January 1, 2021, through June 30, 2021, with an automatic renewal clause including \$40.00 for round trip transportation, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn The Board of Human Services at 3:50 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 3:55 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes of January 20, 2021, Payroll, and Accounts Payable.

Stan Hitchcock moved to approve the minutes of January 20, 2021, and to pay \$134,183.37 for Accounts Payable and \$342,370.45 for Payroll, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CONDOLENCE LETTERS

The Board of County Commissioners signed a sympathy card to Kit Carson County employee Zeb Stalter and his family on the passing of his sister.

CORRESPONDENCE

The Board of County Commissioners received a thank you card from Virginia Burciaga.

COMMUNITY AMBULANCE LICENSE RENEWAL

The Board of County Commissioners reviewed the documentation on four ambulances for the Community Ambulance Service for the 2021 Ambulance Certification.

Cory Wall moved to approve certification for Community Ambulance Service located at Seibert - Basic Life Support KC-5, at Arriba - Basic Life Support KC-6, and at Flagler - Basic Life Support KC-7 and KC-8 based on the filed paperwork, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

SYNRGO – ELECTRONIC RECORDING CONTRACT

The Board of County Commissioners reviewed the MOU between Kit Carson County and SYNRGO to provide an additional electronic recording service in the Clerk and Recorder's Office. The links for the service will be added to the Kofile County Fusion system.

Stan Hitchcock moved to sign the SYNRGO MOU along with Clerk Susan Corliss effective January 27, 2021, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

2021 PRCA APPLICATION

Cory Wall moved to sign the 2021 PRCA Rodeo Approval Application contract fee of \$500 and PCRA dues of \$800 for the rodeo July 29, 30 and 31, 2021 together with a total purse of \$25,000 due at the end of the fair, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

2021 WPRA APPLICATION

The Board of County Commissioners tabled the 2021 WPRA application.

NIKKI WALL – FAIR PROMOTIONS

Stan Hitchcock moved to sign the contract with Nikki Wall for the Kit Carson County Fair & Pro Rodeo Promotions; effective from February 1, 2021 to August 1, 2021 for a flat rate of \$500.00 for Advertising and 15% of collected Rodeo Sponsorship Money, seconded by Dave Hornung. The motion was carried. Cory Wall abstained from the vote.

2021 CHP DESIGNATED REP

Cory Wall moved to appoint Cory Wall as Official Representative to all County Health Pool Members' meetings, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

ROCK STACKER

The Board of County Commissioners reviewed the quotes from Wagner CAT for a Radial Stacker for Road & Bridge District 2.

Cory Wall moved to accept the quote from Wagner CAT for a 2018 J&M 26x100 Diesel Radial Stacker at the \$81,265.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

Purchase Order #21-00125

Stan Hitchcock moved to approve the Purchase Order #20-00125 for the Landfill to Sitech Rocky Mountain for a tilt compensation unit for the Trimble and adapters totaling \$2,691.71, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00126

Stan Hitchcock moved to approve the Purchase Order #20-00126 for the Grounds & Buildings to Herman Lumber Company for six toilets totaling \$1,350.00 seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

OEM – 4TH QUARTER REIMBURSEMENT REPORT

The Board of County Commissioners reviewed the EMPG/LEMS Quarterly Reimbursement Request and Financial Report prepared by Della Calhoon.

Cory Wall moved to approve OEM wages and expenditures of \$17,768.02 and Federal Share Eligible for Reimbursement of \$8,884.01 for the 4th Quarter of 2020, seconded by Stan Hitchcock. The motion was carried by unanimous vote of Dave Hornung.

ORANGE SHEETS – FADENRECHT & SPARKS

Stan Hitchcock moved to rescind the duplicate Orange Sheet for Codi Fadenrecht dated January 5, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve Dispatch Raise Orange Sheet for Bryce Sparks at \$16.95 per hour for Step 25 and Grade 35 with annual wage of \$35,250.00 as a Non-Exempt Full Time Employee with Benefits effective January 1, 2021, that was missed during the annual update, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 4:10 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

2/3/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder

