

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JANUARY 20, 2021**

8:00 AM PLANNING COMMISSION
8:30 AM WORK SESSION
9:55 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM DHS FINANCIALS -TIFFANY AND MELISSA
10:30-AM 2:45 PM COLLIN KOOP #2 BIDS
11:00 AM JEFF CURE – COUNTY ATTORNEY
11:00 AM JAIL TOUR
12:00 PM LUNCH

AGENDA:

- Minutes – January 12, 2020
- Accounts Payable

NEW ITEMS:

- Great Copier – Clerk’s Maintenance Agreement
- Board Appointment – Donna Shaver - Arbitrator
- Value West Agreement extension
- District 2 – Wagner Equipment Digital Extended warranty contract – 150 AWD
- R&B Graders extended warranty 1 & 3- Digital Signature
- Resolution to cancel tax lien certificate (21-036)
- Sympathy Card
- HUTF Signature Page

PURCHASE ORDERS:

- PO# 21-00124 National Business Admin \$ 930.00 file cabinet

MONTHLY REPORTS:

OLD ITEMS:

- Newspaper bids
- Treasurer’s Semi-Annual Report
- 2021 Employee Policy
- 2021 Reorg

PERSONNEL ITEMS:

- New Hires for District 1 (if pre-employment tests are back)

FYI:

- Castle Rock Construction Strode Pit 112 Permit
- Question regarding sale of gravel screener
- Online survey for Victim’s Advocate
- Thank you card
- Update on JBBS & Insurance

TABLED:

ADDITIONAL ITEMS

- December 2020 HUTF Report

BOARD OF PUBLIC HEALTH:

- Personnel:
 - Linda Schreivogel – Corrected Orange Sheet
 - Whitney Webber – Change of Hours Orange Sheet

BOARD OF HUMAN SERVICES:

- IGA Child Support
- Spring Institute MOU

The Board of County Commissioners meeting was called to order at 9:57 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

BOARD OF HUMAN SERVICES:

Cory Wall moved to go into the Board of Human Services meeting at 9:58 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

DHS MONTHLY FINANCIALS

Melissa Ross presented the November 2020 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: NOV-21 Currency: USD

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION VS FY EXPEND. VARIANCE
TOTAL COLORADO WORKS ADMIN:	200,025.00	57,498.25	142,526.75	28.7%
NET COLORADO WORKS MOE:	35,200.00	10,466.64	24,733.36	29.7%
TOTAL COLORADO WORKS:	235,225.00	67,964.89	167,260.11	28.9%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT/MOE	12,212.00	641.55	11,570.45	5.3%
CHILD CARE ADMIN	119,224.00	10,657.15	108,566.85	n/m
TOTAL CHILD CARE:	131,436.00	11,298.70	120,137.30	8.6%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	0.00	0.00	n/m
CHILD WELFARE 80/20 ADM	517,068.43	251,396.71	265,671.72	48.6%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL D/CARE	0.00	0.00	0.00	n/m
CHILD WELFARE SUBADOPT	0.00	0.00	0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	517,068.43	251,396.71	265,671.72	48.6%
CHILD WELFARE 100% ADMINISTRATION	48,364.26	26,396.70	21,967.56	54.6%
TOTAL 80/20 & 100% ADMIN	565,432.69	277,793.41	287,639.28	49.1%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRP ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTE - FFS	23,293.92	0.00	23,293.92	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	588,726.61	277,793.41	310,933.20	47.2%
TOTAL COUNTY ADMIN:	124,286.73	53,094.86	71,191.87	42.7%
TOTAL HCPF REGULAR ADMIN:	31,487.67	12,871.61	18,616.06	40.9%
TOTAL HCPF ENHANCED ADMIN:	57,968.26	42,926.74	15,041.52	74.1%
TOTAL ADULT PROTECTION:	41,537.00	7,888.91	33,648.09	19.0%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	263.44	1,736.56	13.2%
TOTAL EMPLOYMENT FIRST:	0.00	0.00	0.00	#DIV/0!
TOTAL LEAP OUTREACH:	994.00	140.28	853.72	14.1%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	0.00	26,000.00	0.0%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	7,436.95	7,436.95	n/m
CORE SERVICES ADAD 100%	0.00	2,100.00	2,100.00	n/m
CORE SERVICES SEA	1,672.86	0.00	1,672.86	0.0%
CORE SERVICES OTHER 100%	71,067.96	18,078.55	52,989.41	25.4%
CORE SERVICES 80/20	58,223.08	31,601.18	26,621.90	54.3%
TOTAL CORE SERVICES:	130,963.90	59,216.68	71,747.22	45.2%

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2020 EXPENDITURES**

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 10,875.87	\$ 70.00	\$ -	\$ 3,716.88	\$ -	\$ 894.66	\$ 3,503.62	\$ 200.00	\$ 270.00	\$ 3,452.25
FEBRUARY	\$ 12,152.80	\$ 90.00	\$ -	\$ 2,254.32	\$ -	\$ 894.66	\$ 3,503.62	\$ 360.00	\$ 510.00	\$ 1,667.75
MARCH	\$ 13,791.25	\$ 75.50	\$ -	\$ 2,254.32	\$ -	\$ 894.66	\$ 3,277.58	\$ 360.00	\$ 420.00	\$ 1,959.00
APRIL	\$ 13,255.00	\$ 10.00	\$ -	\$ 4,508.64	\$ -	\$ 894.66	\$ 3,503.62	\$ 120.00	\$ 270.00	\$ 2,667.75
MAY	\$ 12,245.00	\$ -	\$ -	\$ 5,199.48	\$ -	\$ 894.66	\$ 3,390.60	\$ 240.00	\$ 30.00	\$ 1,795.00
JUNE	\$ 11,956.90	\$ 1,329.32	\$ -	\$ 5,672.16	\$ -	\$ 894.66	\$ 3,503.62	\$ 120.00	\$ -	\$ 4,551.25
JULY	\$ 13,795.00	\$ 282.00	\$ -	\$ 7,635.60	\$ -	\$ 894.66	\$ 3,390.60	\$ 1,000.00	\$ 180.00	\$ 3,441.25
AUGUST	\$ 12,381.00	\$ 18.00	\$ -	\$ 5,536.37	\$ -	\$ 894.66	\$ 3,503.62	\$ 1,000.00	\$ 240.00	\$ 3,101.25
SEPTEMBER	\$ 12,966.00	\$ 154.00	\$ -	\$ 5,615.34	\$ -	\$ 894.66	\$ 3,503.62	\$ 3,101.25	\$ 510.00	\$ 3,581.25
OCTOBER	\$ 10,185.00	\$ 334.55	\$ -	\$ 5,624.90	\$ -	\$ 4,157.80	\$ 3,390.60	\$ 1,431.95	\$ 570.00	\$ 2,707.25
NOVEMBER	\$ 8,259.47	\$ 177.00	\$ -	\$ 8,778.13	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 903.75	\$ 600.00	\$ 2,965.15
DECEMBER										
TOTAL	\$ 131,663.09	\$ 2,540.37	\$ -	\$ 56,796.14	\$ -	\$ 13,112.98	\$ 37,974.72	\$ 8,836.95	\$ 3,600.00	\$ 31,859.15

	LEAP	STATE AND	AND SSI HOME CARE	SSI HOME CARE	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$ 8,452.51	\$ 2,695.00	\$ -	\$ -	\$ 2,678.00	\$ 1,870.00	\$ 73,700.73	\$ -	\$ -	\$ 112,180.32
FEBRUARY	\$ 28,556.22	\$ 2,605.00	\$ -	\$ -	\$ -	\$ 2,693.00	\$ 1,790.00	\$ 76,147.89	\$ -	\$ 130,195.26
MARCH	\$ 8,160.16	\$ 2,398.00	\$ -	\$ -	\$ -	\$ 2,254.00	\$ 1,790.00	\$ 76,137.85	\$ -	\$ 108,704.60
APRIL	\$ 1,829.49	\$ 4,158.97	\$ -	\$ -	\$ 1,488.48	\$ 2,211.00	\$ 1,642.00	\$ 193,008.00	\$ -	\$ 229,567.99
MAY	\$ 3,941.85	\$ 2,622.00	\$ -	\$ -	\$ -	\$ 2,249.00	\$ 821.00	\$ 139,725.00	\$ -	\$ 173,294.63
JUNE	\$ 44,500.00	\$ 5,178.00	\$ -	\$ -	\$ -	\$ 3,785.08	\$ 1,258.87	\$ 149,520.00	\$ -	\$ 232,699.94
JULY	\$ 1,300.20	\$ 1,954.00	\$ -	\$ -	\$ -	\$ 3,070.00	\$ 1,642.00	\$ 214,763.00	\$ -	\$ 253,319.45
AUGUST	\$ 22,951.26	\$ 1,954.00	\$ -	\$ -	\$ -	\$ 2,701.60	\$ 2,754.32	\$ 175,212.00	\$ -	\$ 232,248.08
SEPTEMBER	\$ 150.00	\$ 1,954.00	\$ -	\$ -	\$ -	\$ 2,701.60	\$ 1,642.00	\$ 164,049.00	\$ -	\$ 200,822.72
OCTOBER	\$ -	\$ 1,693.00	\$ -	\$ -	\$ -	\$ 2,686.60	\$ 1,642.00	\$ 146,466.00	\$ -	\$ 182,889.65
NOVEMBER	\$ 6,585.79	\$ 1,476.00	\$ -	\$ -	\$ 1,500.00	\$ 2,690.58	\$ 1,684.90	\$ 145,518.00	\$ -	\$ 185,641.03
DECEMBER										
TOTAL	\$ 119,407.28	\$ 28,978.97	\$ -	\$ -	\$ 2,988.48	\$ 29,690.42	\$ 18,537.09	\$ 1,555,547.47	\$ -	\$ 2,041,433.07

IGA CHILD SUPPORT

Tiffany Ramos presented an Intergovernmental Agreement with Yuma County Department of Human Services and Sedgwick County Department of Human Services with the sole purpose to provide coverage on an as needed basis for other Child Support units when local staffing is not available.

Cory Wall moved to sign the Yuma County Department of Human Services and Sedgwick County Department of Human Services Intergovernmental Agreement effective January 15, 2021 until staffing levels prohibit ability to provide support, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

SPRING INSTITUTE MOU

Tiffany Ramos presented a Memorandum of Understanding with Spring Institute of Learning for Intercultural Learning to provide interpreter services to eligible clients of Kit Carson County. The preferred rate is \$65.00 per hour for both in-person and telephonic interpreting.

Cory Wall moved to sign the Spring Institute of Learning for Intercultural Learning Memorandum of Understanding effective January 11, 2021 through December 31, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Human Services meeting at 10:59 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

COUNTY ATTORNEY

Jeff Cure attended the Annual Jail Tour with the Board of County Commissioners.

The Board of County Commissioners recessed for lunch at 12:00 PM for lunch.

The Board of County Commissioners returned at 1:00 PM for work session. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

The Board of County Commissioners' meeting reconvened at 2:45 PM.

GROUND & BUILDINGS - BIDS

Collin Koop presented bids for six toilets at the courthouse as follows:

Herman Lumber	\$1,350.00
Dale's Service & Supply LLC	\$1,439.94

Stan Hitchcock moved to accept the bid from Herman Lumber for the courthouse toilets, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Bids were presented for additional bleachers for the fairgrounds to be located in the bull pen area. Additional questions were raised and work on the pens would need to be done first. Discussion was held on the DaVita building and the time that would be needed for grant writing; Auction vehicles – older Chevy of Grounds & Buildings and Public Health & Environment pickup. The Board of County Commissioners reviewed vehicles that should have decals with Collin, there are just a few remaining.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of January 12, 2021, and Accounts Payable.

Cory Wall moved to approve the minutes of January 12, 2021, and to pay the Accounts Payable in the amount of \$134,183.37, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

GREAT COPIER SERVICE – ELECTIONS COPIER MAINTENANCE CONTRACT

Cory Wall moved to sign the Printer Service Agreement for the Election's Office with Great Copier Service for the Samsung X4250LX at a rate of black copies at \$0.0069 and color copies at \$0.0578 per copy, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

BOARD ACCEPTANCE LETTERS

Stan Hitchcock moved to appoint Donna Shaver to serve a 1-year term as the county Arbitrator that will expire December 31, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

VALUEWEST CONTRACT RENEWAL

The Board of County Commissioners reviewed the agreement for professional services in the amount of \$2,500.00 per month not to exceed \$30,000.00 for the reappraisal of commercial property in Kit Carson County between the Kit Carson County Assessor and ValueWest, Inc. from January 1, 2021 to December 31, 2021.

Cory Wall moved to approve Professional Services Extension with ValueWest for 2021 reappraisal of Kit Carson County Commercial Property, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

21-036

RESOLUTION 21-036 – CANCELTION OF TAX LIEN SALE CERTIFICATE

Stan Hitchcock moved to approve Resolution 21-036 to cancel number 20200370 in the amount of \$902.74 of taxes and fees that were paid by the lien holder owned by Donna M. Ward, second by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-036

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday 20th day of January, 2021, there were present:

David L. Hornung..... Chairman
Cory WallCommissioner
Stan Hitchcock.....Commissioner
Susan Corliss County Clerk
Paula Weeks.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION TO CANCEL TAX LIEN SALE CERTIFICATE NUMBER 20200370

WHEREAS, C.R.S. 39-10-114 (1)(a)(II)(b) provides that the Board of County Commissioners may cancel the tax lien sale certificate on Real Property that were wrongfully sold at tax sale;

WHEREAS, the Real Property, schedule 25000031, was located in the County of Kit Carson, State of Colorado, fully described, as Tract: PT.OF SE S.OF RR 175'X175' & 180'X131' LESS Section: 2 Township: 9 Range: 51 Subdivision FLAGLER UNPLATTED owned by Donna M Ward.

WHEREAS, refund of the taxes and fees paid by the lien holder on this property in the amount of \$902.74 that is in the best interests of the citizens of Kit Carson County.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado, January 20, 2021 that the tax certificate number 20200370 should hereby be cancelled.

DONE THIS 20th day of January, 2021, at Burlington, Colorado.

Motion made by Stan Hitchcock, seconded by Cory Wall, motion carried.



BOARD OF COUNTY COMMISSIONERS

David L. Hornung
David L. Hornung, Chairman

Stan Hitchcock
Stan Hitchcock, Commissioner

Cory Wall
Cory Wall, Commissioner

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 20th day of January, 2021.

Attest: 
Susan Corliss, County Clerk



CONDOLENCE LETTERS

The Board of County Commissioners signed a sympathy card to Kit Carson County Coroner and employee Randy Gorton and his family on the passing of his father-in-law.

CORRESPONDENCE

The Board of County Commissioners received a thank you card from Chris and Vickie Graff.

2021 H.U.T.F. CERTIFICATION

The Board of County Commissioners reviewed the changes in the roads for the county. There are 1,444.29 miles of arterial streets, 678.51 miles of local streets, 2,122.80 total miles of H.U.T.F. eligible streets, 83.34 miles of non H.U.T.F. eligible streets – Maintained by others, and 162.78 miles of non H.U.T.F. eligible streets – Not maintained as of December 31, 2020.

Cory Wall moved to approve the H.U.T.F. Certification, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

Purchase Order #21-00124

Stan Hitchcock moved to approve the Purchase Order #20-00124 for the Admin office to National Business Furniture Quote #QM575310 for a lateral file cabinet totaling \$930.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

21-034 – *Tabled during Reorg*

RESOLUTION 21-034 – DESIGNATION OF COUNTY NEWSPAPER

Cory Wall moved to approve Resolution 21-034 to designate that The Flagler News is the official legal newspaper of Kit Carson County, Colorado, for all legal notices and/or advertisements caused to be published by the Board of County Commissioners and/or by any elected County official or a Department Head, second by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-034

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 20th day of January, 2021, there were present:

David L. Homung.....Chairman
Cory Wall Commissioner
Stan Hitchcock Commissioner
Susan Corliss County Clerk and Recorder
Paula Weeks County Administrator

when the following proceedings, among others, were had and done, to-wit:

A RESOLUTION DESIGNATING THE KIT CARSON COUNTY NEWSPAPER TO BE INCLUDED IN REORGANIZATION

"BE IT RESOLVED: That The Flagler New , a weekly newspaper published in Flagler, Kit Carson County, Colorado, with general circulation within the County, is hereby designated as the official legal newspaper of Kit Carson County, Colorado. Therefore, all legal notices and/or advertisements caused to be published by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case shall be, shall be published in The Flagler News, Flagler, Colorado.

WHEREAS, The rates for legal notices or advertisements caused to be made by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case may be, shall be in accordance with the provisions of C.R.S., 1973, Title 24, Article 70, Section 107, as amended, or in accordance with any effective amendment thereto. The designated official legal newspaper shall, upon publication of any legal notices or advertisements, cause proof of publication to be made and delivered in accordance with C.R.S., 1973, Title 24, Article 70, Section 105.

BE IT FURTHER RESOLVED: That in accordance with C.R.S., 1973, Title 30, Article 25, Section 111, as amended, the Board of County Commissioners shall publish in at least one (1) legal newspaper published in Kit Carson County, Colorado, the Board finding and determining that presently The Flagler News, The Burlington Record, and Stratton Spotlight are all legal newspapers published weekly in Kit Carson County, Colorado, as defined by C.R.S., 1973, Title 24, Article 70, Section 103, a report of each claim, except salary warrants, and expenditure allowed and paid by the County and taxes rebated, disclosing the name and the amount paid to each individual or firm, a description of the service or material furnished to the County, and as to other items, the nature of the claim, disclosing the fund charged with each expenditure. Such report shall contain a statement of any contracts for the expenditure of money not paid immediately made by the Board of County Commissioners, disclosing the nature and purpose of the contract, the parties thereto, and the amounts involved therein.

WHEREAS: Such reports shall be published at least monthly within thirty (30) days following the end of the period for which made. The County Clerk and Recorder shall provide to the Board of County Commissioners all information necessary for the publication. The published report shall state that it is published under the direction of the Board of County Commissioners. Nothing contained in this Resolution shall be construed as requiring the Board of County Commissioners to publish or make public the names of, or individual public welfare payments to or on behalf of, indigent persons receiving assistance from public welfare programs financed, in whole or in part, by Federal and State funds, or any combination thereof, when such publication is specifically forbidden by law.

BE IT FURTHER RESOLVED: That the foregoing monthly publications shall be published on an alternate monthly basis rotating the publication each month between the Stratton Spotlight, The Flagler News and The Burlington Record.

WHEREAS, Salary information for all County employees and officials shall be published twice annually in the manner provided in subsection (1) of C.R.S., 1973, Title 30, Article 25, Section 111, as amended. The first publication shall be in August and shall include each title and gross monthly salary for the period prior to July 1st of that year. The second publication shall be in February and shall list each employee by name and title, along with the total amount of gross salary paid to such employee during, up to, and including December 31st of that fiscal year.

BE IT FURTHER RESOLVED: The semi-annual salary and wage publications referred to herein and the delinquent tax list shall be published in The Flagler News."

NOW, THEREFORE, BE IT RESOLVED that the Kit Carson County Board of County Commissioners have decided to opt out of this tax deferral. **ADOPTED THIS** 20th day of January, 2021 at Burlington, Colorado.

Motion made by Cory Wall, seconded by Stan Hitchcock, motion carried.

BOARD OF COUNTY COMMISSIONERS



David L. Hornung
David L. Hornung, Chairman

Cory Wall
Cory Wall, Commissioner

Stan Hitchcock
Stan Hitchcock, Commissioner

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 20th day of January, 2021.

Attest: Susan Corliss
Susan Corliss, County Clerk

TREASURER SEMI-ANNUAL REPORT:

The Board of County Commissioners reviewed the Semi-Annual Report of the Kit Carson County Treasurer for July 1, 2020, through December 31, 2020.

Stan Hitchcock moved to approve the Kit Carson County Semi-Annual Treasurer's Report as presented, seconded by Cory Wall. The motion carried by unanimous vote by Dave Horning.

Semi-Annual Financial Statement of the Kit Carson County Treasurer

July 01 2020 to December 31 2020

Account Name	Beginning Balance	Current year tax collection	Prior year tax Collection	SOT	Other Collections	Disbursements	Treasurer's Fees	Transfers Out	Ending Account Balance
0020 COUNTY GENERAL	\$5,899,969.25	\$533,577.34	\$2,248.04	\$260,584.34	\$1,221,231.28	(\$3,376,805.05)	(\$25,005.88)	(\$149,442.17)	\$4,366,337.15
0025 KIT CARSON CTY PUBLIC HE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,412,441.12	(\$1,537,781.46)	(\$14,127.48)	\$139,467.82	\$0.00
0030 CONTINGENT	\$376,999.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$376,999.54
0040 ROAD & BRIDGE	\$2,590,090.33	\$159,946.85	\$373.21	\$75,551.61	\$1,541,820.70	(\$1,979,919.03)	(\$20,264.43)	\$0.00	\$2,367,599.24
0050 KIT CARSON COUNTY HEALTH	\$81,670.41	\$60,980.32	\$261.08	\$29,818.55	\$790.36	\$0.00	(\$1,852.67)	(\$155,256.45)	\$16,411.60
0060 SOCIAL SERVICES	\$77,508.49	\$11,038.04	\$58.16	\$4,969.74	\$561,942.70	(\$607,268.33)	\$0.00	\$0.00	\$48,248.80
0080 CAPITAL EXPENDITURES	\$93,957.39	\$2,015.29	\$2.15	\$0.00	\$0.00	(\$89,670.71)	(\$60.43)	\$0.00	\$6,244.42
0090 CONSOLIDATION TRUST	\$25,814.40	\$0.00	\$0.00	\$0.00	\$12,032.60	(\$16,541.00)	\$0.00	\$0.00	\$21,306.00
0100 SOLID WASTE	\$710,598.94	\$48,801.54	\$250.90	\$24,848.79	\$180,018.27	(\$227,049.52)	(\$3,278.09)	\$0.00	\$734,190.83
0110 CLEARING ACCOUNT	\$3,551.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,551.68
0115 PRIOR COLLECTED TAXES	\$129.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$129.28
0120 TAYLOR GRAZING ACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0130 MOTOR VEHICLE/CLERKS MIS	\$252,307.38	\$0.00	\$0.00	\$0.00	\$860,605.80	(\$821,198.33)	\$0.00	\$0.00	\$291,714.85
0140 SPECIFIC OWNERSHIP TAX	\$161,911.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161,911.53
0150 ADDITIONAL REGISTRATION	(\$621.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$621.20)
0160 REDEMPTIONS	\$421.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$421.51
0170 ASSURANCE FUND	\$216.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$216.42
0175 PUBLIC TRUSTEE ESCROW FU	\$1,935.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,935.00
0180 TREASURERS FEE	\$14,138.13	\$0.00	\$0.00	\$0.00	(\$1,345.49)	\$112.52	\$0.00	\$0.00	\$12,905.16
0190 CLERKS FEE	\$154,844.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$154,844.53
0200 SHERIFFS FEE	\$8,966.58	\$0.00	\$0.00	\$0.00	\$2,428.86	\$0.00	\$0.00	\$0.00	\$11,395.44
0550 CDS PASS THROUGH ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0560 E 911 FUND	\$50,858.88	\$0.00	\$0.00	\$0.00	\$57,843.96	(\$68,289.71)	(\$578.45)	\$0.00	\$39,834.68
0590 KIT CARSON COUNTY FACILI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0600 KIT CARSON COUNTY CAROUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0330 BURLINGTON FIRE	\$39,149.99	\$21,712.35	\$107.83	\$13,297.34	\$260.30	(\$658.02)	\$0.00	(\$67,751.45)	\$6,118.34
0340 STRATTON FIRE	\$7,914.49	\$8,347.20	\$2.74	\$3,095.77	\$105.24	(\$253.64)	(\$16,485.15)	\$0.00	\$2,726.65
0350 VONA FIRE	\$4,553.41	\$4,368.98	\$0.51	\$1,785.82	\$42.55	(\$132.36)	(\$50,041.97)	\$0.00	\$1,576.34
0360 SEIBERT FIRE	\$6,197.38	\$6,701.24	\$0.08	\$3,109.25	\$184.11	(\$206.52)	(\$15,042.79)	\$0.00	\$942.75
0370 FLAGLER FIRE	\$5,306.30	\$8,092.26	\$61.28	\$2,389.62	\$88.77	(\$246.45)	(\$14,157.86)	\$0.00	\$1,533.92
0055 AMBULANCE	\$0.00	\$0.00	\$0.00	\$155,017.78	(\$163,441.95)	(\$1,550.18)	\$9,974.35	\$0.00	\$0.00
0420 BURLINGTON REG/GENERAL	\$39,162.34	\$220,087.81	\$1,427.03	\$147,860.95	\$2,854.20	(\$556.07)	(\$347,183.11)	\$0.00	\$63,653.15
0425 BURLINGTON REG/BOND RED	\$0.00	\$109.14	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.27)	\$0.00	\$108.87
0430 FLAGLER R20/GENERAL	\$5,635.16	\$84,898.80	\$931.63	\$24,394.71	\$78,131.54	(\$215.55)	(\$176,225.04)	\$0.00	\$17,551.25
0435 FLAGLER R20/BOND REDEMP	\$0.00	\$0.00	\$130.83	\$0.00	\$33.08	\$0.00	(\$163.91)	\$0.00	\$0.00
0450 HI-PLAINS R23/GENERAL	\$8,760.63	\$92,374.53	\$4.77	\$41,497.73	\$1,617.56	(\$534.96)	(\$120,773.41)	\$0.00	\$23,246.85

Account Name	Beginning Balance	Current year tax collection	Prior year tax Collection	SOT	Other Collections	Disbursements	Treasurer's Fees	Transfers Out	Ending Account Balance
0455 HI-PLAINS R23/BOND REDEMP	\$2,148.39	\$21,979.91	\$1.14	\$10,185.95	\$384.27	\$0.00	(\$219,979.86)	\$0.00	\$5,619.80
0460 STRATTON RA/GENERAL	\$9,194.49	\$113,423.29	\$38.19	\$41,416.10	\$1,302.29	\$0.00	(\$286.92)	(\$126,632.51)	\$38,454.93
0470 STRATTON RA/BOND REDEMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0480 BETHUNE RS/GENERAL	\$4,503.98	\$83,041.87	(\$2.11)	\$21,757.62	\$753.75	\$0.00	(\$209.49)	(\$90,637.46)	\$19,208.16
0490 LIBERTY J-4/GENERAL	\$494.85	\$11,480.90	\$3.62	\$2,418.50	\$260.53	\$0.00	(\$29.35)	(\$11,438.02)	\$3,191.03
0495 LIBERTY J-4/BOND REDEMP	\$0.00	\$0.00	\$0.29	\$0.00	\$1.34	\$0.00	\$0.00	(\$1.63)	\$0.00
0500 IDALIA R33 GENERAL	\$6.74	\$133.91	\$0.00	\$32.86	\$0.18	\$0.00	(\$0.34)	(\$38.59)	\$134.76
0510 IDALIA R33/BOND REDEMP	\$5.09	\$98.99	\$0.00	\$24.86	\$0.13	\$0.00	\$0.00	(\$29.14)	\$99.93
0210 CITY OF BURLINGTON	\$46,738.71	\$22,647.16	\$665.40	\$18,878.83	\$583.66	\$0.00	(\$468.88)	(\$83,331.49)	\$5,113.39
0220 CITY OF BETHUNE	\$655.92	\$2,280.44	\$0.00	\$281.08	\$10.16	\$0.00	(\$57.74)	(\$3,122.95)	\$46.93
0230 CITY OF STRATTON	\$17,961.20	\$13,912.24	\$0.00	\$4,949.11	\$372.03	\$0.00	(\$304.44)	(\$34,421.18)	\$2,468.96
0240 CITY OF VONA	\$897.07	\$1,692.55	\$0.00	\$309.28	\$17.82	\$0.00	(\$34.22)	(\$2,747.19)	\$135.31
0250 CITY OF SEIBERT	\$1,958.76	\$1,975.55	\$0.00	\$1,264.82	\$63.63	\$0.00	(\$45.19)	(\$4,948.44)	\$269.13
0260 CITY OF FLAGLER	\$14,284.64	\$26,344.00	\$1,406.28	\$6,670.38	\$483.83	\$0.00	(\$579.73)	(\$46,317.77)	\$2,291.63
0270 FAIRVIEW CEMETERY	\$13,077.04	\$7,075.32	\$36.13	\$4,374.91	\$81.11	\$0.00	(\$214.27)	(\$22,420.14)	\$2,010.10
0290 STRATTON CEMETERY	\$956.31	\$1,022.22	\$0.35	\$391.81	\$12.94	\$0.00	(\$31.01)	(\$2,025.04)	\$327.58
0300 VONA CEMETERY	\$1,037.33	\$957.50	\$0.16	\$403.93	\$9.22	\$0.00	(\$28.97)	(\$2,023.63)	\$355.54
0310 SEIBERT CEMETERY	\$1,330.37	\$1,446.75	\$0.01	\$652.17	\$32.79	\$0.00	(\$44.33)	(\$3,190.35)	\$227.41
0320 FLAGLER CEMETERY	\$2,150.62	\$3,350.73	\$55.07	\$1,237.45	\$42.75	\$0.00	(\$102.31)	(\$6,011.80)	\$722.51
0400 PLAINS GROUND WATER	\$2,349.76	\$10,029.20	\$0.00	\$120.30	\$0.00	\$0.00	(\$304.47)	(\$9,754.47)	\$2,440.32
0405 REPUBLICAN RIVER WATER C	\$74,962.02	\$325,242.80	\$0.18	\$0.00	\$3,843.36	\$0.00	(\$9,751.67)	(\$299,333.03)	\$94,963.66
0410 ARICKAREE GROUND WATER	\$349.27	\$1,406.10	\$0.00	\$0.00	\$15.75	\$0.00	(\$41.54)	(\$1,064.06)	\$665.52
0415 ARICKAREE GROUND WATER S	\$719.83	\$672.98	\$0.07	\$0.00	\$9.03	\$0.00	(\$20.41)	(\$1,147.60)	\$233.90
GRAND TOTAL	\$10,817,730.56	\$1,913,265.50	\$8,065.02	\$748,453.88	\$6,096,526.91	(\$8,887,852.57)	(\$81,776.75)	(\$1,702,397.47)	\$8,912,015.08

Semi-Annual Financial Statement of the
Kit Carson County Treasurer
Furnished to the Board of County Commissioners

For the period beginning July 1, 2020
Through December 31, 2020.

Filed in my office this 20th day of January 2021

Susan Corliss
County Clerk



I, Pamela J. Mills, County Treasurer in and for the County of Kit Carson,
the State of Colorado hereby certify that the foregoing is a true
and just copy of the fund balances, receipts, and disbursements
of my office, to the best of my knowledge and belief
at the close of business this 31st day of December 2020

Respectfully Submitted

Pamela J. Mills
Pamela J. Mills, County Treasurer in and for the County of Kit Carson, Colorado

Reviewed and examined by the
Board of County Commissioners this 20th day of January 2021

D. J. H.
Chairman

21-011 – Tabled during Reorg RESOLUTION 21-011 – KIT CARSON COUNTY POLICIES

Cory Wall moved to approve Resolution 21-011 to adopt the 2021 County Policies as presented and that will be distributed to all employees with documented changes, second by Stan Hitchcock. The motion carried by unanimous vote by Dave Horning.

COMMISSIONER'S SIGNATURE PAGE APPROVING POLICIES

RESOLUTION 21-11

NOW THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that the 2021 County policies as presented above are hereby adopted.

DONE THIS 20th day of January, 2021 at Burlington, Colorado.

Motion made by Cory Wall seconded by Stan Hitchcock.

motion carried by unanimous vote of Dave Hornung.

Board of County Commissioners

By: [Signature]
David L. Hornung, Chairman

By: [Signature]
Cory Wall, Commissioner

By: [Signature]
Stan Hitchcock, Commissioner

ATTEST:

[Signature]
Susan Corliss, County Clerk



STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, Deputy County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 20th day of January, 2021.

[Signature]
Susan Corliss, County Clerk



2021 POLICY CHANGES

301.2 PART-TIME EMPLOYEE, pg 18

- a. An employee who is normally scheduled to work less than 30.0 hours per week with no more than 1,040 hours per year. Part-time employees are not eligible for County benefits **except as outlined in section 703.**

301.3 TEMPORARY/SEASONAL EMPLOYEE

- a. An employee who is hired in a job established for a temporary period or for a specific assignment. Temporary employees receive no County benefits **except as outlined in section 703.**

511 COLORADO OVERTIME AND MINIMUM PAY STANDARDS POSTER pg. 28

COMPS Order #37, see poster

By Colorado law, the poster below must be in any existing employee handbook or manual. Please note that Local Government is within rights to allow overtime to be converted to compensatory time.

512 COLORADO PAID LEAVE, WHISTLEBLOWING, & PROTECTIVE EQUIPMENT – SEE POSTER, pg.29

607 EMPLOYEE ASSISTANCE PROGRAM (EAP), PG 33

A confidential benefit program that provides counseling to employees with such problems as marital conflict, indebtedness, alcoholism and drug abuse has been arranged with Ryon Medical with whom a therapist makes appointments in Burlington at Schaal Physical Therapy. Our insurance with Anthem is accepted by Ryon Medical and visits will be reimbursable through the deductible process.

703 HEALTHY FAMILIES & WORKPLACES ACT, PG 35

Effective January 1, 2021, part-time, seasonal and temporary employees will earn one (1) hour of paid sick leave per 30 hours worked, up to 48 hours of sick leave per year. An employee is not entitled under this Act to earn or use more than 48 hours of paid sick leave each year. Up to 16 hours may be carried over annually unless otherwise approved by the Board of County Commissioners.

Full time employees continue to be covered as noted in section 702 above. An employer that has a paid sick leave policy for its employees is not required to provide additional sick leave to its employees if the employee has unused accrued paid sick leave available.

Employees can use accrued leave for the following safety or health needs:

- (1) a mental or physical illness, injury, or health condition that prevents work, including diagnosis or preventive care;
- (2) domestic abuse, sexual assault, or criminal harassment leading to health, relocation, legal, or other service needs;
- (3) has a family member experiencing a condition described in category (1) or (2);
- (4) in a Public Health Emergency (PHE), a public official closed the workplace, or the school or place of care of the employee's child.

In a public health emergency (PHE), employees can use supplemental PHE leave for the following needs:

2021 POLICY CHANGES

- (1) self-isolating or work exclusion due to exposure, symptoms, or diagnosis of the communicable illness in the PHE;
- (2) seeking a diagnosis, treatment, or care (including preventive care) of such an illness;
- (3) being unable to work due to a health condition that may increase susceptibility to or risk of such an illness; or
- (4) caring for a child or other family in category (1)-(3), or whose school or child care is unavailable due to the PHE.

Employees hired after April 1, 2011 are not eligible for sick leave pay out at the time of separation.

Sick leave is not used in the computation of overtime.

708.11 PAID FMLA, pg 40

Per Proposition 118, that was passed in 2020, and goes into effect in January, 2023, local government employers' have the ability to decline participation in program. Kit Carson County has exercised its right to decline participation.

- (1) A local government may decline participation in the family and medical leave insurance program in the form and manner determined by the director by rule. 8-13.3-522.
- (2) An employee of a local government that has declined participation in the program in accordance with this section may elect coverage as specified in section 8-13.3-514.
- (3) The director shall promulgate reasonable rules for the implementation of this section. At a minimum, the rules must include:
 - (a) The process by which a local government may decline participation in the program;
 - (b) The process by which a local government that has previously declined participation in the program may subsequently elect coverage in the program; and
 - (c) The notice that a local government is required to provide its employees regarding whether the local government is participating in the program, the ability of the employees of a local government that has declined participation to elect coverage pursuant to section 8-13.3- 514, and any other necessary requirements.

708.12 LEAVE FOR SPOUSES WORKING FOR THE SAME EMPLOYER, pg 40

Eligible spouses who work for the same employer are limited to a combined total of 12 workweeks of leave in a 12-month period for the following FMLA-qualifying reasons:

- a) the birth of a son or daughter and bonding with the newborn child,
- b) the placement of a son or daughter with the employee for adoption or foster care and bonding with the newly-placed child, and
- c) the care of a parent with a serious health condition.

Eligible spouses who work for the same employer are also limited to a combined total of 26 workweeks of leave in a single 12-month period to care for a covered service member with a serious injury or illness (commonly referred to as "military caregiver leave") if each spouse is a parent, spouse, son or daughter, or next of kin of the service member. When spouses take military caregiver leave as well as other FMLA leave in the same leave year, each spouse is subject to the combined limitations for the reasons for leave listed above.

2021 POLICY CHANGES

[806.1 REHIRE BENEFITS, pg. 44](#)

If an employee separates from employment and is rehired by Kit Carson County within six months after the separation, the employer shall reinstate any paid sick leave that the employee had accrued but not used during the employee's previous employment with the employer and that had not been converted to monetary compensation to the employee at the time of separation from employment. §20-205

[809 POLITICAL ACTIVITY, PG. 45](#)

Displaying political posters in all county offices is prohibited in all county offices.

[907 COUNTY VEHICLES pg. 47](#)

The use of County vehicles is a privilege not a right.

County vehicles are provided to certain departments in order to facilitate the workload. Those individuals utilizing these vehicles will be required to maintain them in proper working condition. Check with your Department Head/Elected Officials on maintenance protocols. County vehicles are to be utilized for County business only. **County insurance will not cover County vehicles used for personal use.**

Colorado Equal Pay for Equal Work Act

Entered into the Hiring Policy:

Pages 65-66

The Colorado Equal Pay for Equal Work Act went into effect on January 1, 2021. Enacted in 2019, the Equal Pay Act contains several parts and is designed to protect against wage discrimination based on sex, prohibits employers from asking job applicants about their salary history, and requires employers to disclose compensation and promotion information. The Act applies to any employer with at least one employee in Colorado, including public bodies, schools, and private individuals.

Wage Discrimination

The Act states:

An employer shall not discriminate between employees on the basis of sex, or on the basis of sex in combination with another protected status as described in section 24-34-402 (1)(a), by paying an employee of one sex a wage rate less than the rate paid to an employee of a different sex for substantially similar work, regardless of job title, based on a composite of skill; effort, which may include consideration of shift work; and responsibility (§4 8-5-102)

The Act does allow for wage differentials if the employer has a system for seniority, merit, or to measure quantity or quality of production. Wage differences may also be justified by where the work is performed, if travel is a necessary and regular part of the work, and education, training, or experience reasonably related to the job.

Salary History

2021 POLICY CHANGES

Under the Equal Pay Act, employers may not ask applicants about their salary histories or retaliate against an applicant who chooses not to disclose their salary history. Employers cannot base compensation on prospective employees' salary history or prohibit employees from discussing or comparing their wage rates.

Compensation Posting

Another component of the Equal Pay Act applies to job postings, including promotions. The Act requires employers to include the hourly rate or hourly range or the salary or salary range in the job listing. Wage and salary ranges may consist of the lowest to highest range the employer believes, in good faith, that they may pay for the position, depending on the circumstances. Employers must also include a general description of bonuses, commissions, or other forms of compensation and a general description of employment benefits, such as healthcare, retirement, paid time off, or any additional benefits that must be reported for federal tax purposes.

Promotion Posting

With a few exceptions, employers must also announce all promotional opportunities to employees on the same day and before making a decision. The announcement should include job title, application method, pay, and benefits. All employees must be notified of these opportunities in writing online or in hard copy, even if the position is open only to those who meet certain requirements.

There are three exceptions to these posting requirements: confidentiality, automatic promotion after a trial period, and temporary, acting, or interim hires. For more information about these exceptions, review the [Equal Pay Transparency Rules \(7 CCR 1103-13\)](#) at the Colorado Department of Labor and Employment.

2021 REORGANIZATION OF KIT CARSON COUNTY

Stan Hitchcock moved to sign the 2021 Reorganization resolutions 21-001 through 21-035 as finalized during this meeting, second by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEETS – EKBERG & MIRELES

Stan Hitchcock moved to approve Road & Bridge District 1 New Hire Orange Sheet for Nathaniel Ekberg at \$16.11 per hour for Step 50 and Grade 33 with annual wage of \$33,500.00 as a Non-Exempt Full Time Employee with Benefits effective February 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve Road & Bridge District 1 New Hire Orange Sheet for Shawn Mireles at \$16.83 per hour for Step 0 and Grade 35 with annual wage of \$35,000.00 as a Non-Exempt Full Time Employee with Benefits effective February 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

2020 DECEMBER HUTF REPORT

The Board of County Commissioners reviewed the December HUTF report and money from the State providing the county with a total of \$192,219.66 for the month of December, which is a decrease of \$1,510.67 from December of 2020.

The Board of County Commissioners' meeting recessed at 3:33 PM.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to go into the Board of Public Health meeting at 3:34 PM for the purpose of Orange Sheets, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

ORANGE SHEETS – SCHREIVOGEL & WEBBER

Stan Hitchcock moved to approve Public Health Raise Change Orange Sheet for Linda Schreivogel at \$20.70 per hour for Step 75 and Grade 38 with annual wage of \$38,750.00 as a Non-Exempt Full Time Employee with Benefits effective January 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve Public Health Job Change Orange Sheet for Whitney Webber at \$31.10 per hour as a Part Time Employee up to 20 hours per week with No-Benefits effective February 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn The Board of Public Health at 3:45 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 3:55 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

D. H. H.

Dave Hornung, Chairman

1/27/2021

Date

Attest:

Susan Corliss

Susan Corliss, County Clerk and Recorder

