

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
DECEMBER 2, 2020**

8:00 AM            **WORK SESSION**  
10:00 AM            **MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE**  
                              •    **REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS**  
~~10:00 AM~~ 1:00 PM    **DAWN JAMES – PUBLIC HEALTH - CPC CONTRACT**  
10:30 AM            **KORENA LAUE – AMBULANCE DIRECTOR – NEW HIRE**  
11:00 AM            **JEFF CURE – COUNTY ATTORNEY**  
12:00 PM            **LUNCH**

**AGENDA:**

- Minutes – November 25, 2020
- Accounts Payable

**NEW ITEMS:**

- Healthy Vending – Hal McNery
- Road 30 Proposal / Earth Engineering Consultants

**PURCHASE ORDERS:**

**MONTHLY REPORTS:**

- November VSO

**OLD ITEMS:**

**PERSONNEL ITEMS:**

- Orange Sheets for Darrin Newberry, Deanna Gramm, Susan Sparks, Codi Fadenrecht

**FYI:**

**TABLED:**

**ADDITIONAL ITEMS**

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**BOARD OF PUBLIC HEALTH:**

- CPC Contract
- PO#20-00094            Merck        PH            \$7,312.52    HIB Rota Proquad

**BOARD OF DEPARTMENT OF HUMAN SERVICES:**

The Board of County Commissioners meeting was called to order at 10:22 AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Korena Laue, Paula Weeks, Stan Hitchcock, and Susan Corliss.

**AMBULANCE DIRECTOR – NEW HIRE**

Korena Laue presented Orange Sheet for a new Ambulance Reserve. There is an End of Year Promotion for stair chairs and LUCAS – automatic CPR machine that can be ordered now and pay for them in 2021.

**ORANGE SHEET – JOHN GRAMM**

Gary Koop moved to approve a New Hire – Orange Sheet for John Gramm for the Ambulance Reserves as a First Responder with Call Pay at .95 per hour, Run Pay per miles, Other Pay of Weekend/Holiday of \$50.00, and Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective March 30, 2020, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

**CONSENT AGENDA**

The following items were reviewed by the Board of County Commissioners: Minutes of November 25, 2020 and Accounts Payable.

Dave Hornung moved to approve the minutes of November 25, 2020, and to pay the Accounts Payable in the amount of \$56,775.61, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **HEALTHY VENDING – HAL McNERNY**

Dave Hornung moved to allow Healthy Vending to install a vending machine in the courthouse and in the Annex, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **ROAD 30 PROPOSAL / EARTH ENGINEERING CONSULTANTS**

Dave Hornung moved to sign the agreement with Earth Engineering Consultants to conduct a Subsurface Exploration and Pavement Design for County Road 30 for a lump sum of \$4,900, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **VSO REPORT**

The VSO November Report was presented to the Board of County Commissioners to be reviewed. There were 4 telephone calls, 2 office visit, 1 Community Event, 1 Correspondence Written, 1 21-22 CVA New Claim, 1 SF180, and 1 Travel Assistance with a total of \$1,075.00 in salary on the report.

Gary Koop moved to approve VSO August Report, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

### **ORANGE SHEET – NEWBERRY & GRAMM**

Dave Hornung moved to approve the Sheriff Department Raise – Orange Sheet for Darrin Newberry at \$17.79 per hour for Step .00 and Grade 37 with annual wage of \$37,000.00 as a Non-Exempt Full Time Employee with Benefits effective September 1, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve the Dispatch Raise – Orange Sheet for Deanna Gramm at \$15.26 per hour for Step .75 and Grade 31 with annual wage of \$31,750.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The remaining Orange Sheets were tabled until the county employees' annual review.

The Board of County Commissioners recessed for lunch at 11:30 AM.

The Board of County Commissioners reconvened at 1:00 PM. Those present were Cory Wall, Dave Hornung, Gary Koop, Dawn James, Stan Hitchcock, and Susan Corliss.

### **BOARD OF PUBLIC HEALTH:**

Dave Hornung moved to go into the Board of Public Health meeting at 1:06 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Dave Hornung, Gary Koop, Dawn James, Paula Weeks, Stan Hitchcock, and Susan Corliss.

### **COLORADO HEART HEALTHY SOLUTIONS**

The purpose of a subcontract agreement Contract #19 FHLA 108630 and #2019\*0044 Option Letter #3 is to improve cardiovascular risk and behavioral health in service area by providing education, screening for cardiovascular disease and behavioral risk factors and navigation into care. The project is titled "Colorado Heart Healthy Solutions".

Dave Hornung moved to approve the subcontract extension agreement with The Colorado Prevention Center d/b/a CPC Community Health that has a grant total of \$17,133.00 funding effective

January 1, 2021 through June 30, 2021, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

**COVID RELATED VACATION HOURS**

Dave Hornung move to allow Dawn James, Linda Schrivogel, and Kristi Robles to carry over an additional 40 hours of vacation time into 2021 for a total of 120 vacation hours for each person, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

**PURCHASE ORDER**

**Purchase Order #20-0094**

Dave Hornung moved to approve the Purchase Order #20-0094 for Public Health to Merck PH PO#3835 for HIB, Rota, and Proquad vaccines totaling \$7,312.52, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

**PROTOCOL REQUESTS**

Dave Hornung moved to approve the Special Event Protocol Requests for the Old Town White Christmas and the Chamber of Commerce’s Parade of Lights, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn The Board of Public Health at 2:00 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners reconvened at 2:00 PM in work session for evaluation and to work on the 2021 Budget.

The Board of County Commissioners meeting adjourned at 2:55 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

  
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Cory Wall, Chairman

Attest:

  
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Susan Corliss, County Clerk and Recorder

12/9/2020  
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Date

