

2021 Voting System Calendar

Date	Event	Citation	Check
September, 2021			
3-September (Friday)	Deadline for the county clerk to file security and contingency plans with the Secretary of State. (No later than 60 days prior to the first election where the procedures will be used)	1-5-616(5)(b)	
	Update virus definitions on voting system using the virus definitions on the SOS FTP. This is not a deadline, but should be done at least once before each computer is used during an election.	*	
	Deadline for the county clerk to begin video surveillance of designated areas for the Coordinated Election. (At least 60 days before the election)	Rule 20.9.2	
28-September (Tuesday)	Last day for counties to submit zero result files (data entry counties) or a document listing all ballot content (manual entry counties) to the Secretary of State for Election Night Reporting. (No later than 35 days before the election)	Rule 11.9.2	
October, 2021			
12-October (Tuesday)	Last day for the county clerk to conduct the public Logic and Accuracy Test. (No later than the 21st day before election day)	Rule 11.3.2(a)	
	Last day for a data entry county must upload LAT results file to ENR. (No later than the 21st day before the election)	Rule 11.9.3	
18-October (Monday)	Last day for the designated election official to appoint an audit board to conduct the risk-limiting audit. (No later than 15 days before election day)	Rule 25.2.2(b)	
22-October (Friday)	Equipment inventory lists due to the Secretary of State. (No later than 10 days before the election)	Rule 11.2.3 1-1-106(5)	
26-October (Tuesday)	Elections Setup Records are due to the Secretary of State for the Coordinated Election. (No later than 5:00 PM on the 7th day before the election)	Rule 11.4	
November, 2021			
2-November (Tuesday)	Coordinated Election (Polls open 7:00 AM to 7:00 PM. First Tuesday in November)	Art. X, Sect. 20(3)(a) 1-1-104(6.5) 1-7-101 1-41-102(1)	
	Counties may begin uploading and publish results on ENR at 7:00 PM. -Data entry counties must upload and publish their initial results before 8 PM, then upload again by 9:00 PM, and upload and indicate when Election Night is complete. -Manual entry counties must upload and publish their results when they finish counting on Election Night.	Rule 11.9.4	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
12-November (Friday)	County must finish tabulating all in-person and accepted mail ballots cast by voters registered in the county. Immediately after completing this tabulating, the county must also generate a summary results report, a results file export suitable for uploading to the Secretary of State's ENR system, and a CVR export. (Complete by 9th day after election day)	Rule 25.2.2 (d)	
	Deadline for county conducting a comparison audit to upload: -verified and hashed ballot manifest, and the manifest' hash value to the Secretary of State's office -verified and hashed CVR export, and the CVR export's hash value to the Secretary of State's office -RLA tabulation results export to the Secretary of State's Election Night Reporting system. (No later than 5:00 PM on the 9th day after election day)	Rule 25.2.2 (f)	
	Deadline for county conducting a ballot polling audit to upload: -verified and hashed ballot manifest and the ballot manifest hashed value by email to the Secretary of State's Office -cumulative tabulation report, by email to the Secretary of State's Office -RLA tabulation results export to the Secretary of State's Election Night Reporting system. (No later than 5:00 PM MT on the 9th day after election day)	Rule 25.2.2 (g)	
15-November (Monday)	Counties must complete the first round of the audit by 5:00 PM MT.	*	

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16-November (Tuesday)	Counties must complete the second round of the audit (if required) by 5:00 PM MT.	*	
*	Subsequent rounds of the audit (if required) must be completed on the day following the previous round until the risk limit is met.	*	
23- November (Tuesday)	Deadline for County audit board to sign, date, and submit to the Secretary of State a report of the results of the risk limiting audit. (No later than 5:00 p.m. MT on business day before the canvass deadline)	Rule 25.2.3(d)	
26- November (Friday)	Deadline to upload the final canvass results to the ENR system. Counties should change the headers from unofficial to official results (English and Spanish). (By close of business on the first business day after the statutory deadline for completing the canvass)	Rule 11.9.6	
December, 2021			
2-December (Thursday)	First day the county clerk may stop video surveillance of designated areas for the Coordinated Election. (Through at least 30 days after the election, unless there is a recount)	Rule 20.8.2	
3-December (Friday)	Last day for county that conducted a comparison risk-limiting audit to review its CVR file and redact CVRs corresponding to any ballot card susceptible of being personally identified with an individual voter if no recount was required or requested. (No later than the third business day following the deadline to request a recount)	Rule 25.2.4	
10-December (Friday)	Last day for county that conducted a comparison risk-limiting audit to review its CVR file and redact CVRs corresponding to any ballot card susceptible of being personally identified with an individual voter if recount was required or requested. (No later than the 3rd business day following the deadline to complete recount)	Rule 25.2.4	
Note on Computation of Time			
If the last day for any act to be done or the last day of any period is a Saturday, Sunday, or legal holiday <u>and</u> completion of the act involves a filing <i>or</i> other action during business hours, the period is extended to include the next day which is not a Saturday, Sunday, or legal holiday.		1-1-106(4)	
If a statute or rule requires doing an act in "not less than" or "no later than" or "at least" a certain number of days or "prior to" a certain number of days or a certain number of months " <u>before</u> " the date of an election, the period is shortened to and ends on the <i>prior business day</i> that is not a Saturday, Sunday, or legal holiday.		1-1-106(5)	