

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
AUGUST 18, 2021**

8:00 AM           **WORK SESSION**  
9:00 AM           **TRAVIS BELDEN – SHERIFF – 2022 BUDGET – work session**  
9:55 AM           **COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE**  
                    •       **REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS**  
10:00 AM          **ABBEY MULLIS – ASSESSOR – ABSTRACT OF ASSESSMENTS**  
10:30 AM          **TIFFANY RAMOS HS DIRECTOR – MONTHLY FINANCIALS**  
11:00 AM          **JEFF CURE – COUNTY ATTORNEY**  
12:00 PM          **LUNCH**  
1:00 PM           **SEAN VANOUS - ECCOG/NEW OUTBACK VEHICLES**

**AGENDA:**

- ❖ Minutes – August 11, 2021
- ❖ Accounts Payable

**NEW ITEMS:**

- ❖ Rocky Mountain Air – Cylinder Lease Agreement

**PURCHASE ORDERS:**

- ❖ PO# 21-00190           Amazon           Admin    Laptop           \$1,279.99
- ❖ PO# 21-00191           American Express   Admin    HR Training       \$1,295.00

**MONTHLY REPORTS:**

- ❖ VSO Report
- ❖ Admin Monthly Financials

**OLD ITEMS:**

- ❖ MOU with the hospital

**PERSONNEL ITEMS:**

**FYI:**

**TABLED:**

**ADDITIONAL ITEMS:**

- ❖ *Subdivision Exemption – Daniel Grimman*
- ❖ *July HUTF Report*

**BOARD OF PUBLIC HEALTH**

- ❖ PURCHASE ORDERS:
  - PO# 21-00192   Amazon   PH           Chairs, Office Supplies   \$ 796.55

**BOARD OF HUMAN SERVICES:**

**ABSTRACT OF ASSESSMENTS**

Abbey Mullis, Assessor Clerk, presented Abstract of Assessments for Board of County Commissioners/Board of Equalization for signatures then sent to State of Colorado.

The Board of County Commissioners meeting was called to order at 10:34 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Lynsay Cormack, and Susan Corliss.

**BOARD OF HUMAN SERVICES**

Stan Hitchcock moved to go into the Board of Human Services meeting at 10:34 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Lynsay Cormack, and Susan Corliss.

**DIRECTOR'S UPDATE**

Tiffany Ramos presented the CBMS report for the last month. Discussion was held on the situation of Cheyenne County DHS.

## DHS MONTHLY FINANCIALS

Melissa Ross presented the June 2021 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services. The detailed reports were reviewed showing that state funds had been transferred to fund the amount overspent by Kit Carson County's DHS Child Welfare, County Admin, HCPF, and Enhanced HCPF.

### COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS  
Period: JUN-21 Currency: USD

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION VS FY EXPEND. VARIANCE
TOTAL COLORADO WORKS ADMIN:	200,025.00	114,066.59	85,958.41	57.0%
NET COLORADO WORKS MOE:	<u>35,200.00</u>	<u>33,583.34</u>	<u>1,616.66</u>	<u>95.4%</u>
TOTAL COLORADO WORKS:	235,225.00	147,649.93	87,575.07	62.8%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT/MOE	12,212.00	4,331.55		35.5%
CHILD CARE ADMIN	<u>119,224.00</u>	<u>20,689.17</u>		n/m
TOTAL CHILD CARE:		25,020.72	94,203.28	21.0%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	71,709.94	(71,709.94)	n/m
CHILD WELFARE 80/20 ADM	517,068.43	491,849.43	25,219.00	95.1%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL CHILD CARE	0.00	4,858.34	(4,858.34)	n/m
CHILD WELFARE SUBADOPT	0.00		0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	<u>517,068.43</u>	<u>568,417.71</u>	<u>(51,349.28)</u>	<u>109.9%</u>
CHILD WELFARE 100% ADMINISTRATION	<u>48,364.26</u>	<u>48,364.26</u>	<u>0.00</u>	<u>100.0%</u>
TOTAL 80/20 & 100% ADMIN	565,432.69	616,781.97	(51,349.28)	109.1%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRP ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTF - FFS	23,293.92	0.00	23,293.92	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	<u>588,726.61</u>	<u>616,781.97</u>	<u>(28,055.36)</u>	<u>104.8%</u>
TOTAL COUNTY ADMIN:	124,286.73	133,320.43	(9,033.70)	107.3%
TOTAL HCPF REGULAR ADMIN:	31,487.67	33,382.12	(1,894.45)	106.0%
TOTAL HCPF ENHANCED ADMIN:	57,968.26	92,918.19	(34,949.93)	160.3%
TOTAL ADULT PROTECTION:	41,553.00	29,217.59	12,335.41	70.3%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	1,319.05	680.95	66.0%
TOTAL EMPLOYEMENT FIRST:	0.00	0.00	0.00	#DIV/0!
TOTAL LEAP OUTREACH:	994.00	667.30	326.70	67.1%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	1,366.03	24,633.97	5.3%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	12,388.20	(12,388.20)	n/m
CORE SERVICES ADAD 100%	0.00	3,180.00	(3,180.00)	n/m
CORE SERVICES SEA	1,672.85	2,448.75	(775.90)	146.4%
CORE SERVICES OTHER 100%	71,067.95	70,292.05	775.90	98.9%
CORE SERVICES 80/20	<u>58,223.07</u>	<u>20,216.95</u>	<u>38,006.12</u>	<u>34.7%</u>
TOTAL CORE SERVICES:	130,963.87	108,525.95	22,437.92	82.9%

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT  
2021 EXPENDITURES**

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 9,093.33	\$ 659.60	\$ -	\$ 10,039.44	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 672.50	\$ 90.00	\$ 2,435.45
FEBRUARY	\$ 5,982.92	\$ 681.20	\$ -	\$ 12,416.60	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 190.00	\$ 270.00	\$ 3,798.90
MARCH	\$ 6,334.00	\$ 655.00	\$ -	\$ 9,292.24	\$ -	\$ 920.08	\$ 3,164.56	\$ 570.00	\$ 360.00	\$ 3,804.85
APRIL	\$ 7,058.00	\$ 642.10	\$ -	\$ 5,947.01	\$ 586.00	\$ 722.81	\$ 3,503.62	\$ 815.00	\$ 30.00	\$ 1,683.25
MAY	\$ 7,905.83	\$ 286.00	\$ -	\$ 5,408.30	\$ 560.00	\$ 985.80	\$ 3,390.60	\$ 1,208.75	\$ 90.00	\$ 2,402.75
JUNE	\$ 5,594.19	\$ 475.10	\$ -	\$ 5,588.51	\$ 1,779.57	\$ 1,201.36	\$ 3,503.62	\$ 195.00	\$ 210.00	\$ 2,561.75
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
<b>TOTAL</b>	<b>\$ 41,968.27</b>	<b>\$ 3,399.00</b>	<b>\$ -</b>	<b>\$ 48,688.10</b>	<b>\$ 2,927.57</b>	<b>\$ 5,867.17</b>	<b>\$ 20,569.64</b>	<b>\$ 3,851.25</b>	<b>\$ 1,050.00</b>	<b>\$ 16,876.98</b>

	LEAP	STATE AND	STATE AND	AND SSI HOME	SSI HOME	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE	TOTAL
JANUARY	\$ 8,697.27	\$ 1,612.89	\$ -	\$ -	\$ -	\$ -	\$ 2,722.00	\$ 870.00	\$ 161,443.47	\$ -	\$ 202,858.23
FEBRUARY	\$ 22,927.98	\$ 1,120.66	\$ 943.76	\$ -	\$ -	\$ -	\$ 2,760.00	\$ 76.00	\$ 165,360.02	\$ -	\$ 221,050.22
MARCH	\$ 5,057.16	\$ 698.66	\$ -	\$ -	\$ -	\$ -	\$ 2,637.40	\$ 76.00	\$ 170,046.98	\$ -	\$ 203,616.93
APRIL	\$ 2,071.09	\$ 698.45	\$ -	\$ -	\$ -	\$ -	\$ 2,704.30	\$ 114.00	\$ 173,250.04	\$ -	\$ 199,827.47
MAY	\$ 1,891.28	\$ 479.94	\$ -	\$ -	\$ -	\$ 1,430.00	\$ 2,721.70	\$ 114.00	\$ 198,968.76	\$ -	\$ 227,831.71
JUNE	\$ 27,400.00	\$ 1,006.71	\$ -	\$ -	\$ -	\$ -	\$ 5,762.74	\$ 1,830.04	\$ 170,565.47	\$ -	\$ 227,662.06
JULY											\$ -
AUGUST											\$ -
SEPTEMBER											\$ -
OCTOBER											\$ -
NOVEMBER											\$ -
DECEMBER											\$ -
<b>TOTAL</b>	<b>\$ 68,044.68</b>	<b>\$ 5,817.31</b>	<b>\$ 943.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,430.00</b>	<b>\$ 19,308.14</b>	<b>\$ 3,080.04</b>	<b>\$ 1,039,624.74</b>	<b>\$ -</b>	<b>\$ 1,282,846.62</b>

\*EBT/EFT PAYMENTS AUTHORIZED TO CLIENTS OR PROVIDERS

Stan Hitchcock moved to adjourn the Board of Human Services meeting at 11:09 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

**COUNTY ATTORNEY**

Jeff Cure and the Board of County Commissioners worked on setbacks for Solar Regulations. He sat in on a hearing with the Public Trustee; she will be able to handle the trial portion. Follow up will be done for the 911 Agreement with the towns; discussion was held on changes that may need to be done with Cheyenne County.

**SUBDIVISION EXEMPTION – DANIEL GRINNAN**

The Board of County Commissioners reviewed the Subdivision Exemption for Daniel Grinnan, owner, consisting of 1.27 acres the Southeast Quarter Section 16, Township 8S, Range 44W. The purpose of this subdivision is to complete the subdivision of exemption process since the deed and plat were recorded in 2006 & 2009.

Stan Hitchcock moved to approve the Subdivision Exemption for Daniel Grinnan for the purpose of replacing a water well, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:00 PM in the Board of Commissioners Room. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Sean Vanous, Lynsay Cormack, and Susan Corliss.

### **ECCOG/ NEW OUTBACK VEHICLES**

Sean Vanous explained the current condition of the Outback Buses. The Seibert and Flagler buses are needing replaced. He presented the CDOT Application and Order Requirements for the 2021-2022. The Board of County Commissioners would like to see bids for the Ford Transit Accessible Van Class 2: Type B and Type C for the 2022 Budget.

### **CONSENT AGENDA**

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Cory Wall moved to approve the August 11<sup>th</sup> minutes and \$201,409.43 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

### **CORRESPONDENCE**

The Board of County Commissioners signed sympathy cards for Breanna Lightle and her family on the passing of her father-in-law, James Lightle, and Karen Dusatko and her family on the passing of her nephew, Dennie Flock.

### **ROCKY MOUNTAIN AIR – CYLINDER LEASE AGREEMENT**

Cory Wall moved to table the Rocky Mountain Air Cylinder Lease Agreement, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

### **PURCHASE ORDERS**

#### **Purchase Order #21-00190**

Stan Hitchcock moved to approve the Purchase Order #21-00190 for the Admin Office to Amazon Capital Services Order #112-2393957-4070631 for Lenovo ThinkPad laptop totaling \$1,279.99, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

#### **Purchase Order #21-00191**

Cory Wall moved to approve the Purchase Order #21-00191 for Admin to American Express for 2-Day Employment Laws Certificate Program for HR Professionals, Managers and Supervisors totaling \$1,295.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

### **VSO REPORT FOR JUNE**

The Board of County Commissioners reviewed the VSO July Report. There were 8 telephone calls, 2 appointments, 1 outreach, and a total served of 1 with a total of 35 hours per week or fewer on the report.

Stan Hitchcock moved to approve VSO June Report, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

### **JULY ADMIN FINANCIALS**

Cory Wall moved to accept the Admin July Financials as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting recessed at 1:43 PM.

**BOARD OF PUBLIC HEALTH:**

Stan Hitchcock moved to call the Board of Public Health to order at 1:44 PM for the purpose of purchase orders only, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

**PURCHASE ORDERS**

**Purchase Order #21-00192**

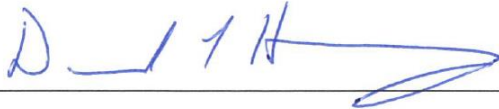
Cory Wall moved to approve the Purchase Order #21-00192 for Public Health PO#4014 to Amazon Capital Services for chalk board, toner, and chairs totaling \$796.55, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to adjourn the Board of Public Health meeting at 1:45 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 1:55 PM.

The Board of County Commissioners continued with interviews for the Ambulance Director.

Submitted by: Susan Corliss, County Clerk and Recorder



\_\_\_\_\_  
Dave Hornung, Chairman

8/25/2021

\_\_\_\_\_  
Date

Attest:



\_\_\_\_\_  
Susan Corliss, County Clerk and Recorder

