

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
AUGUST 11, 2021**

8:00 AM PRE-DEPARTMENT HEAD MEETING
8:30 AM DEPARTMENT HEAD MEETING – HOSTED BY PAM MILLS
10:30 AM TERRY KOEHN - WAGNER- MOTOR GRADER BIDS
11:00 AM JEFF CURE – COUNTY ATTORNEY
12:00 PM LUNCH
12:55 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM WORK SESSION
1:00 PM COLLIN KOOP – GROUNDS & BUILDINGS – SHOW BARN
2:30 PM HEATHER MORRIS - COLLABORATION MEETING – *work session*
~~3:00 PM~~ 2:00 PM TIFFANY RAMOS HS DIRECTOR/ NEW HIRE, ORANGE SHEETS
3:00 PM DAWN JAMES – PUBLIC HEALTH

AGENDA:

- ❖ Minutes – August 4, 2021
- ❖ Accounts Payable

NEW ITEMS:

PURCHASE ORDERS:

MONTHLY REPORTS:

- ❖ Treasurer’s Monthly Report
- ❖ Public Trustee Report
- ❖ CAPP & CWCP Monthly Report

OLD ITEMS:

- ❖ MOU with the hospital

PERSONNEL ITEMS:

- ❖ Orange Sheets
 - Mike Jones – Sheriff’s Office
 - Steven Yacovetta – Landfill
 - James King – Landfill
 - Doris King - Landfill

FYI:

TABLED:

ADDITIONAL ITEMS:

- ❖ Grader Bids - Approval
- ❖ Grounds & Buildings Overtime – Ruben Rodriguez

BOARD OF PUBLIC HEALTH

BOARD OF HUMAN SERVICES:

- ❖ Orange Sheets
 - Madisson Gramm – Human Services
 - Shalynn Hoffman – Human Services
 - Tiegen Steele – Human Services

The Department Head Meeting was hosted by the Treasurer Pam Mills, at 8:35 AM. Those present were Pam Mills, Collin Koop, Travis Belden, Randy Gorton, Melissa Ross, Dawn James, Lynsay Cormack, Susan Corliss, Cory Wall, Dave Hornung, and Stan Hitchcock.

DEPARTMENT HEADS MEETING

Lynsay Cormack – Admin – reported that the budgets have been sent out to Department Heads, they need to schedule with the Board of County Commissioners before September 29 to

review their budget. She will be out of office - August 20th – 26th; she will be available by phone or email if needed.

Dawn James – Public Health – stated that she is still fighting COVID. There will be a meeting with task force on Friday but there are no public health orders in place. It is just to touch base with stake holders in the county. Positivity test is not a good measure as the county percentage was 6.2 and was 15.4% in the last two weeks but not a lot of testing. Increased viral; looking at hospital use is up with a lot of shipping to Denver. Immunization for COVID is over 80% of the 65 and over, which she is very happy with that and now focusing on the 12 up. The Internal Mitigation Plan is not rules; it helps the partners with planning and based on actual positive cases. In our county numbers, red would be 40 positive in two weeks. Federal guidelines have extended the employment emergency COVID payment through November 15. Exposure to COVID is considered 15 minutes in a 24 hour period in a closed confined space. The Delta variant is being experienced in Colorado at this time. The Flu vaccination will start the 1st of October. Public Health is 100% staffed.

Melissa Ross – Human Services – reported on behalf of Tiffany Ramos, who was currently in a training meeting. They are still looking for an eligibility tech. DHS is sponsoring a movie at the Midway Theatre tonight promoting the foster care program through a grant program.

Susan Corliss – Clerk and Recorder – shared current news about an election breach of security in Mesa County. The breach only effects that county and has no impact on the other 61 counties in Colorado that use the Dominion equipment. There is still an opening in her office.

Pam Mills – Treasurer – indicated that they are getting ready to send out Delinquent Notices next week. It is also giving them time to work on cleaning up items like Treasurer Deeds.

Collin Koop – Grounds & Buildings – got through fair and picking up the pieces. If anyone needs anything, talk to him so he can update his list. Collin is starting to work on the Grounds & Buildings budget. Otherwise it is business as normal.

Travis Belden – Sheriff – stated that it's been super busy. Brianna has moved up and the new hire is doing good. The new Under Sheriff will be starting on September 7th. Next week work will be happening for the new key card system on the courthouse. It looks like the same cards will be used. They are fighting some injuries that have been none work related. The Sheriff Office will be POC for Burlington Schools, Nathan Gramm will be in the schools Monday through Thursday. Meetings are being held to improve security with Burlington, Bethune, Hi-Plains, and Flagler schools; Stratton's new security is up and going. It was mentioned that the Annex is requesting a key card system for 10 doors; this would be more work because the courthouse is using the existing infrastructure.

Randy Gorton – Coroner/Landfill – indicated that they are waiting for the annual inspection and hoping not for new virtual variant. The Landfill is Down on tonnage while neighboring counties are up. Coroner is not as busy but still active.

Cory Wall – Commissioner District 2 – started with a thank you for the time and effort at the fair, it is greatly appreciated. The Board of County Commissioners were successful in keeping the Iron Horse Award a secret this year and congratulated Susan Corliss again as the recipient. Road & Bridge District 2 is business as usual with a few burning some vacation time.

Stan Hitchcock – Commissioner District 1 – reported that Road & Bridge District 1 is close to re-opening County Road 49 following the washout earlier this summer. The first round of mowing is still going on.

Dave Hornung – Commissioner District 3 – also stated a huge thank you for all the help during the county fair. The BBQ numbers were down approximately a little over 1,000 people were served but vendors did really well on Thursday and during the week. Plans are to try the BBQ again next year and evaluate the need. While interviewing new employees, department heads asked to let new hires know that they are expected to work during the county fair. Todd Holmes will be in charge of scheduling workers next year. Google docs signup sheet will be used and at a certain date Todd will assign shifts as needed. There was a good turnout of help for the BBQ but ticket taking seemed to be the hardest to fill shifts. Road & Bridge District 3 mowing is done for the first round and will start again in September. Business as usual at this time. Grader bids will be coming in today. Korena Laue has resigned effective August 19th as the Ambulance Director interviews for the position will begin as soon as possible.

The Kit Carson County Department Head Meeting adjourned at 9:16 AM.

Next meeting is Wednesday, September 8, 2021, with Assessor Abbey Mullis as host.

The Board of County Commissioners meeting convened at 10:30 AM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Terry Koehn, Randy Gorton, Brandon Beechley, Lysay Cormack, and Susan Corliss.

TERRY KOEHN – BIDS

Bids from Wagner CAT for 2022 Loader for the Landfill were presented for review:

	WAGNER	TOTAL COST
SW	950M-BR, FC, 3V, Auto F&R – Forks & Carriage	\$328,800.00
SW	950M-BR, FC, 3V, Auto F&R	\$315,000.00

Bids from Wagner CAT for 2022 Road Graders were presented for review:

	WAGNER	PRICE	TRADE IN	T.I. ALLOWANCE	TOTAL COST
D1	150JOY-BR AWD B+2, JSTK	\$342,000.00	2013 140M2 AWD CAT	\$114,300.00	\$227,700.00
D2	150JOY-BR AWD B+2, JSTK	\$330,000.00	2014 772GP JD	\$98,000.00	\$232,000.00
D3	150JOY-BR AWD, B+2, JSTK	\$330,000.00	2012 140M2 AWD CAT	\$121,000.00	\$209,000.00

COUNTY ATTORNEY

Jeff Cure shared that he had been asked to look at a Treasurer’s Deed and will be on a Zoom hearing for the Treasurer this week. The solar regulations for Land Use are ready for a review. The Planning Commission will need to review them as well and a public hearing will be needed to adopt them.

The Board of County Commissioners meeting recessed at 12:00 PM for lunch.

The Board of County Commissioners reconvened in work session at 1:00 PM at the Kit Carson County Fairgrounds. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Collin Koop, Ruben Rodriguez, and Susan Corliss. Discussion continued in the Commissioners Room at the courthouse with Lynsay Cormack joining the meeting.

GROUND & BUILDINGS – SHOW BARN

Collin Koop presented a diagram for the a new livestock show barn with a lean-to for sheep and goats. Drawings for changes to the 4-H campers area and an area for the rodeo contractors camper parking. These items were added to Fair Review worksheet.

BOARD OF HUMAN SERVICES:

Stan Hitchcock moved to go into the Board of Human Services meeting at 2:00 PM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Lynsay Cormack, and Susan Corliss.

ORANGE SHEETS – GRAMM, HOFFMAN, & STEELE

Cory Wall moved to approve the Department of Human Services Raise – Orange Sheet for Madisson Gramm at \$18.75 per hour for Step 00 and Grade 39 with annual wage of \$39,000.00 as an Exempt Full Time Employee with Benefits effective August 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve the Department of Human Services Raise – Orange Sheet for Shalynn Hoffman at \$13.94 per hour for Step 00 and Grade 29 with annual wage of \$29,000.00 as an Non-Exempt Full Time Employee with Benefits effective August 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve the Department of Human Services Raise – Orange Sheet for Tiegen Steele at \$13.94 per hour for Step 00 and Grade 29 with annual wage of \$29,000.00 as an Non-Exempt Full Time Employee with Benefits effective August 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 2:18 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners continued in work session.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to go into the Board of Public Health meeting at 2:53 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Cory Wall, Dave Hornung, Stan Hitchcock, Dawn James, Lynsay Cormack, and Susan Corliss.

COVID MITIGATION PLAN

Cory Wall move to sign the updated version of the mitigation plan for COVID, that will be provide to the task force, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn The Board of Public Health at 3:40 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 4:01 PM in the Board of Commissioners Room in the Kit Carson County Courthouse. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Lynsay Cormack, and Susan Corliss.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes, and Accounts Payable.

Cory Wall moved to approve the August 4th minutes and \$260,274.88 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners signed a sympathy card for Emergency Manager Della Calhoon and her family on the passing of her brother-in-law. Thank yous were received from Barb Duggan on behalf of the timers and other contract personnel for the rodeo and from the Henry Tagtmeyer family for recognition as a WW2 Veteran.

TREASURER JULY REPORT

The Board of County Commissioners reviewed the July Treasurer’s Report from County Treasurer Pam Mills.

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$7,275,486.04	\$766,290.21	(\$1,053,180.09)	\$6,988,596.16
KCC Public Health Agency	\$0.00	\$365,555.07	(\$414,844.35)	(\$49,289.28)
Contingent	\$376,999.54	\$0.00	\$0.00	\$376,999.54
Road and Bridge	\$2,586,244.57	\$297,228.78	(\$273,736.23)	\$2,609,737.12
Aoronavirus State & Local Func	\$413,786.40	\$0.00	(\$5,000.00)	\$408,786.40
Ambulance	\$0.00	\$148,059.72	(\$355,542.71)	(\$207,482.99)
Social Services	\$72,839.44	\$54,613.40	(\$98,419.58)	\$29,033.26
Capital Expenditures	\$84,307.47	\$456.85	(\$13.71)	\$84,750.61
Conservation Trust	\$18,628.00	\$2.99	\$0.00	\$18,630.99
Solid Waste	\$738,878.52	\$33,368.65	(\$43,647.97)	\$728,599.20
E-911	\$84,538.74	\$20,797.15	(\$6,069.30)	\$99,266.59

Stan Hitchcock moved to approve the Treasurer’s July Financials, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

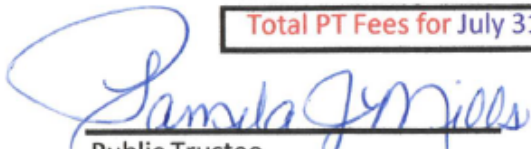
PUBLIC TRUSTEE – JULY REPORT

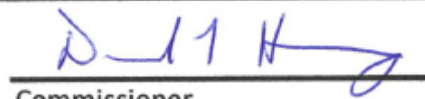
The Board of County Commissioners reviewed the July Public Trustee’s Report.

**TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS
KIT CARSON COUNTY COLORADO
PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE**

Month Ending July 31, 2021

<u>PUBLIC TRUSTEE FEES</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	30	\$450.00
Total PT Fees for July 31 ,2021			\$450.00


Public Trustee
Date 08/02/21


Commissioner
Date 8-11-21

Cory Wall moved to approve the Public Trustee’s July Financials, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CAPP & CWCP REPORT FOR JULY

Stan Hitchcock moved to approve July CAPP & CWCP Report as presented, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

ORANGE SHEET – JONES, YACOVETTA, KING, & KING

Cory Wall moved to approve the Sheriff New Hire Orange Sheet for Michael Jones at \$28.85 per hour for Step .00 and Grade 60 with annual wage of \$60,000.00 as a Non-Exempt Full Time Employee with Benefits effective September 7, 2021, with a trial period ending March 1, 2022, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve Solid Waste Part-Time Wage Change Orange Sheet for Steven Yacovetta at \$14.00 per hour with no Benefits effective August 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve Solid Waste Part-Time Wage Change Orange Sheet for James King at \$15.00 per hour with no Benefits effective August 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Stan Hitchcock moved to approve Solid Waste Part-Time Wage Change Orange Sheet for Doris King at \$14.00 per hour with no Benefits effective August 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

2022 GRADERS BIDS

Stan Hitchcock moved to approve the bids as presented earlier in the day from Wagner CAT for three Road Graders to be purchased in and delivered in January of 2022, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

GROUNDS & BUILDINGS OVERTIME

Cory Wall moved to approve the pay out of overtime for Ruben Rodriguez, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners’ meeting adjourned at 4:04 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

D-H H

Dave Hornung, Chairman

Attest:

Susan Corliss

Susan Corliss, County Clerk and Recorder

8/18/2021

Date

