

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
APRIL 28, 2021**

8:00 AM	WORK SESSION
9:30 AM	PEGGY WEIBEL RECEPTION
9:55 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
	• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM	COLLIN KOOP GROUNDS AND BUILDINGS UPDATE
10:30 AM	KENNETH FOX / HUMAN SERVICES COMPLAINT
11:00 AM	JEFF CURE – COUNTY ATTORNEY
12:00 PM	LUNCH
1:00 PM	KARI LINKER – SENATOR HICKENLOOPER’S REGIONAL DIRECTOR
1:30 PM	TIFFANY RAMOS – DHS DIRECTOR WITH MELISSA ROSS – DHS FINANCIALS
2:00 PM	DELLA CALHOON – OEM – 1ST QTR EXPENSES
2:30 PM	KAREN DUSATKO – FAIR – PRINTER PURCHASE
3:00 PM	TOM SATTERLY – COVID 19 CONCERNS

AGENDA:

- Minutes – April 21, 2021
- Accounts Payable
- Payroll

NEW ITEMS:

- Prairie Pines Golf Club Liquor License
- Resolution #21-043 NEAHR Mitigation Plan Adoption
- Safeway BAA

PURCHASE ORDERS:

MONTHLY REPORTS:

- March CAPP and CWCP
- March Financials for Admin

OLD ITEMS:

PERSONNEL ITEMS:

- District 2 – Louthan 6 month review

FYL:

TABLED:

ADDITIONAL ITEMS:

-

BOARD OF PUBLIC HEALTH:

- Northeast Health Partners – COVID-19 Vaccination Support
- **Purchase Order**
- PO# 21-00148 American Express PH \$1,116.00 Signature Pads

BOARD OF HUMAN SERVICES:

- Monthly Financials

PEGGY WEIBEL RETIREMENT

The Board of County Commissioners presented a plaque and card thanking her for the years of service to the residents of Kit Carson County at her retirement reception.

The Board of County Commissioners meeting was called to order at 10:24 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Ken Foxx, and Susan Corliss. Tiffany Ramos and Paula Weeks joined the meeting by 10:30 AM.

HUMAN SERVICES COMPLAINT

Kenneth Fox expressed concerns with the service at the Kit Carson County Department of Human Service. Tiffany Ramos understood his concerns and explained some of the processes, while assuring Mr. Fox that he was welcome to contact her at any time.

COUNTY ATTORNEY

Jeff Cure and the Board of County Commissioners discussed the transition of Sheriff. Notice of Qualification of Sheriff-Elect C.V.S. 30-10-503 is being reviewed with Susan Corliss, Kit Carson County Clerk and Recorder. The Safeway BAA settlement is being done by other counties and will have a very small impact with the offered abatement; the Assessor will take care of this settlement. Proposed changes to the Land Use Code for solar and other small corrections are ready to be reviewed. Jeff will have this added to the Planning Boards regular meeting agenda. The 911 Authority Board by laws need to be reviewed and updated since Dispatch is now a separate department.

The Board of County Commissioners recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:00 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Kari Linker, Paula Weeks, and Susan Corliss.

SENATOR HICKENLOOPER'S REGIONAL DIRECTOR REPORT

Kari Linker introduced herself as the Regional Director for Outreach in the Eastern Plains. Today's meeting was to open communication and get to know each other. Senator Hickenlooper is working at representing Colorado, which means he has not always made his party happy. The Bureau of Land Management (BLM) Headquarters is still on the table to be built in western Colorado.

The Board of County Commissioners meeting recessed at 1:32 PM.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 1:33 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

DHS MONTHLY FINANCIALS

Melissa Ross presented the February 2021 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: FEB-21 Currency: USD

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION VS FY EXPEND. VARIANCE
TOTAL COLORADO WORKS ADMIN:	200,025.00	87,174.57	112,850.43	43.6%
NET COLORADO WORKS MOE:	35,200.00	23,829.56	11,370.44	67.7%
TOTAL COLORADO WORKS:	235,225.00	111,004.13	124,220.87	47.2%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT/MOE	12,212.00	2,273.35	9,938.65	18.6%
CHILD CARE ADMIN	119,224.00	15,676.55	103,547.45	n/m
TOTAL CHILD CARE:	131,436.00	17,949.90	113,486.10	13.7%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	54,519.21	(54,519.21)	n/m
CHILD WELFARE 80/20 ADM	517,068.43	331,912.56	185,155.87	64.2%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL CHILD CARE	0.00	1,635.52	(1,635.52)	n/m
CHILD WELFARE SUBADOPT	0.00	0.00	0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	517,068.43	388,067.29	129,001.14	75.1%
CHILD WELFARE 100% ADMINISTRATION	48,364.26	49,405.95	(1,041.69)	102.2%
TOTAL 80/20 & 100% ADMIN	565,432.69	437,473.24	127,959.45	77.4%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRP ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTF - FFS	23,293.92	0.00	23,293.92	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	588,726.61	437,473.24	151,253.37	74.3%
TOTAL COUNTY ADMIN:	124,286.73	93,975.55	30,311.18	75.6%
TOTAL HCPF REGULAR ADMIN:	31,487.67	20,330.55	11,157.12	64.6%
TOTAL HCPF ENHANCED ADMIN:	57,968.26	70,731.02	(12,762.76)	122.0%
TOTAL ADULT PROTECTION:	41,553.00	15,069.05	26,483.95	36.3%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	322.84	1,677.16	16.1%
TOTAL EMPLOYMENT FIRST:	0.00	0.00	0.00	#DIV/0!
TOTAL LEAP OUTREACH:	994.00	667.30	326.70	67.1%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	899.22	25,100.78	3.5%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	9,595.45	9,599.45	n/m
CORE SERVICES ADAD 100%	0.00	2,490.00	2,490.00	n/m
CORE SERVICES SEA	1,672.86	422.50	1,250.36	25.3%
CORE SERVICES OTHER 100%	71,067.96	29,963.26	41,104.70	42.2%
CORE SERVICES 80/20	58,223.08	39,624.78	18,598.30	68.1%
TOTAL CORE SERVICES:	130,963.90	82,099.99	48,863.91	62.7%

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2021 EXPENDITURES**

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 9,093.33	\$ 659.60	\$ -	\$ 10,039.44	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 672.50	\$ 90.00	\$ 2,435.45
FEBRUARY	\$ 5,982.92	\$ 681.20	\$ -	\$ 12,416.60	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 190.00	\$ 270.00	\$ 3,798.90
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL	\$ 15,076.25	\$ 1,340.80	\$ -	\$ 22,456.04	\$ -	\$ 2,037.32	\$ 7,007.24	\$ 862.50	\$ 360.00	\$ 6,234.35

	LEAP	STATE AND	STATE AND	AND SSI HOME	SSI HOME	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$ 8,697.27	\$ 1,612.89	\$ -	\$ -	\$ -	\$ -	\$ 2,722.00	\$ 870.00	\$ 161,443.47	\$ -	\$ 202,858.23
FEBRUARY	\$ 22,927.88	\$ 1,120.66	\$ 943.76	\$ -	\$ -	\$ -	\$ 2,760.00	\$ 76.00	\$ 165,360.02	\$ -	\$ 221,050.22
MARCH											\$ -
APRIL											\$ -
MAY											\$ -
JUNE											\$ -
JULY											\$ -
AUGUST											\$ -
SEPTEMBER											\$ -
OCTOBER											\$ -
NOVEMBER											\$ -
DECEMBER											\$ -
TOTAL	\$ 31,625.15	\$ 2,733.55	\$ 943.76	\$ -	\$ -	\$ -	\$ 5,482.00	\$ 946.00	\$ 326,803.49	\$ -	\$ 423,908.45

DIRECTOR'S UPDATE

The supervision and help for Moffat County has not impacted the staff as much as the work load increased for Tiffany. They have hired an Assistant Director that comes from the State DHS, which hopefully will begin the transition of duties back to Moffat County. They are currently interviewing for the two open case worker positions.

Cory Wall moved to adjourn the Board of Human Services meeting at 2:30 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners reconvened at 2:30 PM.

OEM – 1ST QTR EXPENSES

Della Calhoon presented the EMPG/LEMS Quarterly Reimbursement Request and Financial Report for review by the Board of County Commissioners.

Stan Hitchcock moved to approve OEM wages and expenditures of \$15,965.85 and Federal Share Eligible for Reimbursement of \$7,982.93 for the 1st Quarter of 2021, seconded by Cory Wall. The motion was carried by unanimous vote of Dave Hornung.

21-043

RESOLUTION 21-043 NEAHR MITIGATION PLAN ADOPTION

Cory Wall moved to adopt resolution 21-043 to adopt the Northeast Regional Multi-Jurisdictional Hazard Mitigation Plan, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-043

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Courthouse in Burlington on Wednesday the 28th Day of April, 2021, there were present:

David L. Hornung..... Chairman
Cory WallCommissioner
Stan HitchcockCommissioner
Susan Corliss County Clerk
Paula Weeks.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

**A RESOLUTION TO ADOPT THE NORTHEAST REGIONAL MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN UPDATE**

WHEREAS, Kit Carson County, with the assistance from Robert L. Wold Jr., has gathered information and prepared the Northeast Regional Multi-Jurisdictional Hazard Mitigation Plan Update; and,

WHEREAS, the Northeast Regional Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, Kit Carson County is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Kit Carson County Board of County Commissioners has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Kit Carson County Board of County Commissioners that Kit Carson County adopts the Northeast Regional Multi-Jurisdictional Hazard Mitigation Plan Update as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 28th day of April, 2021 at the meeting of the Kit Carson County Board of County Commissioners

Upon a Motion duly made and seconded, the foregoing resolution was adopted by the following vote:

Motion made by Cory Wall, seconded by Stan Hitchcock,
motion carried.

RESOLUTION NO. 21-043

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)




David L. Hornung, County Board Chairman


Cory Wall, County Commissioner


Stan Hitchcock, County Commissioner

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 28th Day of April, 2021.

Attest:


Susan Corliss, County Clerk



FAIR – PRINTER PURCHASE

Karen Dusatko and Todd Homes presented bids for a new printer to replace the 12 year old Fair printer.

- Great Copier Service HP Color LaserJet E65150dn \$1,618.46/\$1,975.54
(maintenance agreement – covers toner and repairs, copies cost \$.009 Black/\$.06 Color)
- GovConnection Xerox Color LaserJet M652n \$1,065.54

The Board of County Commissioners approved the bid with Great Copier Service with the maintenance agreement.

The Board of County Commissioners meeting recessed at 2:55 PM.

BOARD OF PUBLIC HEALTH:

The Board of Health was called to order at 2:55 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Dawn James, Tom Satterly, Wade Wollert, Jeff Cure, Paula Weeks, and Susan Corliss.

LOCAL CONTROL – COVID 19

Tom Satterly and Wade Wollert led the discussion on how local control for COVID-19 is being interpreted by Kit Carson County. Dawn James expressed that Kit Carson County Public Health & Environment has provided guidelines to the schools during the pandemic but the final decisions on how the school conducted business was left up to their school boards and administration. Guidelines will still be provided to the schools if they contact KCCPH&E and nothing has changed about the decisions being left to the schools. The Board of County Commissioners' Resolution 21-042 passed on April 14, 2021, lifted the mask order for Kit Carson County.

NORTHEAST HEALTH PARTNERS' COVID – 19 VACCINATION SUPPORT

Stan Hitchcock moved to approve and sign the Northeast Health Partners Local Public Health Agency COVID – 19 Vaccination Support Fund award of \$5,000.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

Purchase Order #21-00148

Stan Hitchcock moved to approve the Purchase Order #21-00148 for Public Health PO#3919 to American Express for signature pads totaling \$1,116.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Public Health meeting at 3:54 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners meeting reconvened at 4:05 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes and Accounts Payable.

Cory Wall moved to approve the minutes of April 21, 2021, and to pay \$68,583.20 for Accounts Payable, and Payroll in the amount of \$342,787.48, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

BURLINGTON GOLF CLUB LIQUOR LICENSE

The Board of County Commissioners received notification of the Liquor License Renewal from the Colorado Department of Revenue – Liquor Enforcement Division for the Burlington Golf Club Inc. dba Prairie Pines Golf Club.

Stan Hitchcock moved to sign the Optional Premises County Liquor License for the Burlington Golf Club Inc. dba Prairie Pines Golf Club, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

CAPP & CWCP REPORT FOR MARCH

Cory Wall moved to approve March CAPP & CWCP Report as presented, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

ADMIN FINANCIALS

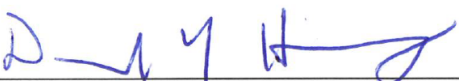
The Board of County Commissioners tabled the March Admin Financials.

ORANGE SHEET - LOUTHAN

Cory Wall moved to approve Salary Adjustment Orange Sheet for Ty Louthan for the Road & Bridge District 2 at \$17.31 per hour for Step .00 and Grade 36 with annual wage of \$36,000.00 as a Non-Exempt Full Time Employee with Benefits effective May 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 4:30 PM.

Submitted by: Susan Corliss, County Clerk and Recorder




Dave Hornung, Chairman

5/5/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder

