

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
APRIL 14, 2021**

8:00 AM PRE-DEPARTMENT HEAD MEETING
8:30 AM DEPARTMENT HEAD MEETING – HOSTED BY AMBULANCE DIRECTOR KORENA LAUE
9:55 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM COLLIN KOOP GROUNDS AND BUILDINGS UPDATE – *work session*
10:30 AM DAWN JAMES – PUBLIC HEALTH DIRECTOR – COVID UPDATES
11:00 AM JEFF CURE – COUNTY ATTORNEY
12:00 PM LUNCH
1:00 PM TRAVIS BELDEN - NEWLY APPOINTED SHERIFF - TRANSITION TO APPOINTMENT
2:00 PM DELLA CALHOON – OEM DIRECTOR – 1ST QUARTER REPORT
2:30 PM WORK SESSION

AGENDA:

- Minutes – April 7, 2021
- Accounts Payable

NEW ITEMS:

- Prairie Pines Golf Club – Liquor License Item
- Subdivision Exemption – Scott Sayles SW 22-9-49
- Bids for Landfill Antennae Booster
- PRCA Contract Confirmation

PURCHASE ORDERS:

MONTHLY REPORTS:

- Public Trustee Report

OLD ITEMS:

PERSONNEL ITEMS:

- Wage Sheet for New Sheriff
- Credit Card agreement

FYI:

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TABLED:

ADDITIONAL ITEMS:

- *Rodeo Contract - Derek Barton Rodeo Music*

BOARD OF PUBLIC HEALTH:

- Discuss storage in basement of Annex

PURCHASE NUMBERS

- | | | | | |
|---------------|----------------|----|------------|--------------------------|
| • PO#21-00144 | Merck | PH | \$4,902.39 | Ped Vax, MMR, Varicella, |
| • PO#21-00145 | Pfizer | PH | \$4,195.06 | Prevnar |
| • PO#21-00146 | GSK | PH | \$741.94 | Pediarix |
| • PO#21-00147 | Sanofi Pasteur | PH | \$600.09 | PPD Ipol |

BOARD OF HUMAN SERVICES:

PURCHASE ORDER

- PO#21-00143 American Express HS \$999.00 Conference Camera

The Department Head Meeting was hosted by the Ambulance Director Korena Laue at 8:31 AM. Those present were Korena Laue, Collin Koop, Della Calhoon, Randy Gorton, Shawn Franz, Paula Weeks, Melissa Ross, Abbey Mullis, Dawn James, Susan Corliss, Cory Wall, Dave Hornung, and Stan Hitchcock.

DEPARTMENT HEADS MEETING

Collin Koop – Grounds & Buildings – reported that the carpet and paint have been replaced at the Annex with a little finish work to do yet. They are busy working at the fairgrounds for Little Britches Rodeo this weekend. There are four rodeos before Memorial Weekend this year; usually there are four for the summer besides the fair. This year there are 10 scheduled. A new transformer is being relocated to the back of the bucking chutes, they are hoping the work will be completed by Friday but are working on a backup plan for the rodeo if it isn't. New water line has been installed by the arena as well. The Carousel will be opening as usual this summer.

Della Calhoon – OEM – shared that she has been working on online trainings through Homeland Security. The Regional OEM will be presenting at the May Department Head Meeting.

Randy Gorton – Landfill / Coroner – indicated the wind is causing problems with the trash as usual but the moisture has been good. A company that makes trash into pellets has met with the Board of County Commissioners and the Landfill staff. Dave Hornung mentioned that Yuma County has been contacted as well but possibly by a different company. Coroner business has been busy.

Shawn Franz – Dispatch – Dave Hornung explained that Dispatch has been moved under the Board of County Commissioners creating it as a new department of Kit Carson County two weeks ago. He welcomed Shawn as the new department head. Shawn reported that Text 911 has gone live and advertising should be starting soon. When a 911 text comes in, the dispatcher can continue to communicate with the individual through text. He has worked with Abbey on mapping for Intrado. There will be a national suicide hotline that will require all 10 digits of phone numbers to be dialed beginning April 24th and a hard requirement on October 24th. The 800 Radios have servicing once a year and he will let radio holders know when they are due for servicing.

Paula Weeks – Admin – shared that she has been busy with Department Head training. There will be a new template for employee reviews that will not have number scoring; these have really helped on unemployment claims. Unemployment Fraud Claims have affected - 25% of county employees, which has taken a lot of time to file fraud reports. The in house audit will be the week of May 10th, so the staff is busy getting ready for that.

Melissa Ross – Human Services– reported that Tiffany was out of the office and she was filling in for the Department Heads meeting. There has been an increase in the Adult Protection cases while the Child Welfare cases are staying steady. The staff is currently helping out another county while they are completing training. Dave Hornung added that it is a nice change that we are able to help instead of asking for help.

Abbey Mullis – Assessor – State Auditor has been working through Zoom meetings. She can submit early reporting, which is nice and that they have had the same auditor for 10 years so he has seen their set up and data before. The Legislative year has been a good. One change that has passed is that the assessment values can be sent on postcards. With the on May 1st mailing date, they are already set up with the usual method this year and will look at changing next year. Independent appraisals can affect the assessed values. There is another bill that may change open land adjacent to residential. Peggy Weibel will be retiring, her reception is on Wednesday, April 28th, from 9 to noon in the Assessor's Office.

Dawn James – Public Health & Environment – indicated that her department is still deep in COVID response with the vaccine and ramping down; it's easier to ramp up than down. There was a good turnout mainly from our county on Saturday for the vaccination clinic. They were using the Johnson & Johnson vaccine, before the pause was put in place on April 13th for rare blood clotting cases - main reason for pause to figure out the connection of people that may have blood clots. Vaccine for the mobile labs and our county are on hold. She is meeting with the Board of Health to discuss the county's plan on ramping down. Effective Friday control goes back to the local governments, however it is anticipated that some State control will remain with another State Public Health Order expected on Friday. The staff is down one nursing position; advertising will begin soon.

Dave Hornung – Commissioner District 3 – stated that it is good for all departments to do some deep house cleaning since there is a lot of storage back up. Collin can help with the heavy lifting and he is willing to help. Dawn noted that there are 15 programs that store in the Annex basement - Della mentioned that the PPE supplies need to be circulated through the state. Road & Bridge District 3 bridge replaced with culverts on County Road 5. They are also busy hauling gravel.

Stan Hitchcock – Commissioner District 1 – shared that Road & Bridge District 1 has been busy grading roads. There was a Problem with a too large of load on County Road G, between Roads 54 & 54, crossing a bridge to the wind farm, hopefully that has been resolved to not happen again.

Cory Wall – Commissioner District 2 – indicated that the moisture has been good and bad. It has helped with the grading but they are repairing three holes in the overlay on County Road 30 that have major mud in the holes. He received a call from the attorney working with the Liberty Pipeline property owners stating that the project will not be going through. This is a big loss for the county.

Korena Laue – Ambulance – reported that the crew has been very busy. Tonya Strothman has been hired full time to work at the Stratton Ambulance Building. Two of the new EMTs just got IV certified. The online Financial Safety Seminar has been brutal to be on the computer for 10 hours for four days straight.

Susan Corliss – Clerk and Recorder – shared that they were part of a pilot for the Motor Vehicle computer upgrades. Kit Carson County’s upgrade went very smoothly on the evening of April 8th. The follow up on April 9th was completed in 30 minutes. Business has been normal to busy.

The Kit Carson County Department Head Meeting adjourned at 9:17 AM.

Next meeting is Wednesday, May 12, 2021, with Della Calhoon, OEM Director, as the host. This will be a longer session with a guest speaker.

The Board of County Commissioners in work session at 9:30 AM.

BOARD OF PUBLIC HEALTH:

Stan Hitchcock moved to go into the Board of Public Health meeting at 10:23 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Dawn James, Paula Weeks, and Susan Corliss.

PURCHASE ORDERS

Purchase Order #21-00144

Cory Wall moved to approve the Purchase Order #21-00144 for Public Health PO#3914 to Merck for vaccines totaling \$4,902.39, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00145

Stan Hitchcock moved to approve the Purchase Order #21-00145 for Public Health PO#3915 to Pfizer, Inc. for Prevnar vaccine totaling \$4,195.06, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00146

Cory Wall moved to approve the Purchase Order #21-00146 for Public Health PO#3916 to Glaxosmithkline Company (GSK) for Pediarix vaccine totaling \$741.94, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00147

Stan Hitchcock moved to approve the Purchase Order #21-00147 for Public Health PO#3917 to Sanofi for vaccines totaling \$600.09, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

COVID RESPONSE

There was a robust discussion about Local Public Health Authority that will follow Governor Polis' COVID Response effective Friday, April 16th. Dawn James presented a proposal based on the statistics of Kit Carson County during the last year. It was agreed that infection rates are better reviewed in two week or month views rather than weekly. The indoor mask mandate has already been lifted but will be put into a resolution. The County Board of Health will not be issuing restriction orders or policies for the public. A strategic guidance plan will be created for reference by the Board of Health, schools, hospital, and others in decision making roles but will not be used as a public notice; this will allow Kit Carson County Public Health and Environment to continue to do their job but allow the public to return to normal activities. Noting that, there are businesses that are licensed and regulated by a state agency that may have other regulations.

Cory Wall moved to adjourn the Board of Public Health meeting at 11:22 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting reconvened at 11:23 AM.

COUNTY ATTORNEY

Jeff Cure and the Board of County Commissioners discussed the transition of the Sheriff position. The early information about the Liberty Pipeline seems to be coming only from the property owners lawyer; nothing has been heard from Phillips 66.

The Board of County Commissioners recessed for lunch at 12:00 PM.

The Board of County Commissioners meeting reconvened at 1:00 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Travis Belden, Jeff Cure, Paula Weeks, and Susan Corliss.

SHERIFF - TRANSITION TO APPOINTMENT

The Board of County Commissioners and Travis Belden discussed items for transition to Sheriff. He will be appointing a new Under Sheriff and School Recourse Officer. There was discussion on the JBBS grant, enwrap vehicles, communication with staff, and working relationships with other agencies.

Shawn Franz joined the meeting at 1:35 PM to discuss security badges and the IT responsibilities. The Board of County Commissioners requested to see a quote on upgrading the security doors and cards, since the operating system is getting out-of-date.

OEM, 1ST QUARTER REPORT

Della Calhoun presented Calendar Year 2021 EMPG-LEMS 1st Quarter Grant Activities Work Plan – Part I with documentation for activities during January through March of 2021. The financial report will be submitted in a couple of weeks.

Cory Wall moved to sign 2021 1st Quarter EMPG-LEMS Grant Activities January through March Work Plan, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

The Board of County Commissioners returned into work session at 2:45 PM until 3:30 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes and Accounts Payable.

Cory Wall moved to approve the minutes of April 7, 2021, and to pay \$43,696.65 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners received a thank you from Dixie Martinez and family.

CONDOLENCE LETTER

The Board of County Commissioners signed a sympathy card for employee Angela Berry and her family on the passing of her father.

PRAIRIE PINES GOLF CLUB – LIQUOR LICENSE ITEM

The Board of County Commissioners reviewed a manager change form for the Prairie Pines Golf Club Liquor License application.

Stan Hitchcock moved to sign the Prairie Pines Golf Club manager change form for their liquor license renewal, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

SUBDIVISION EXEMPTION – SCOTT SAYLES SW 22-9-49

The Board of County Commissioners reviewed the Subdivision Exemption for Scott Sayles, owner, consisting of 6.07 acres of 160 acres located in the Southwest Quarter Section 22, Township 9S, Range 49W. The purpose of this subdivision is to subdivide a homestead with existing water and sewer. The application was submitted by Virgil George.

Cory Wall moved to approve the Subdivision Exemption for Scott Sayles, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

BIDS FOR LANDFILL ANTENNAE BOOSTER

The Board of County Commissioners reviewed the bids for a cellular signal booster at the landfill.

- Complete Wireless Technologies \$1,300.00
- Wilson Amplifiers \$1,709.78

PRCA CONTRACT CONFIRMATION APPROVAL

Cory Wall moved to sign the PRCA form acknowledging the ground rules, performance dates and time, slack dates and time are correct for the Kit Carson County Pro Rodeos, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

DEREK BARTON – ANNOUNCER/MUSIC

Cory Wall moved to sign the PRCA Announcer/Music Director contract with Derek J. Barton for the three 2021 Kit Carson County Pro Rodeos – July 29, 30, and 31, for \$750.00 per performance for a total of \$2,250.00 with motel room for fair week, equipment and assistance to setup sound, seconded by Stan Hitchcock. The motion was carried by unanimous vote by Dave Hornung.

PUBLIC TRUSTEE – MARCH REPORT

The Board of County Commissioners reviewed the March Public Trustee’s Report.

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS
KIT CARSON COUNTY COLORADO
PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE

Month Ending March 31, 2021			
PUBLIC TRUSTEE FEES	Fee	Quantity	Total
Foreclosures	\$150.00	1	\$150.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	1	\$50.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	40	\$600.00
Total PT Fees for March 31 ,2021			\$800.00

Cory Wall moved to approve the Public Trustee’s March Financials, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

MARCH HUTF REPORT

The Board of County Commissioners reviewed the March HUTF report and money from the State providing the county with a total of \$194,571.90 for the month of March, which is a decrease of \$17,177.90 from March of 2020.

21-042

RESOLUTION 21-042 LIFTING OF MASK ORDER PER GOVERNOR POLIS

Stan Hitchcock moved to adopt resolution 21-042 releasing the stringent mask order for county residents and businesses other than those regulated by State Licensed agencies, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

RESOLUTION NO. 21-042

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners of Kit Carson County, State of Colorado, held at the Kit Carson County Courthouse in Burlington, Colorado 80807 on Wednesday, the 14th day of April, 2021 there were present:

David L. Hornung..... Chairman
Cory Wall..... Commissioner
Stan Hitchcock..... Commissioner
Susan Corliss..... County Clerk
Paula Weeks..... County Administrator

When the following proceedings, among others, were had and done, to wit:

LIFTING OF MASK ORDER PER GOVERNOR POLIS

WHEREAS, on April 16, 2021, Governor Polis has released control on pandemic orders to Local Government due to the pandemic nearing an end; and

WHEREAS, Kit Carson County Board of County Commissioners and Kit Carson County Board of Health are releasing the stringent mask order for County residents and businesses other than those regulated by State licensed agencies; and

WHEREAS, there will be no local restrictions of any kind; and

WHEREAS, businesses may remove the "mandatory mask signs" if they so desire; and

WHEREAS, citizens may continue to wear masks, if they so desire, as it is a personal decision; and

THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS OF KIT CARSON COUNTY, COLORADO have lifted the mandatory mask order for Kit Carson County

APPROVED AND ADOPTED this 14th day of April, 2021.

Upon a Motion duly made and seconded, the foregoing resolution was adopted by the following vote:

ADOPTED THIS 14th day of April, 2021 at Burlington, Colorado.

Motion made by Stan Hitchcock, seconded by
Cory Wall, motion carried.

BOARD OF COUNTY COMMISSIONERS

David L. Hornung
David L. Hornung, Chairman
Cory Wall
Cory Wall, Commissioner
Stan Hitchcock
Stan Hitchcock, Commissioner



RESOLUTION NO. 21-042

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 14th day of April, 2021.

Attest:

Susan Corliss
Susan Corliss, County Clerk



ORANGE SHEET

The Board of County Commissioners reviewed an Orange Sheet for Travis Belden. Stan Hitchcock moved to approve the Orange Sheet for Travis Belden as Sheriff with annual wage of \$84,846.00 as a Exempt Full Time Employee with Benefits effective May 1, 2021, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

CREDIT CARD AGREEMENT – TRAVIS BELDEN

Stan Hitchcock moved to sign a Kit Carson County credit card agreement with Travis Belden for the Sheriff Department, seconded by Cory Wall. The motion was carried by unanimous vote of Dave Hornung.

The Board of County Commissioners meeting recessed at 3:45 PM.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 3:45 PM for the purpose of a purchase order only, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Cory Wall, Stan Hitchcock, Dave Hornung, Paula Weeks, and Susan Corliss.

Purchase Order #21-00143

Cory Wall moved to approve the Purchase Order #21-00143 for the Department of Human Services to American Express Order #114-8888739-2606628 for Meeting Owl Conference Camera, Microphone, and Speaker totaling \$999.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Human Services meeting at 3:46 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 3:50 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

4/21/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder

