

**KIT CARSON COUNTY COMMISSIONERS  
MINUTES  
APRIL 22, 2020**

8:00 AM WORK SESSION  
9:00 AM EOC BRIEFING - ZOOM  
10:00 AM PAM MILLS – FORECLOSURE SALE PROCEDURES AND PERSONNEL  
10:30 AM DELLA CALHOON – EXPENDITURES REPORT  
11:00 AM JEFF CURE – COUNTY ATTORNEY  
12:00 PM LUNCH  
12:55 PM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE  
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS  
1:00 PM TIFFANY RAMOS – DHS DIRECTOR UPDATES  
MEETING TO ADJOURN WHEN BUSINESS COMPLETED

**AGENDA:**

- Minutes – April 15, 2020
- Accounts Payable

**NEW ITEMS:**

- Public Health Medical Officer

**PURCHASE ORDERS:**

- PO#20-00006 Herman Lumber Grounds & Buildings \$1,200.00 Steel Door
- PO#20-00007 Goodnow Construction Grounds & Buildings \$ 900.00 Labor

**MONTHLY REPORTS:**

**OLD ITEMS:**

- 2020 Strategic Plan

**PERSONNEL ITEMS:**

**TABLED:**

**FYI:**

- Carousel Update Letter

**ADDITIONAL ITEMS**

- *March HUTF*

**BOARD OF PUBLIC HEALTH AGENDA:**

**PURCHASE ORDERS:**

- PO#20-00008 Hopkins Medical Public Health \$659.70 Thermometers
- PO#20-00009 Medline Public Health \$714.37 Med Supplies

**BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:**

**INCIDENT COMMAND SENTER CALL**

The Board of County Commissioners attended a conference call at 9:00 AM with the Incident Command Senter (ICS) for updates. The call ended at 9:25 AM. Notes from this meeting are kept within the ICS.

The Board of County Commissioners meeting was called to order at 9:37 AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Dave Hornung, Gary Koop, Paula Weeks, Dawn James, Stan Hitchcock, and Susan Corliss.

## **BOARD OF PUBLIC HEALTH**

Dave Hornung moved to go into the Board of Public Health meeting at 9:37 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **PUBLIC HEALTH MEDICAL OFFICER**

The Board of County Commissioners reviewed the Emergency Interim Agreement with Dr. Sacramento Pimentel to serve as the public health medical officer to provide medical advice and orders for the provision of public health. The agreement is to be reviewed in 90 days to determine a permanent solution to fill the vacancy.

Dave Hornung moved to sign the Agreement of Services for the Emergency Interim Public Health Medical Officer with Dr. Sacramento to be paid \$750 quarterly for a total of \$3,000.00 for his services effective April 20, 2020 to July 20, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

## **PURCHASE ORDERS**

### **Purchase Order #20-00008**

Dave Hornung moved to approve the Purchase Order #20-00008 for Public Health to Hopkins Medical PH PO#3675 for six VisioFocus Touch Free Thermometer totaling \$659.70, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. EPR additional funds were used for two totaling \$219.90.

### **Purchase Order #20-00009**

Gary Koop moved to approve the Purchase Order #20-00009 for Public Health to Medline PH PO#3678 for gowns and masks for COVID-19 preparedness totaling \$714.37, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall. Fully funded by EPR additional funds.

Dave Hornung moved to adjourn the Board of Public Health meeting at 10:08 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 10:27 AM.

## **DELLA CALHOON – EXPENDITURES REPORT**

Della Calhoon presented the Quarterly Reimbursement Request and Financial Report EMPG/LEMS Expense and gave an update of the upcoming meetings that she will be attending.

Dave Hornung moved to approve OEM wages and expenditures of \$17,465.77 and Federal Share Eligible for Reimbursement of \$8,732.89 for the 1<sup>st</sup> Quarter of 2020, seconded by Gary Koop. The motion was carried by unanimous vote of Cory Wall.

## **FORECLOSURE SALE PROCEDURES AND PERSONNEL**

Pam Mills presented the concern of meeting foreclosure sales with the current COVID 19 restrictions. The upcoming foreclosure sale has been extended to later May. The Board of County Commissioners and Pam discussed the future opening of courthouse.

## **2020 MARCH HUTF REPORT**

Pam Mills presented the March HUTF report and money from the State providing the county with a total of \$211,749.80 for the month of March, which is a decrease of \$9,170.62 from March of 2019.

## **COUNTY ATTORNEY**

Jeff Cure received the Title Commitment on the property to the South of the Annex; no closing date has been set yet. The DaVita contract is with their legal department. The Board of County Commissioners stated that there is not the need to pursue the use of the building at this time. Research on the surveys and road right-of-way is continuing.

The Board of County Commissioners recessed for lunch at 12:25 PM.

The Board of County Commissioners reconvened at 1:03 PM. Those present were Cory Wall, Dave Hornung, Gary Koop, Tiffany Ramos, Stan Hitchcock, and Susan Corliss.

## **BOARD OF HUMAN SERVICES:**

Dave Hornung moved to go into the Board of Human Services meeting at 1:03 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Dave Hornung, Gary Koop, Tiffany Ramos, Paula Weeks, and Susan Corliss.

## **DIRECTOR OF DHS – REPORT**

Tiffany Ramos and the Board of County Commissioners discussed the expectations of the Director of Kit Carson County Human Resources. Concerns will be addressed quickly. Evaluation of the position will be determined at the end of the year. Reconciliation of financials with the Treasurer will become part of the monthly financial reports. The replacement/addition of an Adult Protection Supervisor was discussed.

Dave Hornung moved to adjourn The Board of Human Services at 1:30 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 2:25 PM.

## **CONSENT AGENDA**

The following items were reviewed by the Board of County Commissioners: Minutes of April 15, 2020, and Accounts Payable.

Dave Hornung moved to approve the minutes of April 15, 2020, and to pay the Accounts Payables in the amount of \$62,260.14, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

## **PURCHASE ORDERS**

### **Purchase Order #20-00006**

Dave Hornung moved to approve the Purchase Order #20-00006 for Grounds & Buildings to Herman Lumber Invoice #64737 for 3/0 steel door with closure frame for the south side of the Jail totaling \$1,200.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

### **Purchase Order #20-00007**

Gary Koop moved to approve the Purchase Order #20-00007 for Grounds & Buildings to Goodnow Construction LLC for labor to install a door south side of the courthouse totaling \$900.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

## **20-037**

### **RESOLUTION OF LANDFILL MATERIALS**

Dave Hornung moved to approve Resolution 20-037 shall amend the Landfill Material and Fees to adopt the restriction on agriculture grain bags and tarps to only be accepted at the Kit Carson County Landfill from in county residents, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

STATE OF COLORADO )  
 )ss.  
COUNTY OF KIT CARSON )

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Wednesday the 22<sup>nd</sup> day of April, 2020, there were present:

Cory Wall.....Chairman  
Gary Koop.....Commissioner  
David L. Hornung.....Commissioner  
Paula Weeks .....Administrator  
Susan Corliss..... County Clerk

when the following proceedings, among others, were had and done, to-wit:

**A RESOLUTION TO AMEND RESOLUTION 20-024 TO CHANGE THE LANDFILL MATERIAL**

**WHEREAS**, the Kit Carson County Landfill would like to adopt an additional material restriction;

**WHEREAS**, the portion of Resolution 20-024 pertaining to the Kit Carson County Landfill Material and Fee Prices needs updated that all agriculture grain bags and tarps are accepted only to the Kit Carson County Landfill in Burlington from in county residents;

**WHEREAS**, agriculture grain bags and tarps will not be accepted at the transfer sites in Stratton, Seibert, and Flagler;

**NOW THEREFORE**, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF KIT CARSON COUNTY adopted the addition of agriculture grain bags and tarps not being accepted at Transfer Sites:

DONE THIS 22<sup>nd</sup> day of April, 2022 at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop.

Motion carried by unanimous vote of Cory Wall.



Board of County Commissioners  
By: Cory Wall  
Cory Wall, Chairman  
By: Gary Koop  
Gary Koop, Commissioner  
By: David L. Hornung  
David L. Hornung, Commissioner

STATE OF COLORADO )  
 )ss.  
COUNTY OF KIT CARSON )

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 22<sup>nd</sup> day of April, 2022.

ATTEST: Susan Corliss  
Susan Corliss, County Clerk

The Board of County Commissioners meeting adjourned at 2:25 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

Cory Wall  
Cory Wall, Chairman

Attest:  
Susan Corliss  
Susan Corliss, County Clerk & Recorder

4/29/2020  
Date

