

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
APRIL 15, 2020**

8:00 AM	WORK SESSION
10:00 AM	DHS FINANCIAL TIFFANY AND MELISSA
10:30 AM	DAWN JAMES – WWC CONTRACT
11:00 AM	JEFF CURE – COUNTY ATTORNEY
12:00 PM	LUNCH
12:55 PM	MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
	<ul style="list-style-type: none">• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM	TOM RIDNOUR
1:30 PM	COLLIN KOOP
	MEETING TO ADJOURN WHEN BUSINESS COMPLETED

AGENDA:

- Minutes – April 8, 2020
- Accounts Payable

NEW ITEMS:

- Double E Special Travel Permit

PURCHASE ORDERS:

MONTHLY REPORTS:

- Treasurer's Public Trustee March Report
- CAPP CWCP

OLD ITEMS:

- Operation Betsy Ross
- AVAYA Phone Systems

PERSONNEL ITEMS:

TABLED:

ADDITIONAL ITEMS

BOARD OF PUBLIC HEALTH AGENDA:

- WWC Contrat Amendment
- Orange Sheet – Whitney Webber

BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:

The Board of County Commissioners meeting convened at 10:03 AM. The Pledge of Allegiance was recited. Those present were Cory Wall, Dave Hornung, Gary Koop, Paula Weeks, Tiffany Ramos, Melissa Ross, Stan Hitchcock, and Susan Corliss.

BOARD OF HUMAN SERVICES:

Dave Hornung moved to go into the Board of Human Services meeting at 10:03 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall. Those present were Cory Wall, Dave Hornung, Gary Koop, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

FEBRUARY FINANCIALS

Melissa Ross presented the February 2020 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: FEB-20 Currency: USD

CTY=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION VS FY EXPEND. VARIANCE
TOTAL COLORADO WORKS:	222,976.19	117,996.27	104,979.92	52.9%
NET COLORADO WORKS MOE:	16,884.24	16,884.24	0.00	100.0%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT	132,133.84	4,326.30	127,807.54	3.3%
CHILD CARE ADMIN	0.00	0.00	0.00	n/m
TOTAL CHILD CARE:	132,133.84	4,326.30	127,807.54	3.3%
NET CHILD CARE MOE:	7,207.06	8,236.64	(1,029.58)	114.3%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	0.00	0.00	n/m
CHILD WELFARE 80/20 ADM	506,570.74	275,513.52	231,057.22	54.4%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL D/CARE	0.00	0.00	0.00	n/m
CHILD WELFARE SUBADOPT	0.00	0.00	0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	506,570.74	275,513.52	231,057.22	54.4%
CHILD WELFARE 100% ADMINISTRATION	48,840.17	27,700.65	21,139.52	56.7%
TOTAL 80/20 & 100% ADMIN	555,410.91	303,214.17	252,196.74	54.6%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRP ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTF - FFS	23,529.58	0.00	23,529.58	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	578,940.49	303,214.17	275,726.32	52.4%
TOTAL COUNTY ADMIN:	128,711.89	88,227.48	40,484.41	68.5%
TOTAL HCPF REGULAR ADMIN:	34,851.61	19,583.68	15,267.93	56.2%
TOTAL HCPF ENHANCED ADMIN:	58,521.99	47,576.85	10,945.14	81.3%
TOTAL ADULT PROTECTION:	52,728.46	17,647.65	35,080.81	33.5%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,364.00	0.00	2,364.00	0.0%
TOTAL EMPLOYMENT FIRST:	25,682.09	835.31	24,846.78	3.3%
TOTAL LEAP OUTREACH:	1,286.00	518.68	767.32	40.3%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	6,090.09	19,909.91	23.4%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	3,132.50	(3,132.50)	n/m
CORE SERVICES ADAD 100%	0.00	3,817.00	(3,817.00)	n/m
CORE SERVICES SEA	1,707.32	0.00	1,707.32	0.0%
CORE SERVICES OTHER 100%	72,532.60	34,536.49	37,996.11	47.6%
CORE SERVICES 80/20	59,026.54	2,094.16	56,932.38	3.5%
TOTAL CORE SERVICES:	133,266.46	43,580.15	89,686.31	32.7%

**EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2020 EXPENDITURES**

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 10,877.00	\$ 70.00	\$ -	\$ 3,959.60	\$ -	\$ 694.66	\$ 3,503.62	\$ 200.00	\$ 270.00	\$ 3,452.25
FEBRUARY	\$ 12,152.80	\$ 90.00	\$ -	\$ 2,254.32	\$ -	\$ 694.66	\$ 3,503.62	\$ 380.00	\$ 510.00	\$ 1,667.75
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL	\$ 22,829.80	\$ 160.00	\$ -	\$ 6,253.92	\$ -	\$ 1,789.32	\$ 7,007.24	\$ 560.00	\$ 780.00	\$ 5,120.00

	LEAP	STATE AND	AND SSI HOME CARE	SSI HOME CARE	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$ 8,452.51	\$ 2,913.00	\$ -	\$ -	\$ -	\$ 2,678.00	\$ 1,870.00	\$ 75,705.00	\$ -	\$ 114,685.64
FEBRUARY	\$ 26,925.78	\$ 2,605.00	\$ -	\$ -	\$ -	\$ 2,663.00	\$ 1,790.00	\$ 75,335.00	\$ -	\$ 130,761.83
MARCH										\$ -
APRIL										\$ -
MAY										\$ -
JUNE										\$ -
JULY										\$ -
AUGUST										\$ -
SEPTEMBER										\$ -
OCTOBER										\$ -
NOVEMBER										\$ -
DECEMBER										\$ -
TOTAL	\$ 35,378.29	\$ 5,518.00	\$ -	\$ -	\$ -	\$ 5,341.00	\$ 3,660.00	\$ 151,040.00	\$ -	\$ 245,437.57

INTERIM DHS – REPORT

Tiffany Ramos shared the CSAT reports from March. The screening decision calls are down including the April calls so far, which is a concern of the spike that could come once the “Stay at Home” order is removed. The full impact may reach into the fall months when children are back in school. There will be an Adult Protection audit next week. Four cases have been pulled for the audit.

Prairie Family Center and Bethune School District have applied for the \$10,000 for extra services related to COVID 19. Prairie Family Center is offering grocery deliveries for those in need along with other services. Bethune School will be using their funds to provide meals for the adults along with the school breakfasts and lunches for 18 and under. At this time, there is not a need for the county to apply for additional funding.

The employees working from home are submitting work plans and are actually coming into the office more often than expected to use their scanners and office equipment. There is only one problem that is being addressed.

Dave Hornung moved to adjourn The Board of Human Services at 10:34 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BOARD OF PUBLIC HEALTH

Dave Hornung moved to go into the Board of Public Health meeting at 10:35 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

DEPARTMENT 050 WWC CANCER PREVENTION CONTRACT 2018*3283 – AMENDMENT #3

Dawn James shared that Public Health Department 050 for the Cancer Prevention and Early Detection (CPED) and Health Navigation and Clinical Services (HN&CS) will be receiving an additional \$1,543.00 for the program. The purpose is to implement strategies to address cancer prevention and early detection at one or more levels of the socio-ecological framework, depending on the needs of the underserved population served by and living within the service area.

Dave Hornung moved to sign Contract Amendment 2018*3283 Amendment #3 to Original Contract #18 FHLA 104214 for June 30, 2020 through June 29, 2021 with a contract price of \$100.00 of Federal Funds and \$1,443.00 of State Funds for a total amount of \$1,543.00, seconded by Gary Koop. The motion carried by unanimous vote of Cory Wall. *Note: all state contracts are now signed electronically with DocuSign and hard copy will be kept by the BOCC.*

Dave Hornung moved to adjourn the Board of Public Health meeting at 11:04 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 11:05 AM. Jeff Cure and Tim Pautler joined the meeting.

COUNTY ATTORNEY

Jeff Cure gave an update on the road letter. Tim Pautler inquired about the boundary survey plats process of recording, noting that surveyors by rule should contact adjoining property owners of the new survey 14 days prior to the plat’s recording. Following the discussion, it was noted that the Board of County Commissioners do not have the authority to change this process or delay recording of documents that are presented to the Clerk and Recorder.

The Board of County Commissioners recessed for lunch at 12:30 PM.

The Board of County Commissioners continued in work session at 1:00 PM. Those present were Cory Wall, Dave Hornung, Gary Koop, Tom Ridnour, Travis Belden, Stan Hitchcock, and Susan Corliss.

SHERIFF - JAIL

Sheriff Tom Ridnour and Travis Belden shared information about the Medical Assistant Treatment (MAT) that will be mandatory in the jails by July 1st. This program is to provide substance abuse treatments and observation for inmates through a full time nurse and full time mental clinician. Electronic medical records will be required during observation, prescribed medication, follow up, and continued mediation for care after release. The funding for these positions would be reimbursed by the State. The nurse would be employed by Southern Health Partners but the clinician would be a county employee. They will continue to update the Board of County Commissioners on the progress of this program.

GROUNDS & BUILDINGS

Collin Koop and Ruben Rodriguez reported that 360 Energy stated the HVAC system is out of warranty. P1 has done the best they can on the bill to repair the line on the third floor. The Board of County Commissioners requested that the lights for the arena will be completed as soon as possible. Each of the Annex vehicles have wipes and disinfectant spray in them.

Bids for the Sheriff's south door and the grass spraying were presented on April 8th as follows:

- Goodnow Construction LLC \$2,400.00
- Dependable Glass Service, Inc. \$1,700.00 plus \$350.00 for stop

The Board of County Commissioners requested that the door be priced by the county and labor only by the contractor. The door bid from Herman Lumber is \$1,200.00.

Dave Hornung moved to purchase the door from Herman Lumber and hire Goodnow Construction, LLC to install the door for \$900.00 in labor with the maintenance department painting the door, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Bids for three turf applications during the season for the courthouse, Carousel Park, and the annex were presented:

- Astro Spraying \$2,231.25
- Green Horizons \$2,509.81
- Burlington Klawn \$2,454.00

Dave Hornung moved to accept the lawn spraying bid from Astro Spraying, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of April 8, 2020, and Accounts Payable.

Dave Hornung moved to approve the minutes of April 8, 2020, and to pay the Accounts Payables in the amount of \$57,094.41, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SPECIAL TRANSIT PERMITS

Dave Hornung moved to approve the three Special Transportation Permit for Travis Burke to move a Komatsu WA 8ft., Conveyor, and Hopper/Feeder down Hwy 59 south of Seibert on to County Road 16, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PUBLIC TRUSTEE – MARCH REPORT

The Board of County Commissioners reviewed the March Public Trustee’s Report.

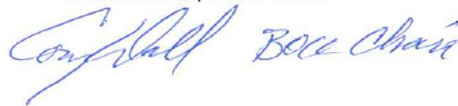
March 1, 2020

PUBLIC TRUSTEE IN AND FOR THE COUNTY OF KIT CARSON

Acct#					
0175-0500	22	RELEASES OF DEED OF TRUST	@	\$15.00	330.00
0175-0502	0	PUBLIC TRUSTEE DEEDS	@	\$30.00	0.00
0175-0503	0	WITHDRAWALS	@	\$35.00	0.00
0175-0503	0	ADMIN WITHDRAWALS	@	\$50.00	0.00
0175-0504	0	CURE OF DEFAULT FILED	@	\$35.00	0.00
0175-0505	0	INTENTS TO REDEEM FILED	@	\$15.00	0.00
0175-0506	0	REDEMPTIONS	@	\$30.00	0.00
0175-0501	0	FORECLOSURES	@	\$150.00	0.00
				TOTAL	330.00

The above is a true and full account of all fees collected in the office of the Public Trustee in and for the County of Kit Carson, Colorado, for the month ending March 31 2020


Pamela J Mills
Kit Carson County Public Trustee


Cory Wall
Board Chair

Gary Koop moved to approve the Public Trustee’s March Financials, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

CAPP & CWCP REPORT FOR MARCH

Dave Hornung moved to approve March CAPP & CWCP Report as presented, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

OPERATION BETSY ROSS

Dave Hornung moved to pay the VSO deferred revenue of \$4,161.78 to the Operation Betsy Ross project for quilt materials for local veterans that will be made by to the Carousel Quilter’s Guild, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

CONTINUANT (AVAYA) PHONE CONTRACT

Gary Koop moved to sign the Continuant (formerly Avaya & Converge One) Managed Services Agreement and Maintenance Advantage Plan for IPO 24x7 Remote Technical Support and On-site for one year agreement for Department 055 IT effective May 1, 2020, through May 1, 2021, at a monthly cost of \$200.00 for a total annual cost of \$2,400.00 plus a \$200.00 one-time set up fee, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

PERSONNEL

Dave Hornung moved to remove the Interim status from the Department of Human Services officially appointing Tiffany Ramos as the Department of Human Services Director, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to remove the Interim status from the Ambulance Department officially appointing Korena Laue as the Director of EMS, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ADMIN FINANCIALS – 1st QTR

Dave Hornung moved to approve the Admin Financial Reports for the 1st Quarter of 2020 as presented, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 2:25 PM.

Submitted by: Susan Corliss, County Clerk and Recorder

Cory Wall
Cory Wall, Chairman

Attest:

Susan Corliss
Susan Corliss, County Clerk & Recorder

4/22/2020

Date

