

A thick dark blue vertical bar runs down the left side of the page. A blue arrow-shaped graphic points to the right from the bar, containing the date 1/14/2020.

1/14/2020

# Reorganization

## Of Kit Carson County, Colorado

Several thin, curved lines in shades of blue and grey originate from the bottom left and sweep upwards and to the right, creating a sense of movement and design.

Kit Carson County Board of County Commissioners

ATTESTED – KIT CARSON COUNTY CLERK & RECORDER  
EXHIBIT A – KIT CARSON COUNTY POLICIES MANUAL  
EXHIBIT B – JANUARY 14, 2020 BOCC MINUTES

# Table of Contents

- 1. ROLL CALL: ..... 4**
- 2. CONSIDER PRIOR YEAR’S UNFINISHED BUSINESS - NOT COMPLETED BY JANUARY 8, 2020: ..... 4**
- 3. ORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS FOR THE NEXT ENSUING YEAR ..... 5**
- 4. AUTHORIZED COUNTY SIGNATURE ..... 5**
  - RESOLUTION No. 20-001 ..... 5
- 5. REVIEW OFFICIAL BONDS/INSURANCE ..... 5**
  - RESOLUTION No. 20-002 ..... 6
- 6. SETTING REGULAR MEETING DATES; SPECIAL MEETING REQUIREMENTS ..... 6**
  - RESOLUTION No. 20-003 ..... 7
- 7. EMPLOYMENT OF COUNTY PERSONNEL AND SPECIAL PERSONNEL APPOINTMENTS ..... 8**
  - RESOLUTION No. 20-004 ..... 8
- 8. COUNTY APPOINTMENTS – EXPIRE ON DECEMBER 31ST OF TERM YEAR (19-054) ..... 11**
  - RESOLUTION No. 20-005 ..... 11
- BOARD OF COUNTY COMMISSIONERS APPOINTMENTS AND COMMITTEES ..... 12**
  - ARBITRATORS OF PROPERTY VALUATION DISPUTES ..... 12
  - BOARD OF ADJUSTMENT – LAND USE ..... 12
  - BOOK MOBILE ..... 12
  - CENTENNIAL MENTAL HEALTH ..... 12
  - CEMETERIES ..... 12
  - CHILD FATALITY REVIEW TEAM ..... 12
  - CITIZENS REVIEW PANEL ..... 13
  - CITIZENS REVIEW PANEL FOR CHILD WELFARE ..... 13
  - COMMUNITIES THAT CARE – PUBLIC HEALTH ..... 13
  - EAST COLORADO SERVICES FOR THE DEVELOPMENTALLY DISABLED INC. .... 13
  - ECONOMIC DEVELOPMENT FOR ECCOG ..... 13
  - EMS COUNCIL ..... 13
  - FAIR BOARD ..... 14
  - HEALTH ADVISORY BOARD ..... 14
  - IRON HORSE RECIPIENTS ..... 14
  - KCC 911 ADVISORY BOARD ..... 14
  - KIT CARSON COUNTY CAROUSEL ASSOCIATION MEMBERS ..... 14
  - KCC FACILITIES BOARD ..... 14
  - KIT CARSON COUNTY PLANNING COMMISSION ..... 14
  - PRAIRIE DEVELOPMENT CORP ..... 14
  - PUBLIC INFORMATION OFFICER ..... 15
  - REPUBLICAN RIVER WATER ..... 15
  - SICK BANK BOARD ..... 15
  - VETERANS OFFICER ..... 15
  - VICTIM ADVOCATE VOLUNTEERS ..... 15
- 9. COUNTY EMPLOYEES' SALARIES ..... 15**
  - RESOLUTION No. 20-006 ..... 15
  - KIT CARSON COUNTY PAY RANGE BY POSITION ..... 15
- 10. EMPLOYEE AND ELECTED OFFICIAL INSURANCE ..... 16**
  - RESOLUTION No. 20-007 ..... 16
- 11. MEDICAL SERVICES PROVIDERS - COUNTY EMPLOYEES ..... 17**

RESOLUTION No. 20-008 .....	17
<b>12. SICK BANK - HOURS SET FOR BANK .....</b>	<b>17</b>
RESOLUTION No. 20-009 .....	17
<b>13. CONSIDER UNEMPLOYMENT INSURANCE .....</b>	<b>17</b>
RESOLUTION No. 20-010 .....	18
<b>14. ADOPTION OF KIT CARSON COUNTY POLICIES MANUAL .....</b>	<b>18</b>
• <i>Colorado Open Records Request</i> .....	18
• <i>Conflict of Interest Policy</i> .....	18
• <i>Drug and Alcohol Testing – Changes</i> .....	18
• <i>Financial Policy</i> .....	18
• <i>Forms-Manuals-Plans-Policies</i> .....	18
• <i>Hiring policy and procedures</i> .....	18
• <i>Mileage Reimbursements</i> .....	18
• <i>Limitation and Approval of Extra Help</i> .....	18
• <i>Personnel Policy Manual – with 2019 Ethical, Personally Identifiable Information, &amp; Whistle Blower Policies</i> .....	18
• <i>Purchase Policy</i> .....	18
• <i>Reimbursement Out of County and Away From Home Expenses</i> .....	18
• <i>Retention Schedule Policy</i> .....	18
<b>15. DEPOSITORIES FOR COUNTY FUNDS .....</b>	<b>18</b>
<b>16. CONSIDER ROAD AND BRIDGE DISTRICT DIVISION .....</b>	<b>19</b>
RESOLUTION No. 20-012 .....	19
<b>17. SOIL EROSION - DUST BLOWING ACT, 1954 .....</b>	<b>19</b>
RESOLUTION No. 20-013 .....	19
<b>18. RIGHT TO FARM AND RANCH .....</b>	<b>20</b>
RESOLUTION No. 20-014 .....	22
<b>19. FARMING OF COUNTY ROADS .....</b>	<b>22</b>
RESOLUTION No. 20-015 .....	23
<b>20. COUNTY ROADS STANDARDS .....</b>	<b>23</b>
RESOLUTION No. 20-016 .....	23
<b>COUNTY FEE SCHEDULES .....</b>	<b>25</b>
<b>21. AMBULANCE FEES .....</b>	<b>25</b>
RESOLUTION No. 20-017 .....	25
<b>22. ASSESSOR FEES .....</b>	<b>26</b>
RESOLUTION No. 20-018 .....	26
<b>23. COUNTY CLERK &amp; RECORDER FEES .....</b>	<b>26</b>
RESOLUTION No. 20-019 .....	26
<b>24. COUNTY PUBLIC TRUSTEE FEES .....</b>	<b>29</b>
RESOLUTION No. 20-020 .....	29
<b>25. COUNTY TREASURER FEES .....</b>	<b>30</b>
RESOLUTION No. 20-021 .....	30
<b>26. ENVIRONMENTAL HEALTH SPECIALIST FEES .....</b>	<b>31</b>
RESOLUTION No. 20-022 .....	31

<b>27. HUMAN SERVICES - GENERAL ASSISTANCE FEES.....</b>	<b>31</b>
RESOLUTION No. 20-023.....	31
<b>28. KIT CARSON COUNTY LANDFILL &amp; TRANSFER SITES .....</b>	<b>32</b>
RESOLUTION 20-024.....	32
<i>LANDFILL MATERIAL AND FEE PRICES .....</i>	<i>33</i>
<i>DAYS OF OPERATION.....</i>	<i>34</i>
<b>29. LAND USE APPLICATION FEES.....</b>	<b>35</b>
RESOLUTION No. 20-025.....	35
<b>30. PUBLIC HEALTH.....</b>	<b>36</b>
<b>ROAD AND BRIDGE FEES .....</b>	<b>36</b>
<b>31. EQUIPMENT AND LABOR CHARGES.....</b>	<b>36</b>
RESOLUTION No. 20-026.....	36
<b>SHERIFF FEES.....</b>	<b>37</b>
<b>32. CIVIL FEES OF KIT CARSON COUNTY SHERIFF .....</b>	<b>37</b>
RESOLUTION No. 20-027.....	37
<b>33. FEE FOR FINGERPRINTING .....</b>	<b>38</b>
RESOLUTION No. 20-028.....	38
<b>34. RESOLUTION FOR MEDICAL TREATMENT CHARGES FOR COUNTY JAIL PRISONERS .....</b>	<b>38</b>
RESOLUTION No. 20-029.....	38
<b>35. MODEL TRAFFIC CODE ADOPTION .....</b>	<b>39</b>
RESOLUTION No. 20-030.....	39
<b>36. WORK RELEASE FEES.....</b>	<b>39</b>
RESOLUTION No. 20-031.....	39
<b>37. WEED DISTRICT.....</b>	<b>40</b>
RESOLUTION No. 20-032.....	40
<b>38. NOXIOUS WEED MANAGEMENT PLAN .....</b>	<b>40</b>
RESOLUTION No. 20-033.....	40
<b>OTHER COUNTY BUSINESS .....</b>	<b>40</b>
<b>39. DESIGNATION OF OFFICIAL COUNTY NEWSPAPER, PUBLICATIONS AND PUBLICATION RATES .....</b>	<b>40</b>
RESOLUTION No. 20-034.....	41
<b>40. LEASE PAYMENT - COUNTY TRANSLATOR TOWER.....</b>	<b>42</b>
RESOLUTION No. 20-035.....	42
<b>ORIGINAL RESOLUTION REFERENCE .....</b>	<b>42</b>

Minutes of the Annual Re-organizational  
Meeting of the Board of County Commissioners  
of Kit Carson County, Colorado, Held With  
All of the Elected Officials and Department Heads of the County - **January 14, 2020**

The Regular Annual Re-organizational Meeting was called to order by **Cory Wall**, Chairman of the Board of County Commissioners, at the time of **8:40 A.M.** on the **14<sup>th</sup>** day of **January, 2020** in the Kit Carson County Ambulance meeting room in Burlington, Kit Carson County, Colorado, in accordance with prior Resolution of the Board of County Commissioners setting this time, date, and place for the “Annual Re-organizational Meeting of the Board of County Commissioners of Kit Carson County, Colorado, Held With All of the Elected Officials and Department Heads of the County”. The Pledge of Allegiance was led by **Cory Wall**.

**1. Roll Call:**

Thereupon, Chairman **Cory Wall** requested **Susan Corliss**, the County Clerk and Recorder, to call the roll of the Members of the Board of County Commissioners, **Susan Corliss**, Clerk and Recorder, called the roll of the Members of the Board of County Commissioners and reported that the following Commissioners were present:

<b>Gary Koop</b> <b>Chairman Pro-tem – District #1</b>	<b>Cory Wall</b> <b>Chairman – District #2</b>	<b>Dave Hornung</b> <b>Commissioner – District #3</b>
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Chairman **Cory Wall**, declared a quorum of Commissioners present, the meeting duly called and legally convened and ready to transact the business of the County in accordance with the Agenda which has previously been prepared and duly posted by the County Administrator.

Thereupon, Chairman **Cory Wall** requested the County Clerk and Recorder to call the roll of the elected officials and Department Heads present and to record any elected official or Department Head of the County who was not present. The County Clerk and Recorder reported the following persons present:

Administrator – Paula Weeks  
Ambulance C.O. Director – Nicole Richards  
Assessor – Abbey Mullis  
Clerk & Recorder – Susan Corliss  
Commissioner-Dist #1 – Gary Koop  
Commissioner-Dist #2 – Cory Wall  
Commissioner-Dist #3 – Dave Hornung  
Coroner, Solid Waste Director – Randy Gorton  
Extension Service – Scott Stinnett  
Grounds & Building – Collin Koop  
Human Services Director – Tony Rodriguez

Treasurer & Public Trustee – Pam Mills  
Public Health Director – Dawn James – arrived 9:00 AM  
Sheriff – Tom Ridnour – left meeting at 8:50 AM  
Weed District – Terry Hubbell

The County Clerk reported that the following persons were not present:  
County Attorneys at Law – Jeff Cure (Cure & Bain)  
Emergency Manager– Della Calhoon

**2. Consider Prior Year’s Unfinished Business - Not Completed By January 8, 2020:**

Chairman Cory Wall called the Board’s attention that there is no unfinished business for 2019. **Dave Hornung** moved that all business for 2019 is complete, seconded by **Gary Koop**, motion carried.

3. **Organization of the Board of County Commissioners for the Next Ensuing Year:**

**Dave Hornung** moved for **Cory Wall** to serve as Chairman for this meeting and the coming year, **Gary Koop** seconded motion. Motion carried by unanimous vote.

**Dave Hornung** moved for **Gary Koop** to serve as Chairman Pro-tem, seconded the motion **Cory Wall**. Motion carried.

The Board of County Commissioners will continue to have **Susan Corliss**, County Clerk continued as Clerk to the Board of County Commissioners of Kit Carson County.

Chairman **Cory Wall** declared the Board of County Commissioners duly organized and ready to transact the business of this Regular Annual Re-organizational Meeting.

4. **Authorized County Signature:**

The next item of business to come before the Board of County Commissioners was the matter of authorizing a member or members of the Board of County Commissioners to execute and deliver legal documents on behalf of the Board of County Commissioners. Thereupon, upon motion of **Dave Hornung** and seconded **Gary Koop** by the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-001***

“BE IT RESOLVED: That **Cory Wall**, as Chairman of the Board of County Commissioners, is, by these presents, appointed, authorized and directed to execute and deliver all legal documents on behalf of the Board of County Commissioners and the County of Kit Carson, Colorado, his signature to be attested to by **Susan Corliss** Clerk and Recorder of Kit Carson County, Colorado, with the Seal of the County being placed thereon.

BE FURTHER RESOLVED: That in the absence of **Cory Wall**, as Chairman of the Board of County Commissioners, **Gary Koop** is, by these presents, appointed, authorized and directed to execute and deliver all legal documents on behalf of the Board of County Commissioners and the County of Kit Carson, Colorado, his signature to be attested to by **Susan Corliss**, Clerk and Recorder of Kit Carson County, Colorado, with the Seal of the County being placed thereon.

BE IT FURTHER RESOLVED: That in the absence of **Susan Corliss**, as Clerk and Recorder of Kit Carson County, Colorado, **Crystal A. Richards** or **Patricia A. Witzel**, as Deputy Clerk to the Board of County Commissioners, are appointed, authorized and directed to attest to the signature of **Cory Wall** or in his absence **Gary Koop**, on legal documents executed and delivered by them on behalf of the Board of County Commissioners and the County of Kit Carson, Colorado.”

5. **Review Official Bonds/Insurance:**

Chairman **Cory Wall** did declare that the next item of business to come before the Board of County Commissioners was the matter of reviewing the required official Bond/Crime Insurance for all County Elected Officials in accordance with CRS 30-10-311. The Board of County Commissioners did find and determine that the use of the phrase “first day of each term”, for the purpose of this Resolution for the office of County Treasurer, means the first day of the next calendar year. Other Elected Officials will take office in accordance of Colorado Constitution Article XIV Section 8, shall take office on the second Tuesday in January next following their election.

After the Commissioners had been fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

### **Resolution No. 20-002**

“BE IT RESOLVED: That the Board of County Commissioners, pursuant to the provisions of C.R.S., 1973, Title 30, Article 10, Section 311, as amended, has this day examined and has made inquiry into the sufficiency of the official Bond/Crime Insurance for the following:  
County Commissioners in accordance with CRS 30-10-311,312,313,  
County Clerk and Recorder in accordance with CRS 30-10-401,  
County Clerk as Registrar of titles in accordance with CRS 38-36-109,110,  
County Treasurer in accordance to CRS 30-10-107,  
County Treasurer as the Public Trustee in accordance with CRS 38-37-102,  
County Assessor in accordance with CRS 30-10-801,  
County Sheriff in accordance with CRS 30-10-501,  
County Coroner in accordance with CRS 30-10-601,  
The Board of County Commissioners determined that the Bond/Crime Insurance does meets the requirements as set forth in the Colorado Revised Statutes.

BE IT FURTHER RESOLVED: That the Clerk and Recorder of Kit Carson County shall record the Bond/Crime Insurance policy in the records of the County and that the County Clerk and Recorder make an entry to the records of the Board of County Commissioners noting the Board’s approval and acceptance of the respective Bonds/Crime Insurance of the County officials, as set forth under the provisions of C.R.S., 1973, Title 30, Article 10, Section 311.”

## **ADMINISTRATION SECTION**

### **6. Setting Regular Meeting Dates; Special Meeting Requirements:**

Chairman **Cory Wall** did declare that the next item of business was to set the regular monthly meeting dates where in addition to a specific subject the Board of County Commissioners could consider any and all other County business which might come before a regular meeting of the Board of County Commissioners. After this matter had been fully reviewed and the Board of County Commissioners was fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

## Resolution No. 20-003

### Board of County Commissioners Meeting Dates and County Holidays for 2020

**Commissioner Meetings** are usually held on Wednesday in the Commissioners' Board Room of the Kit Carson County Courthouse. **\*These dates are subject to change.\*** Please call 719-346-8133 (304) to verify the Commissioners meeting dates or to schedule an appointment. Please note this schedule does not include special meetings that are held for budget or other purposes.

**Department Head Meetings** are scheduled for the second Wednesday of each month, except in January, and are noted below in grey. These meetings are held at 8:30AM in the KCC Ambulance Shed in Burlington, CO. Please insure a representative from your department attends every meeting and applicable information is shared with all of your employees.

**Holidays** are noted in the table below.

Month	Dates					Holidays
January	*2	8	*14	22	29	Jan. 1 - New Year's Day Holiday; Jan. 14 - Reorg & DH
February	5	12	19	26		Feb. 17 - President's Day
March	4	11	18	25		
April	1	8	15	22	29	Apr 10-Good Friday
May	6	13	20	27		May 25 - Memorial Day
June	CCI	10	17	24		CCI Conference - June 1-3 - No BOCC
July	1	8	15	22	29	July 3 - Independence Day; July 30- County Events, July 31 - 1/2 day Fair afternoon
August	5	12	19	26		
September	2	9	16	23	30	Sept. 7 - Labor Day
October	7	14	21	28		Oct. 12 - Columbus Day
November	4	10	18	25		Nov 11- Veterans; Nov. 26 & Nov. 27 Thanksgiving
December	CCI	9	*15	23	30	CCI Conf Nov 30-Dec 2 No BOCC; Dec 24 1/2 day Christmas Eve Dec 25 Christmas Day
No BOCC Due to Holiday or CCI Conference			Department head meetings		* Not a Wednesday	

### Invoices and Billing

Please turn invoices in to the Finance Office as soon as you have coded and approved them so we can process them for payment more quickly. Please do not hold bills for processing once a month. **Invoices received by 4:00PM Monday** will be presented to the BOCC for approval and paid the same week. **HOLIDAY weeks:** If a holiday falls on a Monday, invoices need to be received by 4:00 pm the Friday before the holiday to be paid that next week.

### Time Sheets

**Time sheets** are due to Supervisors by 4:00PM on the first working day after the 1<sup>st</sup> day of each month. Supervisors have two working days to get these sheets signed and returned to the Finance Office. Late time sheets and those without pay vouchers may result in a one month delay in paychecks. Remember: Paid out or used overtime, sick leave and vacation needs to be clearly identified on the time sheet. **All Paid overtime will need prior commissioner approval. It is up to the Supervisor to obtain approval from the BOCC prior to overtime being paid out and to make sure it is noted.**

### Time Sheet Due Dates

Jan 2/6	Feb 3/5	Mar 2/4	Apr 1/3	May 1/5	June 1/3
July 1/3	Aug 3/5	Sept 1/3	Oct 1/5	Nov 2/4	Dec 1/3



**7. Employment of County Personnel and Special Personnel Appointments:**

The next item of business was the matter of employing County personnel and special appointments of County personnel. The Board of County Commissioners did review the present list of previous County employees and appointments of County personnel and, after this matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**Resolution No. 20-004**

“BE IT RESOLVED: That the following persons are employed by the County or by special appointment as County personnel, being employees and County personnel, employed and/or appointed at will, each being subject to review and termination and if not sooner terminated, such employment or appointment being effective until the second Tuesday of January of the year **2021**,

to-wit:

**COUNTY ELECTED OFFICIALS**

HORNUNG, DAVID L	COUNTY COMMISSIONER
KOOP, GARY L	COUNTY COMMISSIONER
WALL, CORY	COUNTY COMMISSIONER
CORLISS, SUSAN	COUNTY CLERK & RECORDER
MILLS, PAMELA J	COUNTY TREASURER & PUBLIC TRUSTEE
MULLIS, ABBEY J	COUNTY ASSESSOR
RIDNOUR, TOM M	COUNTY SHERIFF
GORTON, RANDY B	COUNTY CORONER

**ADMINISTRATION**

CORMACK, LYN S A Y	ACCOUNTS PAYABLE
DECKER, PHILIP E	PAYROLL
GRAFF, CHRIS	ADMINISTRATOR ASSISTANT
WEEKS, PAULA S	ADMINISTRATOR

**AMBULANCE**

LAUE, KORENA L	EMT – DEPUTY CHIEF OPERATIONS MANAGER
MCCOMBS, LUCINDA L	EMT-ALS
REESE, CODY	EMT
RENFREW, ROBERT	EMT
RICHARDS, NICOLE C	CHIEF OPERATIONS MANAGER

**CSU EXTENSION**

DUSATKO, KAREN	FAIR CLERK
WEISSHAAR, JEAN E	4-H/FAIR/CLERK

**COUNTY ASSESSOR**

BEIERLE, BRANDY	DATA COLLECTOR/CLERK
DUNLAP, PEGGY	DATA COLLECTOR/CLERK
WEIBEL, PEGGY A	DEPUTY ASSESSOR

**COUNTY ATTORNEY**

CURE, JEFF	ATTORNEY
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**COUNTY CLERK & RECORDER**

CARLIN, JANA G	TITLE CLERK – FINANCIALS
GILLEY, NANCY K	CLERK
MITCHELL, SUSAN R	DRIVERS LICENSE MANAGER
RICHARDS, CRYSTAL A	DEPUTY CLERK – ELECTIONS
VACANT	CLERK
WITZEL, PATRICIA A	DEPUTY CLERK – RECORDING

<b>COUNTY CORONER</b>	
FRANZ, SHAWN	DEPUTY
GUY, GERALD D	DEPUTY
POWELL, KORENA	DEPUTY
<b>COUNTY SHERIFF</b>	
BELDEN, TRAVIS F	UNDERSHERIFF, K-9 DEPUTY
CISNEROS, JONATHAN W	DEPUTY
DANIEL, DENA K	OFFICE CLERK
GRAMM, NATHAN	DEPUTY
MARCOS, JOSEPH	DEPUTY
SAUER, WILLIAM C	DEPUTY
WEISSHAAR, BRIANNA K	CIVIL CLERK
<b>COUNTY SHERIFF – COMMUNICATIONS CENTER</b>	
ARRIAGA, LAURA	DISPATCHER
CONDREY, BRENDA K	DISPATCHER/KITCHEN
FRANZ, SHAWN A	DISPATCHER
FREIMAN, JACQUELINE A	DISPATCHER
GRAMM, DEANNA	DISPATCHER
LIGHTLE, BREANNA K	DISPATCHER
<b>COUNTY SHERIFF – JAIL</b>	
BELL, ZEBULUN	DEPUTY
MULLIS, CARL E	DEPUTY
POWERS, MARCUS A	CPL
RAY, KENNETH E	DEPUTY
REECE, LEVI	DEPUTY
REEDER, RODNEY C	DEPUTY
RENTERIA, HERBERTO	DEPUTY
SAUER, ALYSHIA R	CAPTAIN
SMITH, SALLY M	DEPUTY
WEISSHAAR, SKYLAR R	DEPUTY
WILLIS, WILLIAM A	DEPUTY
ZERGER, TYLER S	DEPUTY
<b>COUNTY SHERIFF – JAIL NURSE/PRACTITIONER</b>	
CURE, DENISE	PART TIME NURSE/PRACTITIONER
DORMAN, SUSAN	NURSE/PRACTITIONER
<b>COUNTY SHERIFF DEPARTMENT – VICTIM’S ASSISTANCE</b>	
BELDEN, LISA M	VICTIM’S ADVOCATE
<b>COURT SECURITY</b>	
MILTENBERGER, DOUG P	SECURITY DEPUTY
PHIPPS, GLENN H	SECURITY DEPUTY
<b>COUNTY TREASURER</b>	
CLEMANS, STEPHANIE	PART-TIME CLERK
DANIEL, HEATHER M	CO-DEPUTY/CLERK
RAY, KELLY	CLERK
<b>EMERGENCY MANAGEMENT</b>	
CALHOON, DELLA M	EMERGENCY MANAGER
<b>GROUND &amp; BUILDING</b>	
BURCIAGA, EDUARDO	GROUND & BUILDINGS
KOOP, COLLIN D	GROUND & BUILDINGS DEPT. HEAD
RODRIGUEZ, RUBEN	GROUND & BUILDINGS
TILLITSON, BRIDGET A	MAINTENANCE
<b>HUMAN SERVICES</b>	
BENJAMIN, LORI	HUMAN SERVICES
BURCIAGA, VIRGINIA	HUMAN SERVICES
CASTILLO, ABIGAIL	HUMAN SERVICES
ENRIQUEZ, DAYANNA	HUMAN SERVICES
JANOUSEK, KRISTI	HUMAN SERVICES
JOHNSON, ALEXIS	HUMAN SERVICES

MADER, MARIE L	HUMAN SERVICES
RAMOS, TIFFANY	HUMAN SERVICES DEPUTY DIRECTOR
RODRIGUEZ, ANTONIO	HUMAN SERVICES DIRECTOR
ROSS, MELISSA	HS BOOKKEEPER
<b>INFORMATION TECHNOLOGY</b>	
HOLMES, TODD W	IT
<b>LANDFILL</b>	
BEECHLEY, BRANDON	LANDFILL
BELLOMY, LORIE K	LANDFILL
GORTON, RANDY B	LANDFILL DEPT. HEAD
GRAMM, WILLIAM	LANDFILL
HICKMAN, DENNIS R	PT LANDFILL
KING, DORIS A	PT LANDFILL
KING, JAMES M	PT LANDFILL
REESE, B.J.	LANDFILL
YACOVETTA, STEVEN K	PT LANDFILL
<b>PUBLIC HEALTH</b>	
ALVAREZ, KELLY S	LAND USE/ENVIRONMENTAL HEALTH
BERNAL, ANDREA	PUBLIC HEALTH FINANCIAL
BERRY, ANGELA	PUBLIC HEALTH SEP - DIRECTOR
BLACKWELDER, LINDSEY J	PUBLIC HEALTH NURSE FAMILY PARTNERSHIP
BLAZIER, SHELLY D	PUBLIC HEALTH NURSE FAMILY PARTNERSHIP - PT
BOYD, VALERIE	PUBLIC HEALTH FINANCIAL - COORDINATOR
BRIEGEL, KARI	PUBLIC HEALTH SEP
CURE, DENISE D	PUBLIC HEALTH NURSE
DWYER, HILLARY	PUBLIC HEALTH SEP
JAMES, DAWN M	PUBLIC HEALTH DIRECTOR/NURSE
KASTER, DELORES A	DEPUTY DIRECTOR/WIC DIRECTOR
RICHARDS, LINDSEY L	PUBLIC HEALTH NURSE FAMILY PARTNERSHIP - PT
ROBLES, KRISTIE L	PUBLIC HEALTH WIC/INTERPRETER
VACANT	PUBLIC HEALTH CTC - COORDINATOR
SCHREIVOGEL, LINDA D	PUBLIC HEALTH WIC
TATKENHORST, DONNA	PUBLIC HEALTH COMMUNITIES THAT CARE - PT
TENA GANDARA, ARACELY	PUBLIC HEALTH CHW
WALSTROM, GLENDA	PUBLIC HEALTH & HUMAN SERVICES SECRETARY
WEBBER, WHITNEI	PH NURSE/IMMUNIZATION COORDINATOR
<b>ROAD &amp; BRIDGE #1</b>	
BOLIN, STEVEN J	ROAD & BRIDGE DIST #1
BOYD, WILLIAM P	ROAD & BRIDGE DIST #1
CALHOON, ALAN J	ROAD & BRIDGE DIST #1
EKBERG, GERALD L	ROAD & BRIDGE DIST #1
HAINES, NICKY L	ROAD & BRIDGE DIST #1
KUHN, JOHN D	ROAD & BRIDGE DIST #1
SCHLICHENMAYER, KENT	ROAD & BRIDGE DIST #1
STALTER, GALE D	ROAD & BRIDGE DIST #1 FOREMAN
STOKER, MARK	ROAD & BRIDGE DISTRICT #1
TALAMANTES, DEAN H	PT R&B DISTRICT 1
WEEKS, STANLEY R	ROAD & BRIDGE DIST #1
<b>ROAD &amp; BRIDGE #2</b>	
CHALLIS, JEFFREY	ROAD & BRIDGE DIST #2
LEVIN, TIMOTHY E	ROAD & BRIDGE DIST #2
LONG, DAVID L	ROAD & BRIDGE DIST #2
MALONE, RUSSELL G	ROAD & BRIDGE DIST #2
PACE, CHAD W	ROAD & BRIDGE DIST #2
RUTLEDGE, HEITH R	ROAD & BRIDGE DIST #2
SMITH, DAVID A	ROAD & BRIDGE DIST #2
TOVREA, AARON S	ROAD & BRIDGE DIST #2 FOREMAN
VANCE, MICHAEL G	ROAD & BRIDGE DIST #2
YUTZY, HAROLD E	ROAD & BRIDGE DIST #2

**ROAD & BRIDGE #3**

ALLACHER, SCOTT E	ROAD & BRIDGE DIST #3
BOWEN, ALEN L	ROAD & BRIDGE DIST #3
GRAHAM, JOHN E	ROAD & BRIDGE DIST #3
HASZ, RYAN E	ROAD & BRIDGE DIST #3
HELDERMAN, CHARLES L	ROAD & BRIDGE DIST #3
MILLER, FRANK L	ROAD & BRIDGE DIST #3
NICKS, TIMOTHY R	ROAD & BRIDGE DIST #3
PAYNE, TERRY	ROAD & BRIDGE DIST #3 FOREMAN
ROAN, SHAME	ROAD & BRIDGE DIST #3

**WEED DISTRICT**

HUBBELL, TERRY E	WEED DISTRICT DEPT. HEAD
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**COMMISSIONER BOARDS**

**CCI STEERING COMMITTEES**

Agriculture, Wildlife and Rural Affairs  
 General Government  
 Health and Human Services  
 Land Use and Natural Resources  
 Public Lands  
 Taxation and Finance  
 Tourism, Resorts and Economic Development  
 Transportation and Telecommunications

**Gary Koop – District 1**

CCI Steering - Legislative  
 Committee  
 CDOT Eastern Transportation  
 Region/Engineering  
 EMS Council/RETAC-Alternate  
 Fair Board

**Cory Wall – District 2**

Burlington Economic Development  
 CCI Steering - Legislative Committee  
 - Alternate  
 CDOT Eastern Transportation  
 Region/Engineering  
 CHP – Designated Rep  
 Courthouse Security  
 Eastern Colorado Recycling Board  
 Fair Board  
 KCC Child Protection Team  
 Kit Carson County Growth Committee  
 Morgan Community College

**Dave Hornung – District 3**

CAPP – Designated Rep  
 CDOT Eastern Transportation  
 Region/Engineering  
 Colorado East Community Action Agency  
 (CECAA)  
 CWCP – Designated Rep  
 District Attorney Task Force  
 E.C.O.G. (Council of Governments)  
 EMS Council/RETAC-Alternate  
 Fair Board  
 KCC 911 Advisory Board  
 South Fork Republican Restoration Coalition

**8. County Appointments – Expire on December 31st of term year (19-054)**

The next item of business was the matter of special appointments. The Board of County Commissioners did review the present list of previous appointments of County personnel and, after this matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit

***Resolution No. 20-005***

“BE IT RESOLVED: appointments to the various boards and commissions in Kit Carson County and establish all term expirations to expire on December 31 of their appointed terms.

WHEREAS, the Kit Carson County Board of County Commissioners (BOCC) shall appoint board and commission members by letter at a public meeting. The BOCC, or its designee, shall contact the applicant and coordinate with the boards’ or commissions’ staff or chairperson as needed to the following boards:

**BOARD OF COUNTY COMMISSIONERS APPOINTMENTS AND COMMITTEES**

**ARBITRATORS OF PROPERTY VALUATION DISPUTES**

Donna Shaver, O’Neil and Company      December 31, 2020

**BOARD OF ADJUSTMENT – LAND USE**

Dave Hornung      January 2021  
Gary Koop      January 2021  
Jerry Guy      January 2021  
Gary Pautler      January 2022  
Cory Wall      January 2023

**BOOK MOBILE**

Vacant      January 2021

**CENTENNIAL MENTAL HEALTH**

Antonio R. Rodriguez      January 2020  
Vacant      December 31, 2020 – Citizen Appointment

**CEMETERIES**

**Fairview Cemetery Board**      **(6 Year Term)**

Eldon Beechley      Nov. 13, 2020  
Ken Yersin      Nov. 13, 2022  
Marsha Jackson      Nov. 13, 2024

**Flagler Cemetery Board**      **(6 Year Term)**

John Nichols      July 6, 2020  
Lenny Stone      July 6, 2023  
Dallas Saffer      July 6, 2025

**Seibert Cemetery Board**      **(6 Year Term)**

Dick McAuley      July 6, 2020  
Meredyth Herman      July 6, 2021  
Dovi Petersen      July 6, 2023

**Stratton Cemetery Board**      **(6 Year Term)**

Walt Isenbart      Sept. 2, 2021  
Theo Borden      Sept. 2, 2023  
Deborah K Conrads      Sept. 2, 2026

**Vona Cemetery Board**      **(6 Year Term)**

Karen Towns      Aug. 7, 2021  
Ronald “Rocky” Stone      Aug. 7, 2023  
Julia Hubbell      Aug. 7, 2026

**CHILD FATALITY REVIEW TEAM**

Dawn James      Team Lead  
Tiffany Ramos      Kit Carson County Human Services  
Dee Kaster      Kit Carson County Public Health  
Susan Vaughn      Kit Carson County Health Services District  
Nicole Richards      KCC Emergency Medical Services  
Tom Ridnour      Kit Carson County Sheriff

Randy Gorton  
Jeff Cure  
Lisa Belden  
Vacant

Kit Carson County Coroner  
Kit Carson County - Attorney  
Victim Advocate Director  
District Attorney

CITIZENS REVIEW PANEL

Jim Poole

Non expiring

CITIZENS REVIEW PANEL FOR CHILD WELFARE

Shila Adolf

December 31, 2020 (1 YEAR TERM)

COMMUNITIES THAT CARE – PUBLIC HEALTH

Anna Ashraft, Burlington

Erin Henschel, Vona

Linsey Santala, Flagler

Lisa Belden, Burlington

Dawn James, Burlington

Kandy Schott, Vona

Jon Cisneros, Burlington

Pauli Ann Jones, Flagler

Troy Schultz, Burlington

Christa Durbin, Burlington

Chase McCullough, Vona

Soraya (Frank) Taylor, Stratton

Mindy Neve, Burlington

Brenda Rueb, Vona

Amanda Thew, Burlington

Annie Humrich, Burlington

Susan Sandoval, Burlington

Michelle Thompson, Stratton

EAST COLORADO SERVICES FOR THE DEVELOPMENTALLY DISABLED INC.

Kent Jostes

June 30, 2021 (2 YEAR TERM)

ECONOMIC DEVELOPMENT FOR ECCOG

Valerie Rhoades

December 31, 2020 (1 YEAR TERM)

EMS COUNCIL

Nicole Richards

Kit Carson County Chief Ambulance Operations Director

Della Calhoon

Kit Carson County OEM, Vice Chair

Gary Koop

Kit Carson County BOCC

Dave Hornung

Kit Carson County BOCC

Mark Weber

Burlington Fire

Kevin Freund

Stratton Fire

Ryan Bancroft

Community Ambulance Service

Marilynne Jones

Community Ambulance Service/MCC EMT Instructor

Randy Fagerlund

Community Ambulance Service Director

Kurt McAuley

Seibert Fire

Scott Edmunds

Vona Fire

Marion Brouwer

Flagler Fire

Susan Vaughn

Kit Carson County Memorial Hospital Representative

Shawn Franz

Kit Carson County Dispatch

Dawn James

Kit Carson County Public Health Representative

Dr. David Steinbrenner

Medical Director

Tom Ridnour

Kit Carson County Sheriff

Tory Treat

Burlington Police Department

Randy Gorton

Kit Carson County Coroner

Valerie Rhoades

Training Center Rep

FAIR BOARD

Terry Tagtmeyer  
Allen Charles  
Christi Dobler  
Tami Williams  
Jason Foose  
Cory Wedel  
Raymond Dobler, Chairman

(3 Year Term)

Sept. 2020  
Sept. 2021  
Sept. 2021  
Sept. 2021  
Sept. 2022  
Sept. 2022  
Sept. 2022

HEALTH ADVISORY BOARD

Denise Cure  
Dr. Sacaremto Pimentel

Dawn James  
Dee Kaster

Whitnei Webber  
Glenda Kinkel

Jessica Schart  
Valerie Boyd

IRON HORSE RECIPIENTS

2005 - Bob McClelland  
2006 - Ted Wickham  
2008 - Bette Bailey  
2009 - Dean Wigton

2017 - Dr. Milton Vondy  
2017 - Dr. Stan Powell  
2018 - Jo Downey  
2019 - Mick Livingston

2020 - TBA

KCC 911 ADVISORY BOARD

Della Calhoon  
Mark Weber  
Nicole Richards  
Randy Fagerlund  
Tom Ridnour  
Tory Treat  
Shawn Franz  
Dave Hornung

KCC Emergency Manager, Chairman  
Burlington Fire, Vice Chair  
KCCEMS, Secretary  
Community Ambulance Service  
Kit Carson County Sheriff  
Burlington PD  
KCC Dispatch  
KCC BOCC

KIT CARSON COUNTY CAROUSEL ASSOCIATION MEMBERS (updated June 2019)

Dolores Crisp  
Steve & Deb Daniel  
Jo Downey  
Kim Driscoll  
Adrienne Fasse  
Dave & Robbie Fearon  
Heidi & Mark Hillman  
Marion Lambert

Kindra Mulch  
Norma Pankratz  
Tara & Greg Penny  
Anita Queen  
Karen & Ken Sharp  
Deidra Shutte  
Dog & Kate Stolz  
Britt & Amanda Thew

Ken & Kathy Viken  
Donna Williams

**Honorary Members**

Dorothy Brown  
Lois Henry  
Dorothy Penny

KCC FACILITIES BOARD – Non Expiring

Jeff Cure

Dave Gwyn

Gary Rhoades

KIT CARSON COUNTY PLANNING COMMISSION

Chris Bledsoe  
Jerry Guy  
Gary Pautler  
Norbert Dvorak  
William (Bill) Korbelik

(5 Year Term)

Jan. 2021  
Jan. 2021  
Jan. 2022  
Jan. 2023  
Jan. 2024

PRAIRIE DEVELOPMENT CORP.

Rol Hudler  
Ed Rarick

(2 YEAR TERM)

Jan. 2021  
Jan. 2021

PUBLIC INFORMATION OFFICER

Paula Weeks

Alternate – Della Calhoon

REPUBLICAN RIVER WATER

(3 Year Term)

Tim Pautler

Oct. 2020

SICK BANK BOARD

Paula Weeks – Administration

Non-Voting Member

VETERANS OFFICER

(2 Year Term)

Glen Marciniak

May 2021

VICTIM ADVOCATE VOLUNTEERS

Christa Durbin

Soraya Frank

Mindy Neve

Linsey Santala

Alyshia Sauer

**9. County Employees' Salaries:**

The next item of business to come before the Board of County Commissioners is the matter of setting the salaries and wages of County employees. After the previous year's salaries and wages were fully reviewed, the Bruce Amendment (Amendment #1) was again reviewed, as well as the budget, and after the Board of County Commissioners was fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-006***

"BE IT RESOLVED: That the salaries and wages for County employees are hereby set for the next ensuing year of operation as follows:

KIT CARSON COUNTY PAY RANGE BY POSITION

DESCRIPTION	Range			DESCRIPTION	Range		
Administrator	45,000	-	68,000	Planning Director - 20% FTE	8,000	-	12,000
Administrative Assistant	30,000	-	40,000	Public Health & Human Services Secretary	28,000	-	34,250
Ambulance Director – without run pay	30,000	-	42,000	Public Health Program Coordinator/Financial	30,000	-	50,000
Ambulance Deputy – without run pay	25,000	-	35,000	Public Health CPC/STEP	29,000	-	35,000
Ambulance – without run pay	25,000	-	35,000	Public Health SEP	28,000	-	57,000
Assessor Clerk	28,500	-	38,000	Public Health WIC	28,000	-	45,500
Deputy Assessor	30,000	-	45,000	Public Health CTC	28,000	-	40,000
Civil Clerk	24,250	-	33,000	Public Health Program NFP	39,000	-	62,000
Secretary/Civil Clerk	29,750	-	40,000	Public Health Nurse	45,000	-	67,000
Clerk	28,500	-	36,000	Public Health Director	45,000	-	81,000
Clerk with Driver’s License	30,000	-	39,000	Public Health Environmental Specialist - 80% FTE	37,000	-	47,000
Clerk with Election Cert	30,000	-	45,000	Road Foremen	34,000	-	50,000
Deputy Clerk	35,000	-	45,000	Road - Grader/Truck Driver	29,000	-	40,000
Detention Captain	32,000	-	41,750	Security Deputy	29,000	-	34,000
Detention Sergeant	30,000	-	39,750	Sheriff Deputy	32,000	-	44,000
Detention Deputy	28,000	-	32,750	Sheriff – Undersheriff	35,000	-	53,000
Dispatch Captain	31,250	-	47,000	Social Service Deputy Director	34,000	-	65,000
Dispatch Sergeant	29,750	-	42,000	Social Service Director	35,000	-	60,000
Dispatch Deputy	27,500	-	40,000	Social Services Finance Clerk	31,000	-	44,000
Fair/4-H/Clerk - 80% FTE	19,500	-	27,750	SS - Child Welfare Supervisor	45,000	-	60,000
Fair/Clerk	29,000	-	39,000	SS- Child Welfare CW/Foster Care Coordinator	33,000	-	44,000
Finance Clerk	29,000	-	36,250	SS - Child Welfare Case Worker	33,000	-	45,000
Finance Clerk/Registrar	32,000	-	42,500	SS - Child Welfare Case Aide	30,000	-	36,000
G& B Maintenance Supervisor	34,500	-	44,000	SS - Eligibility Supervisor	36,000	-	42,000
G&B Assistant	29,000	-	37,000	SS - Eligibility Tech	32,000	-	40,000
G&B Janitor	25,000	-	35,000	Treasurer Clerk	29,000	-	42,000



IT	40,000	-	60,000	Deputy Treasurer	35,000	-	45,000
Solid Waste - Manager	40,000	-	55,000	Weed District Foreman	29,000	-	40,000
Solid Waste Clerk/Operator	28,250	-	44,000	Victim's Advocate	38,000	-	52,000

**10. Employee and Elected Official Insurance:**

The next item of business to come before the Board of County Commissioners was the matter of paying for the following insurance coverage by the County on behalf of each County employee and each elected official of the County. After the matter was fully discussed and the Board of County Commissioners was fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop** following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**Resolution No. 20-007**

"BE IT RESOLVED: That full-time permanent employees, while employed by the County, shall be insured, at the expense of the County, with Colorado Counties Health and Life Co-operative, as follows:

**Health and Hospitalization Insurance:**

**Three Tier Plan:** This coverage extends to and covers a County employee and the employee's immediate family and an elected official of the County and an elected official's immediate family, subject to Policy limitations and provisions, the cost of which will be as follows:

2019	COUNTY PAID ADD-ONS PER MONTH						
*	Life	Vision	Dental	Total Add-Ons	Ins. Monthly	Monthly Cost	Annual Cost
Single	\$2.40	\$ 5.70	\$17.30	\$25.40	\$715.00	\$740.40	\$8,884.80
Employee +1	\$2.40	\$11.35	\$34.75	\$48.50	\$1,340.00	\$1,388.50	\$16,662.00
Family	\$2.40	\$14.75	\$45.15	\$62.30	\$1,649.00	\$1,711.30	\$20,535.60

**Deductible:** This plan has a \$2,500.00 deductible with a maximum deductible of \$5,000.00 per family. County employees may submit a voucher with a copy of the Explanation of Benefits (EOB) from the insurance company for full reimbursement of the deductible. County Employee may submit EOB or prescriptions within one year of date of service. If you have dual insurance, both insurances must be billed and both EOB's turned in before deductible will be repaid.

**Health Savings Account:** On Jan. 8, 2014 by Resolution #14-002, the Kit Carson County Board of County Commissioners added a Health Savings Account (HSA) option along with a new deductible health plan (HDHP).

**Life Insurance:** A Life Insurance Policy, as hereinafter described, paid for by the County shall be provided for each County employee and each elected official, which Policy shall cover the life of the County employee and the life of the elected official while the employee and the elected official are on the County job carrying out County job-related activities, to-wit:

a. The life of an employee and an elected official shall be covered while on the County job by a Group Life Insurance Policy in the face amount of **TEN THOUSAND and NO/100 Dollars (\$10,000.00)** for each insured, the cost of such coverage being **TWO and 40/100 Dollars (\$2.40)** per month, subject to Policy limitations and provisions."

Age	Coverage	Cost
Under 70	\$10,000.00	\$2.40
70 thru 74	\$8,250.00	\$1.56
75 thru 79	\$5,000.00	\$1.20
80 or over	\$3,750.00	\$0.84

**11. Medical Services Providers - County Employees:**

The next item of business to come before the Board of County Commissioners was the matter of designating for the next calendar year of operation the medical service providers in conjunction with “Worker’s Compensation Claims” for Kit Carson County employees. After the available and qualified medical personnel were reviewed and discussed and after the Board of County Commissioners was fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**Resolution No. 20-008**

"BE IT RESOLVED: That the following medical personnel are, by these presents, designated and appointed as medical service providers in conjunction with "Worker's Compensation Claims" for Kit Carson County employees for the next calendar year of County operation or until their successors are designated and appointed by further Resolution and order of the Board of County Commissioners:

Dr. Wayne Hoppe, M.D  
291 16<sup>th</sup> St. (719)346-5301  
Burlington, CO 80807

Flagler Family Practice  
305 Pawnee Ave. (719)765-4340  
Flagler, CO 80816

Kit Carson County Memorial Hospital  
286 16<sup>th</sup> St. (719)346-5311  
Burlington, CO 80807

Parke Health & Wellness Center  
182 16<sup>th</sup> St. (719)346-9481  
Burlington, CO 80807

**12. SICK BANK - HOURS SET FOR BANK**

The Board of County Commissioners established the limit of hours that are available to the Sick Bank, following a recommendation by the Sick Bank Committee. Upon review of the hours used and the hours remaining in the bank, the Board of County Commissioners set the hours available at 1600 hours for the year of 2020. The Sick Bank Committee members for 2020 are Della Calhoun, Phil Decker, Alyshia Sauer, Tim Nicks, and Collin Koop.

The Board of County Commissioners has approved the Sick Bank of Kit Carson County. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to wit:

**Resolution No. 20-009**

"BE IT RESOLVED: That the Board of County Commissioners established the limit of hours that are available to the Sick Bank, following a recommendation by the Sick Bank Committee. Upon review of the hours used and the hours remaining in the bank, the Board of County Commissioners set the hours available at 1600 hours for the year of 2020.

**13. Consider Unemployment Insurance:**

The next item of business to come before the Board of County Commissioners was the matter of carrying “Unemployment Compensation Insurance” to pay possible awards granted under the provisions of C.R.S., 1973, Title 8, Articles 70 through 82, as amended, being the “Colorado Employment Security Act”. This matter was fully reviewed by the Board of County Commissioners, such review including the history of claims filed against the County, the monetary amount of claims paid, the legal costs incurred by Departments of the County in resisting the claims for unemployment benefits, and the annual cost of insurance premiums if the County would elect to carry insurance with a private carrier to

meet possible awards for benefits given under the Act. After the Board of County Commissioners was fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**Resolution No. 20-010**

"BE IT RESOLVED: That until further Resolutions and order of the Board of County Commissioners, Kit Carson County will insure itself against possible awards of benefits to terminated County employees granted under the provisions of the 'Colorado Employment Security Act' - C.R.S., 1973, Title 8, Articles 70 through 82, as amended."

**14. Adoption of Kit Carson County Policies Manual:**

The next item of business to come before the Board of County Commissioners was the matter of the review of the proposed revised Kit Carson County Policies of Kit Carson County, Colorado. After the current and revised Kit Carson County Policies were reviewed and discussed and after the Board of County Commissioners were fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

"BE IT RESOLVED: That the Board of County Commissioners has approved the Kit Carson County Policies Manual of Kit Carson County, including the following policies: (*See Attachment – Exhibit A*)

POLICIES	ORIGINAL RESOLUTION	UPDATED RESOLUTION
<ul style="list-style-type: none"> <li>• <a href="#">Colorado Open Records Request</a></li> <li>• <a href="#">Conflict of Interest Policy</a></li> <li>• <a href="#">Drug and Alcohol Testing – Changes</a></li> <li>• <a href="#">Financial Policy</a></li> <li>• <a href="#">Forms-Manuals-Plans-Policies</a></li> <li>• <a href="#">Hiring policy and procedures</a></li> <li>• <a href="#">Mileage Reimbursements</a></li> <li>• <a href="#">Limitation and Approval of Extra Help</a></li> <li>• <a href="#">Personnel Policy Manual – with 2019 Ethical, Personally Identifiable Information, &amp; Whistle Blower Policies</a></li> <li>• <a href="#">Purchase Policy</a></li> <li>• <a href="#">Reimbursement Out of County and Away From Home Expenses</a></li> <li>• <a href="#">Retention Schedule Policy</a></li> </ul>	<p style="text-align: center;"> <a href="#">14-056</a>  <a href="#">19-010</a>  <a href="#">14-063</a>  <a href="#">17-010</a>            18666  <a href="#">18-010</a>  <a href="#">#17776</a>  <a href="#">14-072</a>  <a href="#">18-010</a>    <a href="#">15-053</a>  <a href="#">14-074</a>  <a href="#">19-010</a> </p>	<p style="text-align: center;"> <b>-20-011</b>  <b>For All Listed</b>  <b>Policies</b>  <b>See Policy Manual</b>  <b>Cover Page lists</b>  <b>changes</b> </p>

Chairman Cory Wall, did order that a copy of the Personnel and Employment Policy Manual of Kit Carson County, Colorado, be attached to these Re-Organization Minutes.

**15. Depositories for County Funds:**

The Board of County Commissioners designated the following Banks and Savings and Loans as depositories for Kit Carson County Funds. Kit Carson County receives “eligible depository” certificates issued by the State Division of Banking before any money is deposited.

Bank of the West  
 The Bank of Burlington  
 Colorado East Bank & Trust  
 Frontier Bank

High Plains Bank of Flagler  
 McCook National Bank  
 Time Value Investments (TVI)

**16. Consider Road and Bridge District Division:**

The next item of business was the matter of considering for the operation of the County Road System the division of the County into three (3) area Districts with a Commissioner designated as the Department Head for each District who would be responsible for the construction, repair and maintenance of County roads within his designated District. After the matter had been fully reviewed and the prior division of the County into Road and Bridge Districts had been reviewed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-012***

"BE IT RESOLVED: That the County of Kit Carson is hereby divided into three (3) Road and Bridge Districts with a Commissioner hereby appointed as the Department Head to oversee and be primarily responsible to the County residents in that District of the construction, repair and maintenance of County roads and bridges in that District.

District 1 shall be all of that portion of the County east of County Road 44 including County Road 44

District 2 shall be all of that portion of the County, which lies west of County Road 44 and east of County Road 23; and

District 3 shall be all of that portion of the County west of County Road 23 including County Road 23.

In no event does the Board of County Commissioners designate its ultimate authority and/or duty to any one (1) Commissioner and all budgetary actions and determinations related to the final operation of the County Road and Bridge System shall be a determination made by a majority vote of the Board of County Commissioners. The day to day administration of the County Road and Bridge System shall be the responsibility of the designated Commissioner in his respective District. Any material violation of the power or authority by any one (1) Commissioner will be subject to review and correction by the full Board of County Commissioners."

**17. Soil Erosion - Dust Blowing Act, 1954:**

The next item of business to come before the Board of County Commissioners was the matter of enforcing the Soil Erosion - Dust Blowing Act - 1954, C.R.S., 1973, Title 35, Article 72, Section 101. The Commissioners, in reviewing this statute, do find and determine that when the Board of County Commissioners is advised in writing, or otherwise informed that soil is blowing from any land in the County, and is supplied with a description of such land and it does appear that by reason of such blowing that private property described in the statute is being damaged, the Board of County Commissioners is required, as soon as practicable, to give notice of such complaint to the owner or occupier of such land from which the soil is blowing and to inspect, or cause to be inspected, such land. Thereupon, and upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-013***

"BE IT RESOLVED: That the Commissioner designated as the Commissioner for each Road and Bridge Division, the County being divided into three (3) Districts, is hereby designated as the investigating Commissioner from the Board of County Commissioners to investigate and inspect any written complaint filed under this statute regarding land and real estate located within his designated District and thereafter, such Commissioner shall determine and report to the Board of County Commissioners the following:

It appears that by reason of such blowing from any land in the County:

1. Private property, including but not limited to crops, grasslands, fences, fence rows, irrigation canals, ditches, or livestock on adjacent land or other land, or
2. Roads, barrow ditches, fences or other public property is being damaged.'

Thereafter, the inspecting Commissioner, on behalf of the Board of County Commissioners, shall, as soon as practicable, give notice of such complaint to the owner or occupier of the land from which soil is blowing and inspect, or cause to be inspected, such land.

If the Board of County Commissioners finds, after consultation with a member or members of the local Soil Conservation District, with the State Conservation Board, or with local owners or occupiers, including the owner or occupier of the land from which soil is blowing, that soil is blowing from such land in sufficient quantity to be in violation of the specific provisions of the statute because of soil being blown there from, the Board of County Commissioners shall determine what, if anything, can be done to prevent or materially lessen such blowing of soil from such land. Thereafter, and depending upon the finding of the Board of County Commissioners, appropriate action authorized under the statute shall be taken by the Board of County Commissioners to stop the soil erosion and resulting damage.

#### **18. Right to Farm and Ranch**

The Board of County Commissioners recognizes the need to protect the viability and emphasize the importance of farming, ranching and other agricultural activities and operations in Kit Carson County and the changes that are occurring within our county demography and the potential for conflicts between agricultural operations and visitors to and residents of rural Kit Carson County. After the matter was fully discussed, upon motion by Jim Whitmore and seconded by Dave Hornung, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

The Board of County Commissioners adopted the Kit Carson County Right to Farm and Ranch on **January 10, 2012 #21009**. After the matter was fully discussed, upon motion by Jim Whitmore, and seconded by Dave Hornung, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**WHEREAS**, the Board of County Commissioners of Kit Carson County ("Board") recognizes the need to protect the viability and emphasize the importance of farming, ranching and other agricultural activities and operations in Kit Carson County; and,

**WHEREAS**, the changing nature of land use and demography in Kit Carson County has increased the potential for conflicts between agricultural operations and visitors to and residents of rural Kit Carson County; and,

**WHEREAS**, examples of such conflicts include, but are not limited to: harassment of livestock and livestock losses due to free roaming dogs; trespass by livestock; movement of livestock and machinery on highways and county roads; gates inappropriately left open or shut; fence construction and maintenance; chemical applications, either by airplanes or spray apparatus of various kinds; complaints regarding noise, dust and odor; disposal of dead animals; weed and pest control; and trespass; and,

**WHEREAS**, residents moving from urban or suburban settings need to realize that public services in a rural area are not at the same level as what they may be accustomed to. Road maintenance and/or surface quality may be at a lower level; in certain situations, surface maintenance may not be the county's responsibility; mail delivery may not be as frequent; utility services may be nonexistent or subject to interruption; water is a valuable resource and is not available in all locations of the county and, if it is available, the costs associated with obtaining it may be prohibitive; a permit from the State of Colorado is required before drilling a well, with different requirements for domestic and livestock wells; law enforcement, fire protection and ambulance service will have considerably longer response times; and snow may not be removed from county roads for several days following a major snow storm or it may not be the county's responsibility to remove snow in subdivisions. First priority for snow removal is school bus routes and mail routes; and,

**WHEREAS**, it is desirable to protect agricultural operators from complaints about legal and non-negligent agricultural operations and activities; and,

**WHEREAS**, it is desirable to educate the public and nonagricultural residents and visitors to Kit Carson County about the existence, value and importance of Kit Carson County's agricultural operations and activities; and,

**WHEREAS**, the Board shall attempt and aspire to:

- a. Conserve, enhance and encourage farming, ranching and associated agricultural activities and operations within Kit Carson County;
  - b. Minimize financial conflicts between agricultural and nonagricultural users of land in the County;
  - c. Educate and notify new rural residents and longtime agricultural operators alike of their rights and obligations relating to agricultural activities;
  - d. Integrate planning efforts to provide for the retention of traditional and prime agricultural lands, agricultural production, as well as the opportunity for reasonable residential and other development;
- and

**WHEREAS**, the Board, pursuant to Colorado statute, has the power to regulate the use of land and to preserve the culture and history of Kit Carson County; and

**WHEREAS**, pursuant to Article 3.5, Title 35, C.R.S., it is the declared policy of the State of Colorado to conserve, protect and encourage the development and improvement of agricultural lands for the production of food and other agricultural products. The Colorado General Assembly has also recognized that when nonagricultural land uses extend into agricultural areas, agricultural operations often become the subject of nuisance suits and that a number of agricultural operations have been forced to cease operations and many others are discouraged from making investments in farm improvements. The State has also stated that the purpose of the Article 3.5 is to reduce the loss to the State of Colorado of its agricultural resources by limiting the circumstances under which agricultural operations may be deemed to be a nuisance; and

**WHEREAS**, pursuant to Section 35-3.5-102(1)(a), C.R.S., an agricultural operation shall not be found to be a public or private nuisance if the agricultural operation alleged to be a nuisance employs methods or practices that are commonly or reasonably associated with agricultural production; and

**WHEREAS**, pursuant to Section 35-3.5-102(1)(b), C.R.S., an agricultural operation that employs methods or practices that are commonly or reasonably associated with agricultural production shall not be found to be a public or private nuisance as a result of any of the following activities or conditions: change in ownership; nonpermanent cessation or interruption of farming; participation in any government sponsored agricultural program; employment of new technology; or change in the type of agricultural product produced; and

**WHEREAS**, pursuant to Section 35-3.5-102(2)(a), C.R.S., an agricultural operation shall not be found to be a public or private nuisance if such agricultural operation was established prior to the commencement of the use of the area surrounding such agricultural operation for nonagricultural activities; employs methods or practices that are commonly or reasonably associated with agricultural production; and is not operating negligently; and

**WHEREAS**, pursuant to Section 35-3.5-102(2)(b), C.R.S., employment of methods or practices that are commonly or reasonably associated with agricultural production shall create a rebuttable presumption that an agricultural operation is not operating negligently; and

**WHEREAS**, the Board has determined that it is desirable and beneficial to the citizens of Kit Carson County to establish and adopt by resolution a Right to Farm/Ranch Policy involving the elements of protection of agricultural operations, and education of property owners and the public; and

**WHEREAS**, the establishment and adoption of such a right to farm/ranch policy would serve and promote the public health, safety, welfare and morals of the citizens of Kit Carson County;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Kit Carson County that:

1. Policy Statement. The Kit Carson County Right to Farm and Ranch Policy, attached hereto and by reference made a part hereof, shall be and hereby is adopted as an official policy of Kit Carson County.
2. Public Education and Information Campaign. The Board, with the primary assistance of the CSU Extension Office and through the use of county staff as needed, shall support efforts to educate and inform the public of the Right to Farm and Ranch Policy. Such efforts shall include dissemination of written information and oral presentations to community associations and organizations and schools; providing information at the Kit Carson County Fair; preparation and distribution of press releases relating to the Right to Farm and Ranch Policy.
3. Property Owner Notification. The Board shall notify owners of land within the county by the following means:
  - a. Whenever a development permit is submitted to the Kit Carson County Planning Commission or the Kit Carson County Board of County Commissioners for the unincorporated area of Kit Carson County, the Land Use Department shall provide a copy of the policy to the applicant. As a condition of the development permit, the applicant shall sign the receipt and statement of understanding, attached hereto, which shall be maintained by the Land Use Department in the applicant's file.
  - b. The Board shall initiate amendments to the County Subdivision Regulations to provide that notification of the right to Farm and Ranch Policy shall be made at the time of any subdivision or related land use application.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE IMMEDIATELY THIS 10th day of January, 2012.

After the matter was fully discussed, upon motion by **Dave Hornung**, and seconded by **Gary Koop** the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

### ***Resolution No. 20-014***

“BE IT RESOLVED: That the Board of County Commissioners has approved the Right to Farm and Ranch for Kit Carson County per Resolution #21009.”

#### **19. Farming of County Roads:**

The next item of business to come before the Board was the matter of abutting land owners, or someone on their behalf, farming portions of County road rights-of-way which can create road hazards restricting the use of County roads by the traveling public. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

## **Resolution No. 20-015**

"BE IT RESOLVED: That complaints have been received by the individual members of the Board of County Commissioners, wherein it is alleged that people are farming shoulders and in some instances traveled portions of the County road right-of-way, which could, if circumstances were right, create a hazard to the traveling public traveling a particular County road right-of-way.

Therefore, the road foreman of each of the three (3) Districts, under the direction of the respective Commissioner, should investigate each complaint arising in his District and that he should examine the road system in his District and if he finds that a road way is being farmed, determine the location and the possible person responsible for such act and report the same forthwith to his Commissioner, who shall report the same to the full Board for appropriate review and action.

"BE IT RESOLVED: That the Board of County Commissioners has approved the Road Standards for Kit Carson County per Resolution #14990 – May 24, 2005."

### **20. County Roads Standards**

The next item of business to come before the Board was to review the Standards of the Kit Carson County Roads from Resolution 14990 on June 23, 2005. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners including all parts of Resolution 14990 with the standards noted below, to-wit:

## **Resolution No. 20-016**

1. **Construction Plans** – Prior to the construction of any new driveway or road which connects to a county road, the construction plans of the driveway shall be provided to the road and bridge foreman of Kit Carson County for his approval. The placement of any new culvert across or beside a county road must also be approved by the road and bridge foreman. The road and bridge foreman shall have the authority to require, when he deems it necessary, a construction drawing prepared by a registered professional engineer, licensed in the State of Colorado.
2. **Excavation and Back-filling** – Whenever any excavation cuts into the right-of-way of a county road, the back-filling requirements, including compaction used and materials used, must be approved by the road and bridge foreman of Kit Carson County.
3. **Drainage Facilities** – Final grades, street geometrics, types of construction and all other street details relative to the design, construction or operation of any storm drainage system must be approved by the road and bridge foreman of Kit Carson County to ensure proper review of the total drainage system, which includes road side ditches, culverts or storm drains, and interior ditches and main channels.
4. **Right-of-Way** - The right-of-way of all county roads in Kit Carson County shall be 90 feet. The Kit Carson County Road and Bridge Department has the right to maintain the entire right-of-way, including the mowing of ditches and shoulders, and the removal of all obstacles, tree and plant growth, and any object which obstructs the vision or impairs the safety of traveling public.



5. **Windbreaks** – All new windbreaks shall not be allowed within 55 feet from center of the county road, up to 150 feet from the center of any traveled intersection. At traveled intersections, the windbreak must be planted in a straight line at a diagonal angle of approximately 45 degrees, running from 2 points in the middle of the county roads at least 150 feet from the center of intersection.
6. **Asphalt, Roads, Streets and Driveways** – Any new asphalt road or driveway connected to a county road, and all county asphalt roads, shall be constructed with a 20 year life expectancy, and shall be approved prior to construction by the road foreman of Kit Carson County. The road foreman shall have the authority to determine on a case by case basis, the requirements for the sub-grade, sub-base, based course and pavement, and the specifications of thickness of the asphalt pavement. The road and bridge supervisor shall also have the authority to determine any schedule for repairs, including chip sealing and coating of the asphalt.
7. **Utility Cuts and Easements** – The County shall be notified, and inspect utility cuts, whenever they are made in the public right-of-way. A written easement, on a form approved by Kit Carson County, shall be required for all utility cuts or easements, and the backfilling of any cut or easement shall be approved by the road and bridge foreman of Kit Carson County. The requesting the cut or easement shall notify adjoining landowners in writing by Certified Mail prior to performing work, except in emergencies, and shall request landowner approval of the cut or easement.
8. **Payment of Costs** – The costs of the construction and improvement of any private driveway, street or road, including the costs for any inspection and any tests necessary to be performed required by a professional engineer, will be paid by the developer or the private property owner.
9. **Cattle Guards** – The placement of any cattle guard in the right-of-way of any county road shall be approved in advance by the road and bridge foreman of Kit Carson County. The private landowner shall be responsible for paying for and maintaining the cattle guard.
10. **Trash in Right of Way** – The placement of any trash or refuse in the right-of-way of any county road is prohibited. If an adjoining landowner who is responsible for the placing trash or refuse fails to remove such trash or refuse after being provided with written notice by the county, the county may enforce removal and impose penalties under the enforcement provisions of Kit Carson County Land Use Resolution.

# COUNTY FEE SCHEDULES

## 21. AMBULANCE FEES

The Board of County Commissioners reviewed and adjusted the fees for the Kit Carson County Ambulance Service. The following fees were adopted per Resolution #017-048 on December 27, 2017.

### **Resolution No. 20-017**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Ambulance Fee Schedule for Kit Carson County per Resolution #017-047. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

### KIT CARSON COUNTY AMBULANCE RESERVES ON-CALL & RUN PAY

#### WEEKDAY & NIGHT ON-CALL PAY

First Responder	\$0.95/hr
EMT	\$1.02/hr
EMT-Basic/IV	\$1.10/hr
EMT-I or RN	\$1.33/hr
EMT-Paramedic	\$1.44/hr

#### 24 HOUR SHIFT WEEKEND ON-CALL PAY

A weekend shift starts @ 1800 Friday night and stops @0600 Monday morning.  
A weekend shift is considered a full consecutive 24 hour shift anytime between Friday night and Monday morning.  
\*you may have more than one 24 hour shift

#### RUN PAY (ALL CERTIFICATION LEVELS)

\*A run requires a full patient assessment with Transport or a fully documented refusal

0-10 miles	\$ 17.00
11-20 miles	\$ 22.00
21-30 miles	\$ 27.00
31-40 miles	\$ 32.00
41-50 miles	\$ 42.00
51-60 miles	\$ 52.00
61-70+ miles	\$ 62.00

#### TRANSFERS

First Responder	\$ 80.00
EMT	\$ 90.00
EMT-B/IV	\$ 105.00
EMT-I or RN	\$ 145.00
EMT-PARAMEDIC	\$ 175.00

#### STAND-BY TIMES, FOOTBALL GAMES, CANCELLED CALLS

\*Stand-By time is considered staging times, fire call times, or any time when there is no pt contact or assessment.

It DOES NOT constitute a cancelled call (Either before or in route to call. )

<b>Cancelled call/ Stand down</b>	\$0.00
<b>Stand-By w/no patient assessment</b>	\$10.00/trip
<b>Stand-By hourly rate</b>	\$15.00 /hr after 1 full hour on scene
<b>Football Game Coverage</b>	\$20.00 per game for High School Varsity
	\$15.00 per game for HS Junior Varsity/Junior High/Youth

22. ASSESSOR FEES

**Resolution No. 20-018**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Assessor Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

The County Assessor collects the following fees:

**Copies**

Appraisal Card	\$.25 per page
Index Card	\$.25 per page
Plotter Copies/	\$3.00 – Small 18”
	\$5.00 – Large 36”
Research/Records Request (CORA)	See Public Records Requested Policy

**GIS and Data Files:**

GIS (ArcView) map & data file	\$2,500.00
Records system data download file	\$ 250.00
(Minimum of \$250.00, additional charge for data manipulation)	
Tax Roll files	\$25.00

**ARBITRATORS OF PROPERTY VALUATION DISPUTES**

According to Colorado Revised Statute § 39-8-108.5 states “in order to give taxpayers an alternative to pursuing an appeal of the county board of equalization’s decision through either the board of assessment appeals or the district court, an arbitration process shall be established. The board of county commissioners shall develop a list of persons who shall be qualified to act as arbitrators of property valuation disputes.” On November 10, 2015, the Kit Carson County Commissioners approved a list of qualified arbitrators for the 2015 Property Valuation process. **Dave Hornung moved** to list the arbitrator(s) as follows for the year of 2019, seconded by **Gary Koop**. The motion carried by unanimous vote by Cory Wall.

1.)

Donna Shaver	P.O. Box 917
O’Neil and Company	Brush, CO 80723
Certified General Appraiser	(970)842-5016 office
	(970)380-9707 cell

23. COUNTY CLERK & RECORDER FEES

**Resolution No. 20-019**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Clerk and Recorder Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

<b><u>KIT CARSON COUNTY CLERK AND RECORDER FEE CHART</u></b>	
<b><u>30-1-103 Colorado Revised Statutes, As Amended</u></b>	<b>FEES</b>
<b>GENERAL RECORDING: Documents 8 ½" x 11" &amp; 8 ½" x 14"</b>	
FIRST PAGE OF THE DOCUMENT \$10.00 Plus \$3.00 surcharge	\$13.00
EACH ADDITIONAL PAGE OF DOCUMENTS	\$5.00
<b>GENERAL RECORDING: Documents Larger than 8 ½" x 14</b>	
FIRST PAGE OF THE DOCUMENT \$10.00 Plus \$3.00 surcharge	\$13.00
EACH ADDITIONAL PAGE OF DOCUMENTS	\$10.00
<b>DOCUMENTARY FEES: 39-13-102</b>	
Must add to general recording fee if more than \$500 is exchanging hands in transfer of ownership, i.e. Property transferring ownership for \$500,000 would be \$50 doc fee.	\$ .10 per \$1,000 over \$500
<b>Documents that often have documentary fees:</b>	
Warranty Deed, Quit Claim Deed, Personal Rep. Deed, Easements, Mine Deed,	
Sale Deed(Bill of Sale), Bargain & Sale Deed, Mineral Deed, Grant Deed	
<b>Documents that are exempt from documentary fees:</b>	
Treasurer's Deed, Public Trustees Deed, Sheriff's Deed, PT Certificate of Purchase	
Sheriff's Certificate of Purchase, Patents	
<b>Documents that have no documentary fees:</b>	
Deed of Trust (Mortgage), Real Estate (Mortgage), Indentures (Mortgage), Mineral & Royalty Deeds	
<b>EXCEPTIONS TO GENERAL RECORDING:</b>	
1. <b>AFFIDAVIT OF LABOR/INTENTION TO HOLD CLAIM: 34-43-114</b>	\$6.00 first page/\$5.00 for each additional page plus \$.25 for each mining claim named
2. <b>UCC FILINGS FOR REAL ESTATE ONLY:</b>	
ALL UCC FORMS – 1-2 pages	\$13.00 Flat Fee
ALL UCC FORMS- 3+ pages	\$16.00 Flat Fee
3. <b>MARRIAGE LICENSES (Recording fee is included in initial license fee): 14-2-105/// CIVIL UNION (14-16-101)</b>	\$30.00 of which \$10.00 is retained by county
4. <b>PLATS</b>	\$13.00 first page/\$10.00 each additional page
(Add if County Surveyor's signature is required)	\$10.00
5. <b>SURVEY PLATS</b>	\$23.00 for first page
<b>Deposited survey</b> (\$10.00 for the land survey book, \$10.00 for indexing in survey plat book, & \$10.00 for each additional page)	\$10.00 first page/\$10.00 each additional page
6. Department of Transportation-State of Colorado Plat Maps	
<b>NOTE: The only exemptions from recording fees are counties &amp; the State of Colorado. Even though other entities may be exempt from Documentary Fees, only counties &amp; the State of Colorado are exempt from Recording Fees</b>	
<b>RETURNED CHECKS – CLERK FEE</b>	\$15.00 (PLUS TREASURER FEES)

<b>COPIES</b>	<b>FEES</b>
NON-CERTIFIED COPY OF A MARRIAGE LICENSE	\$.25
CERTIFIED COPY OF A MARRIAGE LICENSE	\$1.25
CERTIFIED COPY OF A VOTER REGISTRATION	\$1.25
UNRECORDED DOCUMENTS/XEROX COPIES (GENERAL COPIES)	\$.50 per page
RECORDED DOCUMENTS (8 1/2" x 11" & 8 1/2" x 14") <b>Includes Monument Records</b>	\$.25 per page
CERTIFICATION PER DOCUMENT	\$1.00 per document
RECORDED PLATS (11" x 17" COPY)	\$.25 per page
RECORDED PLATS (24" x 36" COPY) (VARIES BY COUNTY DUE TO CALCULATIONS)	\$.25 per page \$5.00 full size - plotter
RECORDED MYLAR PLATS	\$.25 per page
USER DEFINED REPORTS ( could use this for the voter registration lists)	\$25.00 set up fee + \$.01 per name
FAX	\$1.00 per page
MINUTES	\$.25 per page
POSTAGE CHARGE FOR MAILING OF COPIES: Standard size documents with 10 pages or less Standard size documents with 11 pages or more Plat size copies (11" x 17" or 24" x 36") with 2 or fewer pages Plat size copies (11" x 17" or 24" x 36") with 3 or more pages	\$1.00 flat rate \$2.00 flat rate \$2.00 flat rate \$5.00 flat rate
<b>SCANNER-will vary depending on if county performs this function</b>	<b>FEES</b>
REDUCTION TO 8 1/2" x 11" with 1 copy	\$4.00
- WITH ADDITIONAL COPIES (8 1/2" x 11" OR 8 1/2" x 14)	\$0.50
- WITH ADDITIONAL COPIES (OVER 8 1/2" x 14)	\$1.00
<b>ONLINE SUBSCRIPTION – RECORDING – INTERNET SEARCHING</b>	<b>FEES</b>
ONLINE ACCESS WITH IMAGES (FULL VIEW) PLUS DOCUMENT PURCHASE	\$360/Calendar Year \$0.25 Per Page
ONLINE ACCESS WITH IMAGES (FULL VIEW) PLUS DOCUMENT PURCHASE	\$200/Six months \$0.25 Per Page
ONLINE ACCESS WITH IMAGES (FULL VIEW) PLUS DOCUMENT PURCHASE	\$50/Month \$0.25 Per Page
<b>MONTHLY &amp; WEEKLY SCANS – PAID IN ADVANCE</b>	<b>FEES</b>
SCANNED IMAGES – THUMB DRIVE, CDS , ZIPS OF COPIES– COPIED BY CLERK’S OFFICE	\$200.00 / month
SCANNED IMAGES – THUMB DRIVE, CDS , ZIPS OF COPIES – COPIED BY PUBLIC	\$175.00 / month
SCANNED IMAGES AND GRANTOR/GRANTEE INFORMATION	\$100 / week
<b>SPECIAL REPORTS- MIN. \$5 PARTIAL LIST \$25.00 FULL LIST SET-UP/HR &amp; IF LABELS ARE REQUESTED .02¢</b>	

24. COUNTY PUBLIC TRUSTEE FEES

**Resolution No. 20-020**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Public Trustee Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**PUBLIC TRUSTEE FEE SCHEDULE**

**RELEASE FEES: 38-37-104(1)(a)**

For executing a Release of Deed of Trust\* ..... \$15.00

**FORECLOSURE DEPOSIT: 38-38-101(10)**

To be applied to Fees and Costs ..... Up to \$650.00  
 or the amount of the fee permitted pursuant to 38-37-104(1)(b)(I), whichever is greater.

**FORECLOSURE FEES: 38-37-104(1)(b)**

- (I) Opening and Administering a Foreclosure**
  - For original principal balance under \$480,000.00 ..... \$150.00
  - For original principal balance over \$480,000.00 ..... 1/32 of 1%
  - of the original principal amount or outstanding balance, whichever is less, but no less than \$150.00
- Accepting the filing of an Intent to Redeem (per notice)** ..... \$50.00
- Processing and Executing a Certificate of Redemption\*** ..... \$30.00
- (II) Executing a Confirmation Deed\*** ..... \$30.00
- (III) Processing a Withdrawal\*** ..... \$35.00
- (IV) Processing an Administrative Withdrawal\*** ..... \$50.00
- (V) Recommencing Sale when Held in Violation of Automatic Stay** ..... \$50.00
- (VI) Recommencing Sale after Bankruptcy where Publication was not Completed** ..... \$75.00
- (VII) Performing Actions Caused by a Partial Release as Described in 38-38-101(9)**..... \$100.00
- (VIII) The Sum of all Amounts paid by the Public Trustee to Third Parties in Connection with Processing a Foreclosure** ..... Various
- (XI) Processing a Rescission of Sale pursuant to 38-38-113** ..... \$100.00
- (XII) Rescheduling a Sale after a Rescission of Sale pursuant to 38-38-113(4)** ..... \$50.00

**OTHER FEES:**

- 38-37-104(1)(c):** Convey and dispose of property of a dissolved for profit or nonprofit corporation after death of the last surviving director as described in §38-30-171(3)(b) and §38-30-173(3)(b) ..... \$25.00
- 38-37-104(1)(c):** Serve as Trustee of an unexecuted express trust after the death of the surviving trustee as described in §38-34-104 ..... \$25.00
- 38-37-104(1)(d):** Serve as Escrow Agent for Contract for Deed as described in §38-35-126(1), annually for each Taxable Year ..... \$75.00
- 38-38-109(2)(d): The fees prescribed in section 38-37-104 (1) (b) (VII) and (1) (b) (VIII)**
  - Recommencing sale after being enjoined by court order where publication was not completed ..... \$75.00
  - Recommencing a sale after being set aside by court order ..... \$50.00
- 38-38-704:** The fees and costs for providing educational or other information or material to the property owner or any person liable on the debt, not to exceed ..... \$25.00

\* The Public Trustee shall also collect \$13.00 per document plus \$5.00 for each additional page for recording with the County Clerk and Recorder pursuant to §30-1-103 and §30-10-421

**FORM OF PAYMENTS TO THE PUBLIC TRUSTEE**

**C.R.S. 38-37-108:** All moneys payable to a public trustee at any foreclosure sale under the provisions of this article or upon redemption or cure pursuant to article 38 of this title shall be in the form of cash, electronic transfer to an account of the public trustee available for such purpose or a certified check, cashier's check, or teller's check, or draft denominated as an official check that is a teller's check or a cashier's check as those terms are defined in and governed by the "Uniform Commercial Code", title 4, C.R.S., made payable to the public trustee and certified or issued by a state-chartered bank, savings and loan association, or credit union licensed to do business in the state of Colorado or a federally chartered bank, savings bank, or credit union.

**SPECIAL NOTICE**

**C.R.S. 30-1-108:** All officers of this state who are required to collect fees for their services are required to make fair tables of their respective fees, and keep the same posted in their respective offices in some conspicuous place for the inspection of all persons who have business in said office; and, if any such officer neglects to keep a table of fees posted in his office, such officer, for each day of such neglect, shall forfeit and pay the sum of five dollars, to be recovered by action at law before the county court for the use of the county in which the offense has been committed.

**C.R.S. 30-1-116(1):** Every officer shall collect every fee, as prescribed, for services performed by him in advance, if the same can be ascertained, and when any officer negligently or willfully fails to collect any such fee, the same shall be charged against his salary.

25. COUNTY TREASURER FEES

**Resolution No. 20-021**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Treasurer Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

<b>COUNTY TREASURERS' FEES</b>					
STATE OF COLORADO					
EFFECTIVE 8/5/2009					
<b>FEE CLASSIFICATION OF COUNTIES</b>					
FIRST CLASS - Denver (1)		SECOND CLASS - Adams, Arapahoe, Boulder, Douglas, El Paso, Jefferson, Pueblo and Weld (8)			
THIRD CLASS - Delta, Garfield, Larimer, Las Animas, Logan, Mesa, Montezuma, Montrose, Morgan and Otero (10)					
FOURTH CLASS - Alamosa, Archuleta, Bent, Broomfield, Chaffee, Cheyenne, Clear Creek, Conejos, Costilla, Crowley, Eagle, Elbert, Fremont, Gilpin, Gunnison, Huerfano, Kit Carson, Lake, La Plata, Lincoln, Ouray, Park, Phillips, Prowers, Rio Grnade, Routt, Saguache, San Miguel, Sedgwick, Teller, Washington and Yuma (32)					
FIFTH CLASS - Baca, Custer, Dolores, Grand, Hinsdale, Jackson, Kiowa, Mineral, Moffat, Pitkin, Rio Blanco, San Juan and Summit (13)					
<b>LIST OF COUNTY TREASURERS' FEES AND COMMISSIONS</b>					
C.R.S. 30-1-102					
	FIRST CLASS	SECOND CLASS	THIRD CLASS	FOURTH CLASS	FIFTH CLASS
Upon all moneys received by him for town and city taxes, whether such town or cities are incorporated under the general laws or by special charter, and anything in said charter to the contrary notwithstanding.	1%	1%			
In counties of every other class for collecting town and city taxes			2%	2%	2%
For collecting school taxes (General Fund)	¼%	¼%	¼%	¼%	¼%
Upon all moneys received by him for taxes of every other kind	1%	1½%	2%	3%	5%
For receiving all moneys other than taxes, except moneys received from all federal funds derived from any and all sources	1%	1%	1%	1%	1%
For each Certificate of Purchase delivered	4.00	4.00	4.00	4.00	4.00
For each Certificate of Redemption delivered	7.00	7.00	7.00	7.00	7.00
For processing an application for a Treasurer's Deed - Advertised	75.00	75.00	75.00	75.00	75.00
For processing an application for a Treasurer's Deed - Not Advertised	35.00	35.00	35.00	35.00	35.00
For Certificate of Taxes on any parcel of real estate, and for certifying outstanding sales for unpaid taxes	10.00	10.00	10.00	10.00	10.00
For copy of duplicate Tax Receipt (current year)	2.00	2.00	2.00	2.00	2.00
For copy of duplicate Tax Receipt (prior year)	5.00	5.00	5.00	5.00	5.00
For assignment of Certificate of Purchase from county, city, town or city and county	4.00	4.00	4.00	4.00	4.00
For endorsing payment of subsequent taxes on Tax Certificate and books of tax sales for each tract therein described	5.00	5.00	5.00	5.00	5.00
Penalty assessment against person who issued a check returned for insufficient funds in payment of taxes, fees or other charges collectable by the Count Treasurer (amount authrozed in 13-21-109 (1) (b), C.R.S.	20.00	20.00	20.00	20.00	20.00
For preparation of a Distraint Warrant	15.00	15.00	15.00	15.00	15.00
Penalty assessment for advertising real estate for sale for delinquent taxes applicable at any time after list has been given to the county printer - estimated cost of advertising, but not less than \$10.00.					
For services in collecting irrigation and drainage district assessments - such amount as the Board of Directors of said district may allow, but not less than \$25.00 nor more than \$100.00 per annum.					
For Advertising delinquent personal property - \$10.00 or the cost of advertising, whichever is greater.					
For services rendered in handling the payment of principal and interest on bonds of a school district, such amount as the county treasurer and the board of education shall agree upon, which shall be determined in accordance with the prevailing rate charged for similar services rendered by commercial banks in the state of Colorado.					
For research - \$15.00 per hour or portion thereof, but not less than \$15.00.					
<b>SPECIAL NOTICE</b>					
Ch. 30-1-108: "All officers of this state who are required to collect fees for their services are hereby required to make fair tables of their respective fees and keep the same posted in their respective offices in some conspicuous place, for the inspection of all persons who shall have business in said office." - penalty \$5.00 per day for each day not posted.					
Ch. 30-1-116: "Every officer shall collect every fee, as prescribed, for services performed by him in advance, if the same can be ascertained, and when any officer negligently or willfully fails to collect any such fee, the same shall be charged against his salary."					
Sections referred to in this table are in Colorado Revised Statutes, as amended.					

26. **ENVIRONMENTAL HEALTH SPECIALIST FEES**

**Resolution No. 20-022**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Health Specialist Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

<b>Retail Food Establishment License Fees – based on 2019 Calendar Year</b>	<b>Fee</b>
No Fee License (K-12 Schools, non-profits)	\$0.00
Limited Food Service (convenience, other)	\$270.00
Restaurant 0-100 Seats	\$385.00
Restaurant 101-200 Seats	\$430.00
Restaurant Over 200 Seats	\$465.00
Grocery Store (0-15,000 Sq. Ft.)	\$195.00
Grocery Store (>15,000 Sq. Ft.)	\$353.00
Grocery w/Deli (0-15,000 Sq. Ft.)	\$375.00
Grocery w/Deli (>15,000 Sq. Ft.)	\$715.00
Mobile Unit (Prepackaged Food)	\$270.00
Mobile Unit (Full Food Service)	\$385.00
Oil & Gas Temporary	\$855.00
Special Event	Charges to be determined upon the event Set Locally

<b>Description of Septic System</b>	<b>Fees</b>
New Septic System	\$223.00
Repair of Septic System	\$175.00
Privy	\$100.00
Perk Test for Septic System	\$175.00

27. **HUMAN SERVICES - GENERAL ASSISTANCE FEES**

**Resolution No. 20-023**

“BE IT RESOLVED: That the Board of County Commissioners has approved the Human Services – General Assistance Fee Schedule for Kit Carson County.” After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:



The Human Services General Assistance Fee Schedule is as follows:

Fuel	Maximum of \$30.00 per person/per year (max 2x a year)
Food	\$15.00 per person (max 3x per year) SNAP standard guideline
Housing Assistance	Maximum of \$50.00 per household per year.
Miscellaneous	Maximum of \$20.00 per year/per household – TANF rules for general cash apply

The General Assistance Fee Program is funded through Kit Carson County only and no State funding is available for this program. This program is only utilized when all other funding sources have been depleted or are not available. It is used only for those that do not qualify for any other community programs to include but not limited to; the Prairie Family Center, the Food Banks and the Ministerial Alliance. Requestors must provide documentation that they have not received any other assistance elsewhere.

If the requestor is on any type of state or federal assistance, they will not qualify for these funds. The requestor will have a background and criminal check completed through the Kit Carson County Dispatch Center and the State CBMS system at the Department of Human Services. All requestor’s must not have any outstanding warrants and have a valid driver’s license. Each requestor will be evaluated on a case by case basis if the basic requirements have been met.

Kit Carson County Human Services budgets a set amount of money per year, which must last through the end of the year. Due to the limited amount of available funds we cannot usually pay the full amount requested.

**28. KIT CARSON COUNTY LANDFILL & TRANSFER SITES**

The next item of business to come before the Board of County Commissioners was the matter of Kit Carson County Landfill & Transfer Sites – Fees, Rules and Hours of Operation. Thereupon, and upon motion made by **Dave Hornung**, seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of Commissioners, to-wit:

**Resolution 20-024**

The Board of County Commissioners reviewed and adjusted the material and fees for the Kit Carson County Landfill. The following fees were adopted per Resolution #018-039 on June 13, 2018.

**WHEREAS**, the Kit Carson County Landfill would like to adopt new Material and Fee Prices;

**WHEREAS**, the portion of Resolution 18-022 pertaining to the Kit Carson County Landfill Material and Fee Prices needs updated to accommodate for the increased expense for handling said materials as listed below:

**NOW THEREFORE**, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF KIT CARSON COUNTY that the following hours be adopted for the Landfill Transfer Sites beginning on August 1, 2018:

## LANDFILL MATERIAL AND FEE PRICES

**August 1, 2018**

<b><u>*APPLIANCE/FURNITURE</u></b>	\$7.50 PER UNIT
<b><u>*APPLIANCE WITH FREON</u></b>	\$20.00 PER UNIT
<b><u>CONSTRUCTION AND DEBRIS</u></b>	
IN COUNTY SECURED	\$22.50 PER TON
IN COUNTY UNSECURED	\$45.00 PER TON
OUT OF COUNTY SECURED	\$45.00 PER TON
OUT OF COUNTY UNSECURED	\$90.00 PER TON
<b><u>COMMERCIAL TRASH</u></b>	
IN COUNTY	\$22.50 PER TON
OUT OF COUNTY	\$45.00 PER TON
<b><u>CONCRETE</u></b>	
IN COUNTY	\$11.00 PER TON
OUT OF COUNTY	\$22.00 PER TON
<b><u>CONTAMINATED SOIL</u></b>	\$32.50 PER TON
<b><u>**ELECTRONICS</u></b>	
**MONITORS OR TVS	\$1.00 PER INCH
*COMPUTERS	\$5.00 PER UNIT
<b><u>*MATTRESSES/BOX SPRINGS</u></b>	\$7.50 PER UNIT
<b><u>METAL</u></b>	
IN COUNTY	\$5.00 PER TON
OUT OF COUNTY	\$10.00 PER TON
<b><u>*MINIMUM FEE</u></b>	\$ 7.50
<b><u>***PAPER SHREDDING</u></b>	\$5.00 PER BOX (30 LBS)
<b><u>RESIDENTIAL TRASH</u></b>	
IN COUNTY SECURED	\$22.50 PER TON
IN COUNTY UNSECURED	\$45.00 PER TON
OUT OF COUNTY SECURED	\$45.00 PER TON
OUT OF COUNTY UNSECURED	\$90.00 PER TON
<b><u>SPECIAL WASTES AND HANDLING</u></b>	\$152.10 PER TON
<b><u>SHINGLES</u></b>	
IN COUNTY SECURED	\$22.50 PER TON
IN COUNTY UNSECURED	\$45.00 PER TON
OUT OF COUNTY SECURED	\$45.00 PER TON
OUT OF COUNTY UNSECURED	\$90.00 PER TON
<b><u>*TIRES</u></b>	
*16" OR LESS	\$4.00 PER UNIT (\$9.00 WITH RIM)
*16.5" – 24.5"	\$7.00 PER UNIT (\$11.00 WITH RIM)
*24.5" OR GREATER	\$30.00 PER UNIT (\$35.00 WITH RIM)
BULK	\$160.00 PER TON
<b><u>*TREES</u></b>	
PICK UP LOAD	\$9.75
TRAILER LOAD	\$16.25
TRUCK OR TRUCK SIZE TRAILER LOAD	\$26.00
SEMI LOAD	\$65.00
<b><u>*USED OIL</u></b>	\$.25 PER GALLON
<b><u>AG-BAG &amp; SILO TARP</u></b>	\$45.00 PER TON
<b><u>RREOF</u></b>	\$.23 PER LOAD OR \$1.17 PER TON
<b>*- SET PRICE PER COUNTED UNIT OR LOAD</b>	
<b>** - SET PRICE PER SCREEN INCH OF TELEVISION OR MONITOR MEASURED FROM ONE CORNER TO OPPOSITE CORNER</b>	
<b>***- SET PRICE PER 18" X 12" X 2" REEM BOX OR PER 30 LB INCREMENT OF NET WEIGHT (NET WT. DIVIDED BY 30)</b>	
<b>**ALL LOADS SUBJECT TO ADDITIONAL FEES IF UNSORTED, UNSECURED, AND OR OUT OF COUNTY**</b>	

In regards to the above R.R.E.O. FUND the Colorado Department of Public Health and Environment applicable User's fees will be assessed. C.R.S. 25-16-104.5 and 6 CCR 1007-2§1.7

**All vehicles will be weighed at the Burlington landfill.**

\*Also applies to transfer sites

All materials brought to the site will be placed where directed by the Operator in charge. There will be areas designated for Tires, Metal, Concrete, Trees and Grasses, Furniture and Used Oil. Doors must be removed from appliances such as refrigerators and freezers.

Compactor Trash Trucks, Roll-Offs and Transfer Trailers will only be accepted at the Kit Carson County Landfill at Burlington.

Tires will not be accepted at any Transfer Site, only at the Kit Carson County Landfill at Burlington.

Trees or branches will not be accepted at the Stratton Transfer Site.

Truck and trailer loads of shingles and roofing materials must be hauled to the Kit Carson County Landfill at Burlington.

Waste grain, grain cleanings and grain screenings will no longer be accepted at the Transfer Sites and must be hauled to the Kit Carson County Landfill in Burlington.

No burning will be permitted on the sites, except by Foreman.

There will be no trespassing allowed after hours and any violators will be prosecuted.

All salvage rights are the sole right of Kit Carson County. No salvaging will be allowed except by permission of attendant or the County Commissioners.

**KIT CARSON COUNTY LANDFILL  
AND TRANSFER SITES**

May 1, 2018

**Operational Rules and Regulations**

DAYS OF OPERATION:

**KIT CARSON COUNTY  
LANDFILL AT BURLINGTON  
MONDAY THRU FRIDAY  
8:00AM TO 4:00PM**

**SATURDAYS  
8:00AM TO 11:30PM  
CLOSED  
SUNDAYS AND HOLIDAYS**

STRATTON TRANSFER SITE  
**MONDAY, WEDNESDAY  
HOURS  
12:00PM TO 5:00PM  
SATURDAY  
HOURS  
11:00AM TO 5:00PM**

SEIBERT TRANSFER SITE  
**TUESDAY, THURSDAY  
HOURS  
12:00PM TO 5:00PM  
SATURDAY  
HOURS  
11:00AM TO 5:00PM**

FLAGLER TRANSFER SITE  
**MONDAY, WEDNESDAY  
HOURS  
12:00PM TO 5:00PM  
SATURDAY  
HOURS  
11:00AM TO 5:00PM**

The Kit Carson County Landfill will be closed on days of high winds or inclement weather, as determined by the Operator in charge. To check on closures you may call **719-346-8198**. If you have questions you may call **719-346-8198**.

**All loads must be secured or covered to prevent the losing or blowing out of trash and/or other solid wastes (shingles, wood, tree branches, etc.). All unsecured loads will be charged double.**

The following materials will not, under any circumstances, be accepted at any of the sites: Hazardous Wastes, including but not limited to; Chemicals, Pesticides, Herbicides, Poisons, Acids, Caustics, Explosives, Fuel Oils, batteries containing lead or acids, Dead Animals (Household Pets {dogs, cats, etc.} or livestock, oil field sludge and wastes or liquids.

All chemical, pesticide, herbicide or liquid containers must be triple rinsed and punctured in at least 3 places before they will be accepted for disposal.

**29. LAND USE APPLICATION FEES**

The Board of County Commissioners desire to revise and adopt necessary and appropriate fees to be charged for the various Land Use Applications in an effort to compensate Kit Carson County for the cost of reviewing and processing applications on July 6, 2016 under #16-051. The following fees were amended as of September 12, 2018, with Resolution #18-047. Thereupon, and upon motion made by **Dave Hornung**, seconded by **Gary Koop**, to adopt Resolution #20-025 as passed and further resolved in the following Resolution was unanimously passed and adopted by the Board of Commissioners, to-wit:

***Resolution No. 20-025***

<b>Description of County Land Use Fees</b>	<b>Fees</b>
Residential	\$50.00
Commercial	\$200.00
Industrial	\$500.00
In Addition, to Permit Fee for Solar	\$200.00/MW
Subdivision Exemptions	\$50.00
Divisions of Land (Excluding Cluster Developments)	\$50.00
Cluster Development	\$500.00
Additional Structure - Different Use	\$75.00
Additional Structure - Same Use	\$50.00
Concentrated Animal Feeding Operation	\$150.00
Variance - In Addition to Other Fee	\$200.00
Other	\$50.00
<b>Wind Energy Facility Fees</b>	
Minimum Initial Fee	\$5,000.00
Initial Application Fee	1.00/Acre
In Addition, to Permit Fee	\$200.00/MW

**30. PUBLIC HEALTH**

Charges will be based on cost of service and goods by the Kit Carson County Health Department. As cost of goods fluctuate monthly and sometimes daily you may call the department for cost and sliding fee scales if applicable.

**ROAD AND BRIDGE FEES**

**31. EQUIPMENT AND LABOR CHARGES:**

The next item of business to come before the Board of County Commissioners was the matter of Equipment and Labor charge fees to be charged for county residents using the equipment and labor on a non-commercial contractor basis. Thereupon, and upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of Commissioners, to-wit:

**Resolution No. 20-026**

“BE IT RESOLVED: That the Kit Carson County Road & Bridge Department will charge the following fees:

**EQUIPMENT OPERATOR**

Air Compressor (Dist #1,2 &3)With Hammer	\$ 68.00 Per Hr
Air Compressor (Dist #1,2 &3)Without Hammer	\$ 62.00 Per Hr
Back Hoe with Operator	\$128.00 Per Hr
Belly Dump Trailer with Tractor (\$3.50 Loaded Mile)	\$128.00 Per Hr
Broom with Operator	\$ 104.00 Per Hr
Bull Dozer with Operator	\$128.00 Per Hr
Chip Spreader & Operator	\$162.00 Per Hr
Dump Truck	\$68.00 Per Hr
Forklift	\$ 68.00 Per Hr
Grid Roller + Tractor	\$128.00 Per Hr
Hydraulic Crane with Operator	\$128.00 Per Hr
Loader with Operator	\$128.00 Per Hr
Low Boy with Tractor & Operator (\$3.50 Loaded Mile)	\$128.00 Per Hr
Motor Grader with Operator	\$128.00 Per Hr
Pickup/Trailer	\$ 50.00 Per Hr
Rubber Tired Roller + Tractor	\$ 128.00 Per Hr
Scraper with Operator	\$200.00 Per Hr
Self-Propelled Roller with Operator	\$ 92.00 Per Hr
Sheep Foot Packer with Tractor	\$128.00 Per Hr
Skid Steer	\$ 68.00 Per Hr
Terracer + Tractor with Operator	\$128.00 Per Hr
Truck with Operator (Small)	\$ 80.00 Per Hr
Welder	\$ 80.00 Per Hr

No equipment shall leave the County without prior approval. Equipment will not go beyond 160 miles from the county shop. The Operator hourly rate would be paid at \$30.00 in addition to the fee.

**GRAVEL CHARGES**

\$ .40¢ per yard (20 yards per load x .40¢=\$8.00)

**FILL DIRT CHARGES**

\$ .25 Per Yard

**SHERIFF FEES**

**32. CIVIL FEES OF KIT CARSON COUNTY SHERIFF:**

The next item of business to come before the Board was the matter of increase in Civil Fees to be charged for services rendered. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-027***

WHEREAS, the Board of County Commissioners of Kit Carson County has the power, pursuant to C.R.S. 30-1-104(gg)(2), to set the fees for each type of service performed by the County Sheriff, within the limitations of that statute; and

WHEREAS, C.R.S. 30-1-104 has increased the fees of the County Sheriff for service of pleadings and other documents in all non-criminal actions through House Bill 1288, which was effective August 8, 2001; and

WHEREAS, increasing the fees is in the best interests of the citizens of the County of Kit Carson, Colorado.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that the following fee schedule shall be approved and charged by the Sheriff of Kit Carson County, Colorado, in accordance with stature:

	<b>Service Fee:</b>	
30-1-104	DOCUMENT	INCREASED FEE
a.5	Summons (with or without Complaint)	\$35.00
b.5	Summons (not actually served)	\$20.00
c.5	Subpoena	\$60.00
d.5	Subpoena (not actually served)	\$20.00
E	Service of Juror	\$10.00
F	Writ of attachment or replevin	\$75.00
G	Garnishment	\$20.00
Gg	Writ of restitution (Actual Eviction/Move Out)	100.00 up to 200.00
Gg	Order of possession of premises-preposting	\$35.00
O	Writ with aid of posse comitatus	\$60.00
O	Writ without aid	\$4.00
Bb	Writ of ne exeat or body attachment	\$20.00
Cc	Copy of execution	\$60.00
	(when making levy on shares of stock under execution)	
set on	Service fee (Changed to zip code based)	
9-1-1010	Burlington	\$2.00
	Bethune	\$4.00
	Stratton	\$8.00
	Vona	\$12.00
	Seibert	\$16.00
	Flagler	\$20.00

	Second Service to same address/same time-same case	\$10.00
	Any service of any writ of process not Specified above	\$35.00
<b>FOR OTHER SERVICES:</b>		
	Sex Offender Fees	\$25.00 Initial \$15.00 there after
J	Levying execution or writ of attachment	Actual Expense
K	Levying writ of replevin	Actual Expense
M	Making and filing for record a certificate of Levy on attachment or other cases	\$30.00
R	Advertising property for sale	\$30.00
S	Making certificates of sale	\$30.00
T	Executing and acknowledging deed of sale Of real estate	\$40.00
Dd	Making certificates of levy on shares	\$30.00
Ee	Making return on execution	\$60.00
Ff	Executing certificate of redemption	\$30.00

### 33. **FEE FOR FINGERPRINTING**

The next item of business to come before the Board of County Commissioners was the matter of the Fee for Fingerprinting charged by the County Sheriff's office. A resolution **#14-075 was passed on November 17, 2014** to set the fee at \$10.00. Motion to approve was made by Dave Gwyn, seconded by Dave Hornung, motion carried by unanimous vote of Gary Koop.

Thereupon, and upon motion made by **Dave Hornung**, seconded by **Gary Koop**, to adopt the following Resolution was unanimously passed and adopted in Resolution #14-075 by the Board of County Commissioners, to-wit:

### ***Resolution No. 20-028***

“BE IT RESOLVED: That the Board of County Commissioners has approved the Fee for Fingerprinting for Kit Carson County per Resolution #14-075.”

### 34. **RESOLUTION FOR MEDICAL TREATMENT CHARGES FOR COUNTY JAIL PRISONERS**

The next item of business to come before the Board of County Commissioners was the Medical Treatment Charges for County Jail Prisoners. Thereupon, and upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of Commissioners, to-wit:

### ***Resolution No. 20-029***

WHEREAS, the Kit Carson County Sheriff has the authority to assess medical treatment charges for prisoners being held in custody in the Kit Carson County Jail, pursuant to C.R.S. 17-26-104.5; and

WHEREAS, the County Jail may assess a reasonable medical treatment charge for each visit by a prisoner in custody to an institutional or non-institutional physician, dentist, optometrist, nurse, or licensed hospital, and the jail may assess any such medical treatment charge against the prisoner's jail account; and

WHEREAS, the current fee charges for medical treatment are insufficient to cover the reasonable costs incurred by jail personnel; and

WHEREAS, increasing the fees is in the best interests of the citizens of the County of Kit Carson, Colorado.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Kit Carson County, Colorado that the medical treatment charge to be assessed against any prisoner held in custody in the County Jail, to be paid by the prisoner from such prisoner's jail account, shall be \$20.00 per visit. Nothing in this Resolution shall preclude the Sheriff of Kit Carson County from requiring the prisoner to be primarily responsible for the payment of the cost of medical care for any self-inflicted injury or any pre-existing condition, in accordance with C.R.S. 17-26-104.5(3), and nothing in this resolution shall preclude the County for seeking payment or reimbursement for any medical treatment costs from a person being held in custody and receiving such services, and for collecting medical treatment charges as a cost of care, pursuant to C.R.S. 17-26-104.5(1) and (4).

**35. MODEL TRAFFIC CODE ADOPTION**

The Board of County Commissioners made motion to adopt the current schedule of the Model Traffic Code for Kit Carson County on December 16, 2009. These are found in the Kit Carson County Commissioners minutes under #18898 with a copy of the notice from the public notice. Thereupon, and upon motion made by **Dave Hornung**, seconded by **Gary Koop**, to adopt Resolution #18898 as passed; the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-030***

“BE IT RESOLVED: That the Board of County Commissioners has approved Model Traffic Code Adoption for Kit Carson County per Resolution #18898.”

**36. WORK RELEASE FEES:**

The next item of business to come before the Board of County Commissioners was the matter of work release fees to be charged under C.R.S. 17-26-107 for county sentenced prisoners and out of county sentenced prisoners. Thereupon, and upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of Commissioners, to-wit:

***Resolution No. 20-031***

“BE IT RESOLVED: That the Kit Carson County Sheriff's Department of Kit Carson County will charge \$35.00 per day for county sentenced prisoners, and \$40.00 per day for out of county sentenced prisoners. This fee is charged for everyday held in work release and includes all meals served at the Kit Carson County Jail. Any meal taken outside the Jail is above this charge.



The Board of County Commissioners approved \$9.00 fee to cover cost for ankle bracelet / GPS Tracker which will be added to the \$35.00 for a total of \$44.00 for County sentenced prisoners and \$40.00 for a total of \$49.00 for out of county sentenced prisoners that are approved for work release for a total of \$44.00 to \$49.00. This was adopted June 22, 2011 under #20476 as show in the Commissioner minutes.

**37. WEED DISTRICT**

The Kit Carson County Weed District will only provide spraying services on county road right of ways as of January 1, 2011.

The next item of business to come before the Board was the matter of providing spraying services on County road rights-of-way to control weeds. After the matter was fully discussed, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

***Resolution No. 20-032***

"BE IT RESOLVED: That the Board of County Commissioners, wherein weed control is needed in the County road right-of-way, which could, if circumstances were right, create a hazard to the particular County road right-of-way.

Therefore, the Weed District Foreman, under the direction of the Board of County Commissioners, should investigate each report of weeds, determine the location and provide the appropriate spraying services to control the County road right-of-way weeds."

**38. NOXIOUS WEED MANAGEMENT PLAN**

The Board of County Commissioners made a motion to adopt a Noxious Weed Management Plan on May 1, 2013 filed under #13-12263. The Board of County Commissioners will act as the Kit Carson County Weed District. Thereupon, and upon motion made by **Dave Hornung**, seconded by **Gary Koop**, to adopt Resolution #13-12263 as passed; the following Resolution was unanimously passed and adopted by the Board of County Commissioners

***Resolution No. 20-033***

"BE IT RESOLVED: That the Board of County Commissioners has approved the Noxious Weed Management Plan for Kit Carson County per Resolution #13-12263."

**OTHER COUNTY BUSINESS**

**39. DESIGNATION OF OFFICIAL COUNTY NEWSPAPER, PUBLICATIONS AND PUBLICATION RATES:**

The next item of business to come before the Board of County Commissioners was the designation of an official newspaper published within the County as the official newspaper of the County. After the Board of County Commissioners had been fully advised, the Board of County Commissioners found that the only newspaper published in Burlington, Kit Carson County, Colorado, the County seat of the County, having general circulation throughout the County and which meets the requirements of a legal newspaper as set forth by statute (C.R.S., 1973, Title 24, Article 70, Section 103), is The Burlington Record. Upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

## **Resolution No. 20-034**

"BE IT RESOLVED: That The Burlington Record, a weekly newspaper published in Burlington, Kit Carson County, Colorado, with general circulation within the County, is hereby designated as the official legal newspaper of Kit Carson County, Colorado. Therefore, all legal notices and/or advertisements caused to be published by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case shall be, shall be published in The Burlington Record, Burlington, Colorado.

The rates for legal notices or advertisements caused to be made by the Board of County Commissioners and/or by any elected County official or a Department Head, as the case may be, shall be in accordance with the provisions of C.R.S., 1973, Title 24, Article 70, Section 107, as amended, or in accordance with any effective amendment thereto. The designated official legal newspaper shall, upon publication of any legal notices or advertisements, cause proof of publication to be made and delivered in accordance with C.R.S., 1973, Title 24, Article 70, Section 105.

BE IT FURTHER RESOLVED: That in accordance with C.R.S., 1973, Title 30, Article 25, Section 111, as amended, the Board of County Commissioners shall publish in at least one (1) legal newspaper published in Kit Carson County, Colorado, the Board finding and determining that presently The Burlington Record, Flagler News and Stratton Spotlight are all legal newspapers published weekly in Kit Carson County, Colorado, as defined by C.R.S., 1973, Title 24, Article 70, Section 103, a report of each claim, except salary warrants, and expenditure allowed and paid by the County and taxes rebated, disclosing the name and the amount paid to each individual or firm, a description of the service or material furnished to the County, and as to other items, the nature of the claim, disclosing the fund charged with each expenditure. Such report shall contain a statement of any contracts for the expenditure of money not paid immediately made by the Board of County Commissioners, disclosing the nature and purpose of the contract, the parties thereto, and the amounts involved therein.

Such reports shall be published at least monthly within thirty (30) days following the end of the period for which made. The County Clerk and Recorder shall provide to the Board of County Commissioners all information necessary for the publication. The published report shall state that it is published under the direction of the Board of County Commissioners.

Nothing contained in this Resolution shall be construed as requiring the Board of County Commissioners to publish or make public the names of, or individual public welfare payments to or on behalf of, indigent persons receiving assistance from public welfare programs financed, in whole or in part, by Federal and State funds, or any combination thereof, when such publication is specifically forbidden by law.

BE IT FURTHER RESOLVED: That the foregoing monthly publications shall be published on an alternate monthly basis rotating the publication each month between the Stratton Spotlight, Flagler News and The Burlington Record.

Salary information for all County employees and officials shall be published twice annually in the manner provided in subsection (1) of C.R.S., 1973, Title 30, Article 25, Section 111, as amended. The first publication shall be in August and shall include each employee's name, title, and gross monthly salary for the period prior to July 1<sup>st</sup> of that year. The second publication shall be in February and shall list each employee by name and title, along with the total amount of gross salary paid to such employee during, up to, and including December 31<sup>st</sup> of that fiscal year.

Each publication of salary information shall be accompanied by the County-wide average percentage of salary that is paid in addition to regular wages as fringe benefits, including but not limited to insurance, medical care, retirement plans, housing, transportation, or other subsidized expenses.

The semi-annual salary and wage publications referred to herein and the delinquent tax list shall be published in The Burlington Record."

**40. LEASE PAYMENT - COUNTY TRANSLATOR TOWER:**

The next item of business to come before the Board of County Commissioners was the matter of considering the payment of the lease payment for the use of the land upon which the County translator towers are now located. After this matter was reviewed and after the Board of County Commissioners had been fully advised, upon motion by **Dave Hornung** and seconded by **Gary Koop**, the following Resolution was unanimously passed and adopted by the Board of County Commissioners, to-wit:

**Resolution No. 20-035**

"BE IT RESOLVED: That communication reception over most of the area in Kit Carson County, Colorado, is enhanced by the maintenance and operation of the translator towers making up the County translator system and, therefore, such system does provide a definite communication service to the residents of Kit Carson County, Colorado; therefore, staff is authorized and directed to make the lease payments for the use of the land upon which the towers are located, to-wit:

- a. Donald LeRoy Koepke and  
Chad Lee Koepke  
41777 County Rd T  
Burlington, Colorado 80807  
\$200.00  
Reception # 540127 – Tract 11-9-45

<u>2020</u> <b>Resolution #</b>		<b>Original Resolution #</b>
<b><u>ORIGINAL RESOLUTION REFERENCE</u></b>		
<b>20-006</b>	<b>Employee and Elected Official Insurance</b>	<b>14-002</b>
<b>20-011</b>	<b>KIT CARSON COUNTY POLICIES - attached</b>	<b>18-010</b> <b>19-010</b>
	<ul style="list-style-type: none"> <li>• <b>Colorado Open Records Request – no change</b></li> <li>• <b>Drug and Alcohol Testing – no change</b></li> <li>• <b>Financial Policy – no change</b></li> <li>• <b>Hiring policy and procedures – no change</b></li> <li>• <b>Limitation and Approval of Extra Help - no change</b></li> <li>• <b>Mileage Reimbursements</b></li> <li>• <b>Personnel Policy Manual - some changes</b></li> <li>• <b>Purchase Policy – no changes</b></li> <li>• <b>Reimbursement Out of County and Away From Home Expenses – no change</b></li> <li>• <b>Forms-Manuals-Plans-Policies – no change</b></li> </ul>	<b>14-056</b> <b>14-063</b> <b>17-010</b> <b>14-072</b> <b>18-010</b> <b>17776</b> <b>15-053</b> <b>14-074</b> <b>18666</b> <b>18-010</b>
<b>20-013</b>	<b>Soil Erosion - Dust Blowing Act, 1954</b>	Based on CRS
<b>20-014</b>	<b>Right to Farm and Ranch</b>	<b>21009</b>
<b>20-015</b>	<b>Farming of County Roads</b>	
<b>20-016</b>	<b>County Roads Standards</b>	<b>14990</b>

<u>FEES</u>		
<b>20-017</b>	<b>Ambulance Fees</b>	<b>17-048</b>
<b>20-019</b>	<b>County Clerk and Recorder Fees</b>	Based on CRS 30-1-103
<b>20-020</b>	<b>County Public Trustee Fees</b>	CRS –Title 38
<b>20-021</b>	<b>County Treasurer's Fees</b>	CRS – Title 30
<b>20-022</b>	<b>Kit Carson County Landfill &amp; Transfer Sites – Fees, Rules and Hours of Operation</b>	<b>18-036</b> <b>18-039</b>
<b>20-025</b>	<b>Land Use Application Fees</b>	<b>17-023</b>
<b>20-028</b>	<b>Sheriff - Fee for Fingerprinting</b>	<b>14-075</b>
<b>20-030</b>	<b>Sheriff - Model Traffic Code Adoption</b>	<b>18898</b>
<b>20-031</b>	<b>Sheriff - Work Release Fees</b>	<b>20476</b>
<b>20-033</b>	<b>Noxious Weed Plan</b>	<b>13-12263</b>
<u>OTHER COUNTY BUSINESS</u>		
<b>20-034</b>	<b>Designation of Official Newspaper, Publications and Publication Rates</b>	<b>1974-3002</b> <b>1949-783</b>

\_\_\_\_\_  
Cory Wall, Chairman

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1/14/2020

Date

Attest:

\_\_\_\_\_  
Susan Corliss, County Clerk & Recorder

